



**NIELIT CALICUT**  
 (Autonomous Scientific Society of Ministry of Electronics & Information Technology, Govt. of India)  
**NIT Campus Post, CALICUT-673 601, KERALA**  
 Email: [purchase@calicut.nielit.in](mailto:purchase@calicut.nielit.in) Web: <http://nielit.gov.in/calicut>  
 Phone: 0495-2287266

**LIMITED TENDER ENQUIRY**

Ref. No. 2(1217)/2020-21/FSP-IoT/LPC

Date: 18/11/2020

To

**DUE DATE: 07/12/2020**

**TENDER OPENING DATE: 09/12/2020 TIME: 2:00 PM**

1. Quotations are invited for the supply of the items as per **Annexure-I**.
2. The quotations duly **SIGNED, SEALED AND SUPERSCRIBED ON THE ENVELOPE WITH THE REFERENCE No. AND DUE DATE**, should be addressed to the undersigned so as to reach on or before the due date stipulated above. Quotations received after the due date will not be considered.
3. Quotation will be opened at the above address on the date and time mentioned above. If this day becomes a holiday, the same will be opened on the next working day. The Tenderer or his authorized representative can be present during tender opening.
4. The quotations should be valid for acceptance for a period of **sixty days** from the due date
5. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
6. The quotations should be for goods exactly conforming to our requirements and specifications.
7. Relevant literature pertaining to the items quoted with full specifications and drawings, if any should be sent along with the quotations, wherever applicable. Samples, if called for, should be submitted free of charges and collected back at the supplier's expenses.
8. Copy of Manufacturing licence, Principal or Authorized Distributor/Dealer Certificate, and Proprietary Certificate, as applicable, should be enclosed.
9. Quotation should be for **free delivery** at our Centre and should clearly specify the **delivery period**. If delivery quoted is Ex-Godown/Consignor Station, delivery charges consisting of freight, packing & forwarding charges, insurance, etc. should be indicated separately. Goods should be supplied duly carriage paid and insured.
10. GST Registration Number of NIELIT Calicut is: **32AAATD0315M1Z6**. GST or any other taxes may be charged as per the rates applicable to Scientific/Educational institutions.
11. **Security Deposit @ 3% of the Purchase Order/Invoice value shall be retained, in case order/contract value exceeds Rs.1,00,000/- (Rupees one lakh), which will be released after the expiry of warranty period.**
12. Goods shall not be supplied without an official purchase order.
13. Payment: Payment will be made after completion of supply, installation/assembly and commissioning of the items covered by the order along with necessary spares supplied to the entire satisfaction of NIELIT CALICUT. Payment against invoices shall normally be made within 30 days of receipt and acceptance of equipment/materials at our office. **No advance payment will be made under any circumstance.**
14. Incomplete quotations and quotations which do not comply with all the above instructions are liable to be summarily rejected.
15. NIELIT CALICUT does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole or any part of tenders or a portion of the supply of goods without assigning any reasons. No correspondence in case of rejected tenders will be entertained.
16. **The Tenderer shall submit EMD/Bid Security Declaration, as given in Annexure-II.**

Yours faithfully,

  
 18/11/20  
**Purchase In-Charge**  
**For Executive Director**

Encl: Annexure

**ANNEXURE-I**

Your Quotation No.

Date:

1	Description of item(s)	Laptop PC
2	<b>Specifications &amp; Quantity</b>	<b>: Quantity - 1 No. As per Specifications attached.</b>
3	Price per unit in Rs. (in figures & words)	
4	Total Price in Rupees (in figures & words)	
5	Delivery Period	
6	Terms of Delivery	
7	Taxes, Duties & any other statutory levies or charges	
8	Transportation, Insurance, Packing & Forwarding charges, if any	
9	Discount/off etc., if any	
10	GST Registration No.	
11	Payment Terms	
12	Validity of Tender	
13	Warranty	
14	EMD Amount and Payment details	
15	Bank Account No. with IFSC Code	
16	Any other remarks	
17	Signature of the Tenderer with Name and Date	
18	Address with Email ID & Mobile No.	
19	Central Public Procurement Portal ( <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> ) Registration, Email login ID	

- NB:** (1) The prices quoted and Taxes charged should be Academic/Educational Prices/rates, wherever applicable.
- (2) Enquiry for the above items and specifications can also be downloaded from our website <http://nielit.gov.in/calicut> or [www.eprocure.gov.in](http://www.eprocure.gov.in)
- (3) Please register at [www.eprocure.gov.in](http://www.eprocure.gov.in) and intimate login details without fail. Watch website for regular updates.

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18/11/20

**Specification for LAPTOP – Qty.1 No.**

<b>No</b>	<b>Parameter</b>	<b>Minimum Specification Required</b>	<b>Compliance (Y/N)</b>
1	<b>Make &amp; Model:</b>		
2	Processor	<b>Intel Core i5, Turbo Boost up to 3.8GHz, with 6MB shared L3 cache, 10<sup>TH</sup> Generation,4 core.</b>	
3	Memory	16 GB LPDDR4 3733 MHz speed	
4	Internal Storage	512 GB SSD	
5	Graphics	Integrated Intel IRIS Plus	
6	Ports	2 x USB Type-C 2 x Thunderbolt Ports	
7	Operating System	Mac OS Mojave	
8	Weight	1.4 kg including battery	

Sign of Authorized Signatory with Name &amp; Seal

G. Suman Kumar

  
 18/11/20

**Undertaking for EMD**  
(on the letterhead of Organization)

Date: .....

To  
The Executive Director  
NIELIT  
NIT Campus P.O.  
Kozhikode – 673601  
Kerala

**Subject: Undertaking as per GFR–2017, Rule 170(iii).**

Dear Sir,

We, the undersigned, offer to supply ..... in response to your Tender No. .... dated ..... We are hereby submitting our Bid/Quotation for the same. As a part of eligibility requirement stipulated in the said Tender documents, we hereby submit a declaration in lieu of Earnest Money Deposit (EMD), as given below:

1. Our bid shall remain valid for 60 days from the date of submission and that we will not withdraw or modify our bid during the validity period.
2. In case, we are declared as successful bidder and an order is placed on us, we will submit the acceptance in writing within 7 days of placement of order on us.
3. In case, we are declared as successful bidder and an order is placed on us, we undertake, to submit a Security Deposit of 5% of the order value, as per terms stipulated in the Tender.
4. In case of failure on our part to comply with any of the above said requirements, we are aware that we shall be declared as ineligible for said Tender and/or debarred from any **future bidding process of NIELIT for a period of minimum two years.**
5. The undersigned is authorized to sign this undertaking.

Yours sincerely,

Authorized Signatory:  
Name and Title of Signatory (with seal):  
E-mail:  
Mobile No: