

**MINUTES OF THE 5th MEETING OF NATIONAL SKILLS QUALIFICATIONS
COMMITTEE (NSQC) OF NCVET HELD ON 29th January, 2021**

1. The fifth meeting of the National Skills Qualifications Committee (NSQC) under National Council of Vocational Education and Training (NCVET) was held on 29th January, 2021 through video-conferencing, under the Chairpersonship of Shri. Praveen Kumar, Chairperson, NCVET & Secretary, MSDE. The list of participants is at Annexure-I.
2. The decisions taken in the meeting are as follows:

AGENDA ITEM 1: CONFIRMATION OF MINUTES OF THE 4th MEETING OF NSQC

3. Col. Santosh Kumar, Director, NCVET informed NSQC that one (01) Qualification File of short term course (STC), submitted by CSTARI namely, 'Professional Make-up Artist and Hair Stylist' was conditionally approved in the 4th NSQC. However, in the Annexure III(C) of the minutes, it had been inadvertently recorded as 'approved'. The file may be read as 'conditionally approved'
4. With the above change, the Committee approved the minutes of the 4th meeting of NSQC held on 24th December, 2020.

**AGENDA ITEM 2: ACTION TAKEN REPORT ON THE MINUTES OF THE 4th MEETING OF
NSQC**

5. The NSQC was given an account of the action taken on the Minutes of the 4th NSQC meeting. The status of conditionally approved files with respect to compliance is at Annexure II.
6. Paragraph wise details of "Action Taken Report" given below were again deliberated and decisions taken on them are as under:-

(a) **Sl.No (2c iii): DGT STC.** It was informed that one qualification of 'Senior SPA Technician' which was accorded conditional approval, the revised file had not been received from CSTARI. The compliance was still pending. In addition, one (01) Qualification File(QF) of Media & Entertainment Sector, '2D Animator' which was not approved in the last meeting, had been re-submitted and was being placed for approval in the 5th NSQC.

(b) **Additional Agenda (3c):AICTE related.** NSQC was apprised that as suggested by

Chairman, AICTE, a letter had been sent by MSDE on 24th December, 2020 regarding allowing of D.Voc/B.Voc/M.Voc programs in the eligibility criteria, in recruitment rules of faculty positions, in Engineering Colleges and Polytechnics. Director, AICTE confirmed the receipt of the letter and informed that it had been placed for approval of their Council.

(c) **Additional Agenda (3d): 06 (Revised) Qualification Files of Healthcare SSC.** The Committee was informed that 14 comments were received from Ministry of Health and Family Welfare (MoHFW) and the same had been incorporated in totality by healthcare SSC. The comments were scrutinized and were found to be in order. The files were being placed for approval as Agenda item 5.

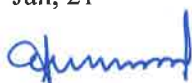
AGENDA ITEM 3: SUBMISSION OF QUALIFICATIONS FOR NSQF ALIGNMENT

7. Director informed the Committee that a total of 44 Qualifications (13 new and 31 revised) had been received from 1st November 2020 to 30th November 2020. They had been subjected to the desk scrutiny. Out of 44 Qualifications, only 22 were being considered as remaining were not able to meet the requirements and hence returned to the respective submitting organizations with due reasoning. For 22 qualifications, stakeholders' consultations had been carried out and they were being presented for consideration in the 5th NSQC. A brief account of all qualifications being considered for NSQF alignment was presented before the Committee members.

8. A consolidated statement of approval status of Qualifications considered in the 5th meeting of NSQC is placed at Annexure III(A) and the qualification wise status is at Annexure III(B). Sector-wise/Submitting Body wise discussions and decisions taken are given in succeeding paragraphs.

Qualifications Submitted By Central Ministries

9. **Integrated Headquarters, Ministry of Defence (Navy) , Directorate of Special Operations and Diving.** Four (04) new Qualifications of Hydrocarbon sector were placed for the approval of NSQC . Three qualifications namely 'Air Diving Supervisor', 'Bell Diving Supervisor' and 'Life Support Technician' were approved without any changes. For the Qualification file 'Diver Medical Technician' (DMT), it was suggested that NCVET may seek comments from Health Sector Skill Council (HSSC) on the technical aspects . The file was conditionally approved subject to Health SSC's comments within a week's time. Chairman, NSQC also suggested HSSC to take into account components of similar DMT courses across the world.



10. **Directorate General of Training (DGT).** One (01) new Qualification in the Media and Entertainment Sector submitted by DGT under short term course (STC) was placed for the approval of NSQC and the same was approved without any changes.

Qualifications Submitted By Sector Skill Councils(SSC)

11. **Automotive SSC: Four (04) Qualifications(Three (03) New and One(01) Revised)**

(a) Four (04) Qualification files of Automotive SSC were placed before the NSQC. One Qualification on "Two wheeler service assistant" was approved without any changes.

(b) Remaining three (03) qualifications were conditionally approved subject to the following changes: -

i) The number of years of experience current expression of 1-2 years should be removed, it being not definite and vague. It should be amended to 'minimum one year'. Similarly, the clause 2 to 3 years should be replaced with 'minimum two years'.

ii) For the qualification 'Electric Vehicle Service Lead Technician', NSQC suggested that for ITI (Mechanic Motor Vehicle) or ITI (Mechanic Auto Electrical and Electronics) the minimum experience may be pegged as 1 year and for other entry criteria such as 12th and NSQF certification may be kept as minimum 2 years.

iii) For the qualifications, 'Automotive Conventional Machining Technician' and 'Automotive Maintenance Technician Mechanical', NSQC suggested that for ITI in relevant trade, the entry requirement of experience may be exempted and for class 12th or for generic ITI, it may be kept as 1 year.

12. **Hydrocarbon SSC.** Two (02) new Qualification files of Hydrocarbon SSC were placed before the NSQC and the same were approved without any changes.

13. **Tourism and Hospitality SSC.** Five (05) revised Qualification files were submitted before NSQC for according approval. Four qualification files were approved without any changes and one (01) qualification file 'Commis Chef' was conditionally approved subject to following changes -:

(a) The entry requirements to be changed to 12th Standard and equivalent ITI . Certification of 'Assistant Chef' should be added as an alternative entry requirement.

14. The Committee was informed that the Tourism Ministry had communicated that the vetting of the Qualification Files related to Tourism and Hospitality sector was being delegated to National Council for Hotel Management and Catering Technology (NHMCT) and a fee of Rs.15000/- for each qualification file would be charged to the Submitting Body. The Chairman directed that Ministry of Tourism be



communicated that as per norms, only the Line Ministry's comments are required to be taken. It is the prerogative of the Line Ministry to consult any organization they want to.

AGENDA ITEM NO 04: APPROVAL OF QUALIFICATIONS SUBMITTED BY SKILL COUNCIL FOR PERSONS WITH DISABILITIES (SCPwD)

15. SCPwD has adopted 41 NSQF aligned Job roles in 15 sectors from the Domain Sector Skill Councils (SSCs) and after mapping them with various types of disabilities (like LD- Locomotor Disability, LV- Low Vision, VI- Visual Impairment and SHI- Speech & Hearing Impairment) developed 74 Qualifications which were placed before the Committee for approval. The chairperson directed NCVET to obtain the written consent of the concerned SSCs from whom qualifications were being adopted. The Committee conditionally approved the qualifications subject to concurrence of the concerned SSCs stating that the changes made will enable the person getting trained acquire the same competency as a non-disabled person. Further, the Committee instructed to append the related disability to the name of the Qualification while placing it in NQR enabling the viewer to identify the specific disability for which the qualification is applicable. (List placed at Annexure-III (C)).


AGENDA ITEM NO 05: APPROVAL OF REVISED QUALIFICATIONS SUBMITTED BY HEALTHCARE SSC

16. As per the direction of NSQC in its 3rd meeting held on 20th November, 2020, the comments of MoHFW on 6 revised Qualifications were received and after incorporating all the comments suitably the Qualifications were submitted by Healthcare SSC for approval. The Committee was apprised about the comments received with respect to each Qualification. The details of comments received and action taken are placed at Annexure-IV. After detailed deliberations, six revised Qualifications were duly approved by the Committee. (Details of the files are at Annexure III (D)). For the Qualification- "Phlebotomist" it was pointed out by Ms Sangita Reddy, Joint Managing Director, Apollo Hospitals and Board Member of Healthcare Sector Skill Council that the progression pathway of the Qualification 'Phlebotomist' should be same as the progression pathway as that of 'Medical Records Assistant'. The Committee agreed on the same.

17. **Any Other Items**

- a) The Chairperson instructed the NSQC conducting team to adhere to the sequence and contents of NSQC agenda as forwarded to the members and other participants. Any deviation from the circulated agenda should be specifically pointed out while presenting the same before the Committee.
- b) Dr. Sangita Reddy, Joint Managing Director, Apollo Hospitals and Board Member of Healthcare Sector Skill Council , informed the Committee that presently National Accreditation Board for Hospitals & Healthcare Providers / National Accreditation Board for Testing and Calibration Laboratories (NABH/NABL) recognize the diploma as approved by Paramedical Board and not of the NCVET approved qualifications. The Chairman acknowledged the issue and directed to write to MoHFW to examine the same. Dr Reddy also apprised the Committee that she will submit a brief note on the mapping/linking of NCVET with NABH/NABL.
- c) The Chairperson also directed that for the qualifications pertaining to disabilities, search criteria mapped with the particular type of disability needs to be included in the NQR portal so that the qualifications with respect to the specific disability can be easily accessed by the trainees or other viewers.

The meeting ended with a vote of thanks to the Chair.



Annexure to MoM of 5th NSQC dated 29th Jan, 2021

ANNEXURE I: List of Participants

National Skills Qualifications Committee (NSQC) Members

1. Shri Praveen Kumar, Chairman, NCVET & Secretary, MSDE
2. Mr. Atul Kr. Tiwari , Addl. Secretary , MSDE
3. Ms. Neelam Shami Rao, Director General, DGT, MSDE
4. Ms. Anuradha Vemuri, JS & CVO, MSDE
5. Mr. Shakil Alam , Economic Adviser, MSDE
6. Dr. Neetu Bhagat, Director, AICTE
7. Dr. Biswajit Saha, Director-Vocational, CBSE
8. Mr. Subu Tabin, Director, SDE, Govt. of Arunachal Pradesh
9. Dr. Manju Singh, Joint Secretary, UGC
10. Mr. P.P. Gupta, Deputy Secretary, School Education and Literacy
11. Mr. Kabilan, NITI Aayog
12. Ms. Deepti Saxena, Head- Standards, NSDC
13. Ms. Nidhi, MoRD

Sectoral Representatives/Submitting Bodies

1. Mr. SB Singh , DDG, Ministry of Labour and Employment
2. Mr. Sougata Roy Choudhury, CII
3. Mr. G. Giri, Joint Director, DGT
4. Dr. Sangita Reddy, President , FICCI
5. Capt. Pradeep , Indian Navy
6. Capt. Ranjith Sundaram , Indian Navy
7. Mr. Ashish Jain , CEO , Healthcare SSC
8. Ms. Kavita Narayan , Technical Advisor, Ministry of H&FW
9. Mr. Arindam Lahiri, CEO, ASDC
10. Mr. Rajan Bahadur, CEO, Tourism and Hospitality SSC
11. Mr. Ravindra Singh, CEO, SCPwD
12. Mr. Sitaram Yadav(DS), DEPwD
13. Mr. S.S. Rana, COO-HSSC
14. Dr. Munivel E, NIELIT , Chennai
15. Mr. Nandkumar R , NIELIT, Calicut
16. Dr. Megha , Healthcare SSC
17. Mr. Amit Mishra, FICCI
18. Ms. Garima Jhamb, ASDC
19. Ms. Meenu, ASDC
20. Mr. Murthy, CSTARI, Kolkata
21. Mr. Vishal Sharma, Manager, Hydrocarbon SSC
22. Dr. Sunita Badhwar, Tourism SSC
23. Ms. Priyanka Pandey, THSC

24. Ms. Radhika Ahlawat, THSC
25. Dr. Niharika Nigam, SCPwD
26. Mr. Rajneesh , NIELIT
27. Representative from RDSDE Vijaywada
28. Mr. N. Ramesh Babu , O/o Secy, MSDE
29. Mr. Shoeb Samad , Ministry of Tourism
30. Mr. Sasidharan P.T , NIELIT
31. Mr. Sreejeesh SG , NIELIT
32. Dr. Pratap Kumar

NCVET Officials

1. Ms. Sunita Sanghi, Consulting Advisor, NCVET
2. Ms. Vinita Aggarwal, Consulting Advisor, NCVET
3. Col. Santosh Kumar, Director, NCVET
4. Lt. Col. Gunjan Chowdhary, Director, NCVET
5. Mr. Sushil Agarwal, Director, NCVET
6. Mr. Narendra Singh, Director, NCVET
7. Ms. Sarika Dixit, Consultant, NCVET
8. Mr. Shourya Sangam , Consultant, NCVET
9. Ms. Tanavi Singh, Consultant, NCVET
10. Mr. Lav Bhardwaj, Consultant, NCVET
11. Mr. Sourabh Kulparia, Consultant, NCVET
12. Ms. Shubhi Mathur, Consultant, NCVET
13. Mr. Anuj Gupta, Consultant, NCVET
14. Mr. Anupam Maity, Consultant, NCVET
15. Mr. Shuvadeep Ray, Consultant, NCVET
16. Mr. Sumit Kumar, Consultant, NCVET

ANNEXURE – II**Status of Conditionally Approved Files from 4th NSQC**

S.No	Submitting Body	Name of the Qualification/ Job Role	Compliance Status
i.	DGT	Painting Technology	Compliance Completed and file uploaded
ii.	DGT	Senior Nail Technician	Compliance Completed and file uploaded
iii.	DGT	Professional Make-up Artist and Hair Stylist	Compliance Completed
iv.	DGT	Senior SPA Technician	Compliance pending
v.	DGT	Human Resource Executive	Compliance Completed and file uploaded
vi.	Hydrocarbon SSC	SS (Stainless Steel) Tubing Technician	Compliance Completed and file uploaded
vii.	Tourism and Hospitality SSC	Restaurant Manager	Compliance Completed and file uploaded
viii.	Tourism and Hospitality SSC	Housekeeping	Compliance Completed and file uploaded
ix.	Tourism and Hospitality SSC	Pantry Associate	Compliance Completed and file uploaded
x.	Tourism and Hospitality SSC	Multi-Purpose Associate	Compliance Completed and file uploaded
xi.	Tourism and Hospitality SSC	Pastry/Bakery Commis	Compliance Completed and file uploaded
xii.	Tourism and Hospitality SSC	Nature Guide	Compliance Completed and file uploaded

ANNEXURE – III(A): Consolidated Statement of Approval Status of QFs in the 5th NSQC

CENTRAL MINISTRIES					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	Integrated Headquarters, Ministry of Defence (Navy), Directorate of Special Operations and Diving	4	-	4	3 Approved and 1 Conditionally Approved
2	DGT	1	-	1	1 Approved
Sub-Total		5	-	5	
Sector Skill Councils					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	Automotive SSC	3	1	4	1 Approved , 3 Conditionally Approved
2	Hydrocarbon SSC	2	-	2	2 Approved
3	Tourism and Hospitality SSC	-	5	5	4 Approved , 1 Conditionally Approved
4	Healthcare SSC	-	6	6	6 Approved
Sub-Total		5	12	17	

SSC Qualifications adopted by SCPwD					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	SCPwD	74	-	74	74 Conditionally Approved
Grand Total			84	12	96
					17 Approved and 79 conditionally approved

ANNEXURE – III(B): Status of Qualification Files placed for Approval in 5th NSQC

CENTRAL MINISTRIES

I. Submitting Body: Integrated Headquarters, Ministry of Defence (Navy) ,Directorate of Special Operations and Diving(4 New Files), Sector: Hydrocarbon

S.No.	Qualification Name	Proposed Level	NSQF	Approval Status
i.	Air Diving Supervisor	6		Approved
ii.	Bell Diving Supervisor	6		Approved
iii.	Diver Medical Technician	5		Conditionally Approved
iv.	Life Support Technician	5		Approved

II. Submitting Body: DGT (1NewQF), Sector: Media and Entertainment

S. No	Qualification Name	Proposed level	NSQF	Status of Approval
i.	2D Animator	4		Approved

SECTOR SKILL COUNCILS

I. Submitting Body: Automotive SSC (3NewQF and 1Revised QF), Sector: Automotive

S. No	Qualification Name	Proposed level	NSQF	Status of Approval
i.	Two Wheeler Service Assistant	3		Approved
ii	Electric Vehicle Service Lead Technician	5		Conditionally Approved
iii	Automotive Conventional Machining Technician	4		Conditionally Approved
iv	Automotive Maintenance Technician-Mechanical	4		Conditionally Approved

II.Submitting Body: Hydrocarbon SSC (2NewQF), Sector:Hydrocarbon

S. No	Qualification Name	Proposed level	NSQF	Status of Approval
i.	Gas Meter Reader	3		Approved
ii	Pipeline Maintenance Technician (Mechanical)	4		Approved

III.Submitting Body: Tourism & Hospitality SSC (5RevisedQFs), Sector: Tourism & Hospitality

S.No	Qualification Name	Proposed NSQF Level	Status of Approval
i.	Assistant Chef	3	Approved
ii.	Food & Beverage Service - Assistant	3	Approved
iii.	Food Delivery Associate	3	Approved
iv.	Commis Chef	4	Conditionally Approved
v.	Counter Sales Executive -Tourism and Hospitality	4	Approved

Annexure III (C): ADDITIONAL AGENDA QUALIFICATION FILES**I. Submitting Body: Skill Council For Persons With Disability (74 New QF), Sector: Multi sectoral**

S. No	Originating Sector	Job Role	Proposed NSQF Level	Status of Approval
1	Beauty and Wellness	Assistant Spa Therapist-PwD LD	3	Conditionally Approved
2		Assistant Spa Therapist-PwD SHI	3	Conditionally Approved
3		Assistant Spa Therapist-PwD LV	3	Conditionally Approved
4		Assistant Spa Therapist-PwD VI	3	Conditionally Approved
5		Assistant Hair Stylist-PwD LD	3	Conditionally Approved
6		Assistant Hair Stylist-PwD SHI	3	Conditionally Approved
7		Assistant Beauty Therapist-PwD LD	3	Conditionally Approved
8		Assistant Beauty Therapist-PwD SHI	3	Conditionally Approved
9		Pedicurist & Manicurist-PwD LD	3	Conditionally Approved
10		Pedicurist & Manicurist-PwD SHI	3	Conditionally Approved
11		Assistant Nail Technician-PwD LD	3	Conditionally Approved
12		Assistant Nail Technician-PwD SHI	3	Conditionally Approved
13		Beauty Therapist-PwD LD	4	Conditionally Approved

14	Electronics	Mobile Phone Hardware Repair Technician-PwD LD	4	Conditionally Approved
15		Mobile Phone Hardware Repair Technician-PwD SHI	4	Conditionally Approved
16		CCTV Installation Technician-PwD SHI	4	Conditionally Approved
17		Field Technician- Computing and Peripherals-PwD SHI	4	Conditionally Approved
18		Field Technician - Other Home Appliances-PwD LD	4	Conditionally Approved
19		Field Technician - Other Home Appliances-PwD SHI	4	Conditionally Approved
20		Field Technician - Other Home Appliances-PwD LV	4	Conditionally Approved
21		LED Light Repair Technician-PwD LD	4	Conditionally Approved
22		LED Light Repair Technician-PwD SHI	4	Conditionally Approved
23		Pickle Making Technician-PwD LD	4	Conditionally Approved
24	Food	Pickle Making Technician-PwD SHI	4	Conditionally Approved
25		Pickle Making Technician-PwD LV	4	Conditionally Approved
26		Baking Technician-PwD LD	4	Conditionally Approved
27		Baking Technician-PwD SHI	4	Conditionally Approved
28		Plant biscuit production specialist-PwD LD	4	Conditionally Approved
29		Plant biscuit production specialist-PwD SHI	4	Conditionally Approved
30		Plant biscuit production specialist-PwD LV	4	Conditionally Approved
31		Jam Jelly & Ketchup Processing Technician-PwD LD	4	Conditionally Approved
32		Jam Jelly & Ketchup Processing Technician-PwD SHI	4	Conditionally Approved
33		Jam Jelly & Ketchup Processing Technician-PwD LV	4	Conditionally Approved
34	Furniture	Lead Assembler Modular Furniture-PwD LD	4	Conditionally Approved
35		Lead Assembler Modular Furniture-PwD SHI	4	Conditionally Approved
36	Gems Jewellery	Polisher and Cleaner-PwD LD	3	Conditionally Approved
37		Polisher and Cleaner-PwD SHI	3	Conditionally Approved
38		Polisher and Cleaner-PwD LV	3	Conditionally Approved
39	Green Jobs	Solar PV Installer (Suryamitra)-PwD SHI	4	Conditionally Approved
40		Solar PV Installer - Electrical-PwD LD	4	Conditionally Approved
41		Solar PV Installer - Electrical-PwD SHI	4	Conditionally Approved
42		Solar PV Installer - Civil-PwD LD	4	Conditionally Approved
43		Solar PV Installer - Civil-PwD SHI	4	Conditionally Approved
44	Leather	Stitching Operator (Footwear)- PwD LD	4	Conditionally Approved

45		Stitching Operator (Footwear)- PwD SHI	4	Conditionally Approved
46		Cutter- Footwear-PwD LD	4	Conditionally Approved
47		Cutter- Footwear-PwD SHI	4	Conditionally Approved
48	Beauty and Wellness	Make -up Artist-PwD LD	4	Conditionally Approved
49		Make -up Artist-PwD SHI	4	Conditionally Approved
50		Hairdresser-PwD LD	4	Conditionally Approved
51		Hairdresser-PwD SHI	4	Conditionally Approved
52	Media	Animator-PwD LD	4	Conditionally Approved
53		Animator-PwD SHI	4	Conditionally Approved
54	Retail	Retail Store Ops Assistant-PwD LD	1	Conditionally Approved
55		Retail Store Ops Assistant-PwD SHI	1	Conditionally Approved
56	Textile	Hank Dyer-PwD SHI	3	Conditionally Approved
57		Two shaft Handloom Weaver-PwD SHI	4	Conditionally Approved
58		Warper-PwD SHI	3	Conditionally Approved
59	Automotive	Auto Service Technician(LEVEL-3)-PwD LD	3	Conditionally Approved
60		Auto Service Technician(Level-4)-PwD LD	4	Conditionally Approved
61	Construction	Assistant Electrician-PwD LD	3	Conditionally Approved
				Conditionally Approved
62		Mason Marble, Granite & Stone-PwD LD	4	Conditionally Approved
63	Domestic Workers	Housekeeper cum Cook-PwD LD	3	Conditionally Approved
64	Healthcare	Diet Assistant-PwD LD	4	Conditionally Approved
65	Handicrafts	Bamboo Utility Handicraft Assembler-PwD LD	3	Conditionally Approved
66		Bamboo Utility Handicraft Assembler-PwD SHI	3	Conditionally Approved
67		Handloom Weaver (Carpets)-PwD SHI	3	Conditionally Approved
68		Bamboo Basket Maker-PwD LD	3	Conditionally Approved
69		Bamboo Basket Maker-PwD SHI	3	Conditionally Approved
70		Bamboo Basket Maker-PwD LV	3	Conditionally Approved
71		Bamboo Basket Maker-PwD VI	3	Conditionally Approved
72		Casting Operator (Metal Handicrafts)-PwD LD	4	Conditionally Approved
73		Casting Operator (Ceramics)-PwD LD	4	Conditionally Approved
74		Handmade Bamboo Agarbatti Stick Making-PwD LD	3	Conditionally Approved

Type of Disabilities:

- (i) LD- Locomotor Disability;
- (ii) LV- Low Vision;
- (iii) SHI- Speech & Hearing Impairment; and
- (iv) VI- Visual Impairment

ANNEXURE – III(D): ADDITIONAL AGENDA QUALIFICATION FILES

Submitting Body: Healthcare SSC (6 Revised QF), Sector: Healthcare

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
i.	Diabetes Assistant	4	Approved
ii.	Dietetic Aide	3	Approved
iii.	General Duty Assistant	4	Approved
iv.	Home Health Aide	3	Approved
v.	Medical Records Assistant	4	Approved
vi.	Phlebotomist	4	Approved

Annexure IV

Detailed comments of MoHFW on QP files and changes made by HSSC

Sl. No.	Qualification	Suggested Policy Changes (received from MoHFW on 25th September 2018) or Additional comments/ action needed (received from MoHFW on 19th August 2019)	HSSC Comments on additional comments and status of suggested changes done sent on 21st August 2019	MoHFW comments shared on 30 th December 2020 through NCVET as Verified by MoHFW on 19 Nov 2020	Status of suggested changes by HSSC as on 7 th January 2021
	Diabetes Assistant	Suggested statements to be reframed have not been incorporated	incorporated		
		Qualification File – <ul style="list-style-type: none"> Diabetes Assistant will assist/ work in direct coordination with the Diabetes Educator, not the Physician directly 	QF revised with diabetes assistant will assist/work in coordination with the health professional is being incorporated.	The overall curriculum is designed for Diabetic Assistance is still under the guidance of a Physician.	Changed the job description as per MoHFW suggestion. Refer to point 4 and 9 of Qualification file
		<ul style="list-style-type: none"> The course is of 1000 hours duration, less than what was suggested (1500 hrs) 	Done	Done	Done & Verified by MoHFW (dated 19 Nov 2020)

		<ul style="list-style-type: none"> No subjective/ essay type questions in the assessment criteria's written test 	The assessment criteria is being designed such that 35% weightage is given to theory examination, 15% weightage to project from OJT and rest 50% is being assessed through hand-on-skills demonstration and viva voce on the same by external assessor.	Not clear	Incorporated Subjective/essay based questions under theory examination. Refer to point 23, Page 6 (point no.3 (v)) of Qualification File
		<ul style="list-style-type: none"> Remove "demonstrate the correct insulin injection technique, educate the patient on how to raise the skin and insert the needle properly" from Evidence of Level- Option B- Process and Professional skill- Key requirements of job role 	Removed the statement from Evidence of Level Option B in QF.	Not done	Removed. Refer Evidence of Level- Option B- Process and Professional skill- Key requirements of job role (page no. 17 and 19) of qualification file
		<ul style="list-style-type: none"> Section 3: Evidence of Need- Point 26- Need of Qualification and Industry relevance are not supported by any evidence; Usage of qualification and Estimated uptake are loosely drafted and do not provide any concrete information 	Please refer to the same report which is referred by MoHFW in the qualification file of diabetes educator submitted by them on NQR for section 26. Also this qualification was suggested by MoHFW during review of policy recommendation.	Not justified	Justification provided. Refer to point 26 at page no. 23 of qualification file
		<ul style="list-style-type: none"> Point 27- QF is not appropriately revised based on MoHFW policy guidelines 	Revised QF incorporated all suggestions.	Not justified	Done as "Revised as per policy recommendation of MoHFW vide letter number Z-28020/73/2018 -AHS dated

					25th September 2018."
		<ul style="list-style-type: none"> Details on the progression is not clear- is it based on experience or additional requirement of training? HSSC to provide progression details. 	Done	Not clarified yet.	Revised Progression will be possible after additional training Refer to point 16 at page 3 of qualification file
		Curriculum – <ul style="list-style-type: none"> Never list not included 	Never list was never shared with HSSC for diabetes assistant job role.	Not justified	Never list added at page no.1 of Model Curriculum.
		<ul style="list-style-type: none"> 'demonstrate self-administration of insulin to the patient where self-administration is prescribed by the Doctor' not included 	Done	Not done	Included. Refer to PC2 of HSS/N8707 of Qualification Pack
		<ul style="list-style-type: none"> Suggested content on sick day rules, travel guidelines (missing in curriculum), 	Done	Not done	Added Sick day & travel: Refer Model Curriculum: Page no.7, Module no. 12, 8 th and 9 th bullet
		<ul style="list-style-type: none"> disposal of insulin syringe/ diabetes pen needle etc. not included in modules 	Done	Can be included as a separate point	Added Disposal of insulin syringe: Refer Model Curriculum: Page no.6, Module no. 10, 12 th bullet

		<ul style="list-style-type: none"> Reasons for high/low blood sugar not included 	Done		Added Reasons for low or high blood sugar: Refer Model Curriculum: Page No.7, Module No. 11, 2 nd bullet
		<ul style="list-style-type: none"> No additional information on dose adjustment in revised curriculum Preventive measures for pre-diabetes patients not included Exercise precautions not included (information regarding exercise has been removed from original curriculum) 	Done Done Done	Dose- Done Pre-diabetes- Done Exercise- Done	Dose, Pre-diabetes, Exercise Done & Verified by MoHFW (dated 19 Nov 2020)
		<ul style="list-style-type: none"> Family care and support not included Pre-gestational counselling not mentioned 	Done	Family Care- Not done Gestational counselling- Not done	Included Family care and support: Refer Model Curriculum: Page no.7, Module No. 12, 16 th bullet Added Pre-gestational counselling: Refer Model Curriculum: PageNo.7, Module No. 12, 13 th & 14 th bullet
		<ul style="list-style-type: none"> The 'structure and function of human body' module should rephrase learning skills to specify functions of each of the system and the importance in 		Rephrasing for diabetes context- Not done	Rephrasing done Refer Model Curriculum: Page no.3, Module No. 3, 8 th bullet

		context to Diabetes.			
		<ul style="list-style-type: none"> Soft skills modules may be kept at the start of the course and emphasized upon throughout the classroom/ practical training Course duration, as per the duration of Classroom + Skill lab (500 hours) + OJT/ Internship (500 hours) mentioned in the curriculum is coming to be 1000 hours. However, it appears that out of the 500 hours of internship only 150 hours is mandatory, while rest of the 350 hours is only recommended. 	<p>Soft skills is been emphasized throughout the duration of the course</p> <p>Revised to incorporate the suggestion</p>	<p>Done</p> <p>Revised to 500 hrs classroom, skill lab plus 1000 hrs OJT/ Internship/ Clinical Training</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
	Dietetic Aide	<p>Revise Nomenclature from Diet Assistant to Dietetic Aide</p> <p>Decrease NSQF Level from 4 to 3</p> <p>Increase duration from 480 hrs to 1000 hrs</p>	<p>Done</p> <p>Done</p> <p>Done</p>	<p>Done</p> <p>Done</p> <p>Revised to 300 hrs classroom, skill lab plus 700 hrs OJT/ Internship/ Clinical Training</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
	General Duty Assistant (Previously suggested to be Aide)	Agreement on the course- As per the meeting held on 22nd July 2019 at NSDA and per the request of HSSC (as several candidates have been	The possibility of both horizontal and vertical progression of GDA after suitable working experience of	Details of progression have been added in QF.	Removed the progression. Provided opportunity available based on 10 th pass eligibility to

	<p>trained in the said course) it has been agreed upon that the General Duty Assistant program of HSSC will retain the nomenclature with a caveat that there will be no career progression of such candidates as they are 10th pass. For any other agency with a fresh start to the program the policy guidelines of this Ministry will have to be adhered to.</p>	<p>some years and/or further training such as GDA/housekeeping supervisor, etc.</p>		<p>further enhance their skills sets mapping to competences of Geriatric Care Aide, Home Health Aide and Sanitary Health Aide by additional training" Refer to point no.16, page no.3 as well as point 30 at page no.33 of qualification file.</p>
	<p>Qualification File –</p> <ul style="list-style-type: none"> Course duration, as per the duration of Classroom + Skill lab + OJT mentioned in the curriculum is coming to be 600 hours. It is not clear why the total course duration is separately mentioned as 1000 hours in the curriculum 	<p>Revised to 1000 hrs.</p>	<p>Revised</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
	<ul style="list-style-type: none"> Competency statement removed but not reframed 	<p>Competency statement removed and reframed</p>	<p>Revised</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
	<p>Curriculum –</p> <ul style="list-style-type: none"> Soft skills modules may be kept at the start of the course and emphasized upon throughout the classroom/ practical training 	<p>Soft skills is been emphasized throughout the duration of the course</p>	<p>Soft skills and communication module has been included for 5 hrs.</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
	<ul style="list-style-type: none"> Never list can include 'should not perform any task beyond their scope of work unless requested by a supervising staff from the healthcare team' 	<p>done</p>	<p>Has been included</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
		<p>done</p>	<p>Has been included</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>

		<ul style="list-style-type: none"> Can include topic on most comfortable and appropriate lying/ sitting positions, positioning of pillows etc. for bed-ridden patients to avoid bed sores 			
	Home Health Aide	<p>Qualification File –</p> <p>NSQF--Home Health Aide is mentioned as Level 4 which needs to be revised to Level 3 as per the Skill Policy.</p> <ul style="list-style-type: none"> Section 30- Job roles progression path--Assistant & Aide both are on same level, as the policy document levels needs to be changed and Aide (Level 3) will progress to Assistant level (Level 4) eventually. Competency statement deleted, not reframed <p>Curriculum –</p> <ul style="list-style-type: none"> Didactic duration totalling error: which is coming to 235 but mentioned 240 hours. If Total mandatory OJT Duration is 180 hours & Total recommended OJT Duration is 400 hours any candidate may prefer doing mandatory OJT which will reduce the total duration course. Thereby total mandatory OJT should come upto 580 hours instead of 	<p>Level is revised as 3.</p> <p>Done</p> <p>Correction done</p> <p>The mandatory duration for PJT revised to 580 hrs.</p>	<p>Revised to level 3</p> <p>Has been added.</p> <p>Revised to 240 hrs.</p> <p>Revised.</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>

		providing two separate options.			
	Phlebotomist	Revise nomenclature from Phlebotomy technician to phlebotomist	Nomenclature hasn't been revised everywhere in the document	Nomenclature has only been revised at one or two places in the document	Nomenclature revised throughout the documents
		Increase duration from 600 hrs to 1000 hrs	NA	Done	Done & Verified by MoHFW (dated 19 Nov 2020)
		Increase NSQF level from 3 to 4	Done	Done	Done & Verified by MoHFW (dated 19 Nov 2020)
		Remove modules related to Post analytical laboratory testing process	Done	Post analytical laboratory testing module still included; however, only the basic sensitization part is retained	Done & Verified by MoHFW (dated 19 Nov 2020)
		For modules related to Sensitization ensure only sensitization knowledge is imparted <ul style="list-style-type: none"> Biochemistry and clinical biochemistry Parasitology, mycology and virology Analytical laboratory testing process 	Done	Done. These modules have been revised as suggested.	Done & Verified by MoHFW (dated 19 Nov 2020)
	Medical Record Assistant	Qualification File <ul style="list-style-type: none"> Point 4 and 9 - The nature of job must be reframed to reflect assistance provided in executing the tasks. Duration of the course 	Done	Revised	Done & Verified by MoHFW (dated 19 Nov 2020)

		is 1200 hours against the suggested revision of 1500 hours. Adequate changes may be made to increase the practical hours/ hands on training.			
		Point 16- Progression from the qualification is not clear- is this Level 5 (Medical Records and Health Information Technician) a separate qualification? As based on MoHFW standards of the profession- it is Senior Health Information Management Assistant (a Diploma qualified candidate with 2-3 years of experience post Diploma). Thereby, HSSC may be asked to share more details on the career progression pathways.	Progression to level 5 medical records and health information technician has been removed from QF. As agreed in the bilateral meeting, the progression pathways would be provided through a bridge course and same would be included in the Rules and Regulations of the AHP bill.	Not revised	Changed as "Progression is possible after additional training/diploma to higher level" Refer to point 16, page no. 2 of qualification file.
		• Relevance of NOS is not clear- Follow infection control policies & procedures including biomedical waste disposal protocols. Alternatively, all the foundation courses suggested by MoHFW should be included for basic understanding.	Follow infection control policies & procedures including biomedical waste disposal protocols should be known to the professionals working in the hospital-settings.	Not revised	NOS removed from qualification pack and assessment criteria of qualification file. However, its basic sensitization is retained as bridge module in curriculum. Refer to assessment evidence at page no.11 in qualification file and Refer to Page No.9, Module no. 18 and 19 of model curriculum
		Assessment- Under 7. Maintain a safe, healthy and secure working environment – remove provide basic life support (BLS) and first aid in	Provide basic life support (BLS) and first aid in hazardous situations is a generic topic taught	Not revised	NOS removed from qualification pack and assessment criteria of

		hazardous situations, whenever applicable	to all healthcare professionals in public interest.		qualification file. However, its basic sensitization is retained as bridge module in curriculum. BLS replaced with CPR. Refer to Page No.10, Module no. 21, bullet no. 3 of Model Curriculum Provided. Refer to assessment evidence at page no.11 in qualification file
		Section 3: Need for qualification and the industry relevance are not adequately addressed in the document. There are no attachments (evidence – feedback from the industry is not provided). HSSC may be asked to provide the relevant documents.	Please refer to the same report which is referred by MoHFW in their qualification files submitted by them on NQR for section 26. Also this qualification was suggested by MoHFW during review of policy recommendation. Further, various industry experts has confirmed the need and relevance for this qualification during various consultations		Refer to point 26 at page no. 24 of qualification file
		Evidence of progression- progression of the person at Level 5 and above is only possible after attaining a formal qualification of Diploma or Degree. In the absence of which, a candidate cannot progress to higher levels only on the basis of the experience	As agreed in the bilateral meeting, the progression pathways would be provided through a bridge course and same would be included in the Rules and Regulations of the AHP bill.		Changed. Progression is possible after additional training/diploma to higher level. Refer to point 16, page no. 2 of qualification file.



		<p>Qualification Pack – to reflect all the suggested changes as mentioned above</p> <ul style="list-style-type: none"> E module of has been mentioned under the equipment required in several places, HSSC may provide clarification on the methodology of the didactic training. Such as 'Structure and Function of Human Body' needs thorough understanding and cannot be done only through E-modules. The importance or functionality of the subject has to be customised in context of the professional course, in this case MRA. 	<p>e-module is being referred not for online training, rather facilitator led training in class room using e-modules</p>	<p>Clarified</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p> <p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>
		<ul style="list-style-type: none"> Structure and Function of Human Body- the duration of the module needs to be increased, as the list of topics are exhaustive and cannot be completed in 5 hours, unless it is only definition and superficial understanding. Safety, Emergency Medical response and First Aid- Remove BLS as also suggested earlier. 	<p>Structure and function of human body: changed appropriately</p> <p>BLS (CPR) is expected to be known by lay man and therefore healthcare professional definitely must have the knowledge of the same.</p>	<p>BLS is not synonymous with CPR. CPR term may be used instead of BLS.</p>	<p>BLS is replaced with CPR. Refer to Page No.10, Module no. 21, bullet no. 3 of Model Curriculum</p>
		<ul style="list-style-type: none"> Basic Computer Knowledge- Remove the following content (there is no need for specifying a particular department)– Explain basic concepts 	<p>Basic Computer knowledge is being modified accordingly</p>	<p>Revised</p>	<p>Done & Verified by MoHFW (dated 19 Nov 2020)</p>

		about computer hardware and software used in neurophysiology. Discuss the application of computer in neurophysiology department.			
		Trainer prerequisites <ul style="list-style-type: none"> • Minimum educational qualification must only state GNM/ BSc Nursing as minimum qualification for nursing graduates. Remove MSc or PhD nursing as these are higher qualifications. • Similarly minimum qualification of MRD is Diploma and thus Bachelors may be removed • Relevance of Biomedical engineer is not clear as faculty (Page 13) 	Trainer Pre-requisites: In skill ecosystem, all the relevant trainer educational qualifications need to be described for qualifying them as Trainer.	Not addressed clearly.	Removed Refer to model curriculum: page no. 13 Removed Refer to model curriculum: page no. 13 Removed Refer to model curriculum: page no. 13