

**National Institute of Electronics & Information Technology (NIELIT),  
Itanagar Centre**

No.NIELIT/PSG/EQUIPMENT/12/2K13/130

Date: 18-04-2023

**SHORT NOTICE INVITING TENDER**

Pasighat EC of NIELIT Itanagar invites Tender from the supplier / manufacturer or reputed experienced firm for execution of supply & installation of Reception Table & Frosted Glass at NIELIT Pasighat EC, Near PWD Highway Office, Gumin Nagar, Pasighat – 791102, East Siang, Arunachal Pradesh.

Interested parties are requested to submit their offer / bid in sealed condition on or before 27-04-2023. Tender will be closed on 27-04-2023 at 12.00 noon and will be opened on same date and time. **Tender to be submitted at the office of the Centre In-charge, NIELIT Pasighat EC, Near PWD Highway Office, Gumin Nagar, Pasighat – 791102, East Siang, Arunachal Pradesh.**

**Terms and conditions:**

1. The rates quoted should be F.O.R. Pasighat Extension Centre of NIELIT Itanagar, Near PWD Highway Office, Gumin Nagar, Pasighat – 791102, East Siang, Arunachal Pradesh.
2. Details of the Taxes as applicable should be mentioned in the quotation clearly. In case of any ambiguity, price will be considered as inclusive of all taxes.
3. Bidder should submit all supporting documents in favour of information submitted in the tender. Further, copies of all statutory license, Address proof etc should be enclosed. Work should have a defect liability period of 1 year from the date of Certification and acceptance of the same.
4. Price Offer should be clearly mentioned in numbers as well as in words. Only printed quotation shall be accepted.
5. 100% Payment shall be released only after successful execution of work duly certified by Centre In-charge, Pasighat Extension Centre of NIELIT Itanagar.
6. Payment shall be on actual measurement of work. Rate should be valid for at least 6 months from the date of quotation.
7. Details of the item list and quality / standard required are at **Annexure- I**. Price bid format also as per Annexure-I.

Sd/-  
Director in-Charge

**Copy to:**

1. In-charge (A&F), NIELIT Itanagar, - *for kind information and request for wide publicity.*
2. Centre In-charge, Pasighat Extension Centre of NIELIT Itanagar, - *for kind information and request for wide publicity.*
3. Notice Board of NIELIT Itanagar & NIELIT Pasighat EC of NIELIT Itanagar.
4. Website Administrator of NIELIT Itanagar & Pasighat EC, - *for uploading same in the websites.*

**Annexure-I**

Rate per sqft of work for making a reception desk with drawers, computer keyboard tray, CPU storage, space for PC with wire manger, and wardrobes on side wall as file storage. Rate inclusive of all [i.e Materials, Transportation, labour etc.] GST as applicable should be mentioned clearly.

Sl. No	Particulars of Work	Rate (Rs) per sq ft.	Rate per sq ft in words
1	Reception desk with drawers, computer keyboard tray, CPU storage, and space for PC with wire manger with good quality 19 mm Plywood of reputed make such as Gattani /Green Ply / Saburi / Century with ISI mark. Rate should be inclusive of Good Quality decorative laminates such as Merino /Royale / Touche / Greenlam / Century / Signature and adhesives, screws and all essential accessories / items.		
2	Frosted glass of suitable thickness with NIELIT logo embossed properly installed in the backyards of reception desk.		
3	Frame with Plywood & Laminates for installation of Plaque of Centre Inauguration in the entrance of the Admin cum Academic Building.		