

**MINUTES OF THE 4th MEETING OF NATIONAL SKILLS QUALIFICATIONS
COMMITTEE (NSQC) OF NCVET HELD ON 24th December, 2020**

1. The fourth meeting of the National Skills Qualifications Committee (NSQC) under National Council of Vocational Education and Training (NCVET) was held on 24th December, 2020 through video-conferencing, under the Chairpersonship of Shri. Praveen Kumar, Chairperson, NCVET & Secretary, MSDE. The list of participants is at Annexure-I.

2. The decision taken in the meeting are as follows:

AGENDA ITEM 1: CONFIRMATION OF MINUTES OF THE 3rd MEETING OF NSQC

3. The Committee approved the minutes of the 3rd meeting of NSQC held on 20th November 2020. The Chairman suggested that for any objections to the NSQC minutes issued, a mail may be sent at the first opportunity to the Council instead of waiting for the next NSQC meeting, so that necessary action can be taken and revision can be brought with immediate effect.

AGENDA ITEM 2: ACTION TAKEN REPORT ON THE MINUTES OF THE 3rd MEETING OF NSQC

4. The NSQC was given an account of the actions taken on the Minutes of the 3rd NSQC meeting. The status of conditionally approved files with respect to compliance is at Annexure II.

5. Paragraph wise details of "Action Taken Report" mentioned as under were again deliberated, and decision taken on them are as under:-

(a) **S.No. 1.2 (c): Instrumentation SSC:** Since concurrence of line Ministry on two out of four files have been received, same may be processed for uploading on the National Qualification Register (NQR)

(b) **S.No. 1.2 (f): Creation of a Separate Section on NQR for PwD:** The Committee was apprised that a separate sector in respect of PwD has been created on the NQR Website and approved qualification has been uploaded under PwD sector.

(c) **S.No. 4 Additional Agenda (1): Comments from MoH&FW on six revised files of Healthcare SSC:** NSQC was apprised that comments of Ministry of Health & Family Welfare (MHoHFW) on the six revised Qualifications have been received and there were 14 amendments to qualifications suggested, which Healthcare Sector Skill Council need to incorporate in the Qualifications before putting upto NSQC for consideration of approval. NSQC took a note of the matter and directed to share the same with the concerned Sector Skill Council for incorporating it in totality and resubmit the Files in next NSQC for approval.

(d) **S.No. 4 Additional Agenda (2): 14 (In-Principle Approved) Qualification Files of DGT:** Col Santosh, Director, NCVET informed the committee that desk audit, stakeholder consultation and scrutiny of 14 Qualification files have been completed and being presented before the Committee for according approval.



AGENDA ITEM 3: SUBMISSION OF QUALIFICATIONS FOR NSQF ALIGNMENT

6. Director informed the Committee that a total of 11 Qualifications (7 new and 4 revised) have been received from 1st October 2020 to 31st October 2020. They have been subjected to the Desk Scrutiny and stakeholders consultation and were being presented for consideration in the 4th NSQC. A brief account of all qualifications being considered for NSQF alignment were presented before the Committee members.

7. A consolidated statement of approval status of Qualifications considered in the 4th meeting of NSQC is placed at Annexure III(A) and the qualification wise status is at Annexure III(B). Sector-wise/Submitting Body wise discussions and decisions taken are given in succeeding paras.

Qualifications Submitted By Central Ministries

8. Footwear Design and Development Institute (FDDI): 4 (Four) Qualifications in the Leather Sector submitted by FDDI for 2nd revision were placed for the approval of NSQC and the same was approved without any changes.

Qualifications Submitted By Sector Skill Councils (SSC)

9. Hydrocarbon SSC: One (1) Qualification file of 'Stainless Steel(SS) Tubing Technician' was placed before the NSQC. Submission of less number of Industry validations by the SSC was discussed. The Committee accepted the justification by Hydrocarbon SSC. The Committee was of the view that the entry requirement should be modified due to the hazardous nature of job profile and suggested minimum entry age for the Qualification should be 17 years. The file was conditionally approved subject to the incorporation of suggested changes.

10. Tourism and Hospitality SSC: Five (5) Revised and one (1) New Qualification file were submitted before NSQC for according approval. After due deliberations on all the criteria in each Qualification, Committee conditionally approved the qualifications subject to amendments, mentioned as under, by the Submitting Body:-

- (a) Restaurant Manager: The sectoral experience in the field, mentioned as under, should be added to the entry requirement of the Qualification of 'Restaurant Manager'
- (i) Experience of 3 years after Class 12th/2 years ITI after Class 10th.
 - (ii) 10 years after Class 10th/2 years ITI after Class 8th.
- (b) The Committee also suggested that the Level must be pegged at Level 7 instead of Level 8 based on the NSQF level descriptors and the skill sets required.
- (c) The Committee also directed that in all the six (6) Qualification files apart from entry requirements of 10th or 12th or equivalent ITI (2 years of ITI after 8th and 10th respectively), the following changes may be added making one year ITI courses as also an eligible entry requirement:-
- (i) One-year experience in relevant area with ITI* (for ITI with one-year duration) after 8th, where the eligibility is Class 10th.
 - (ii) One-year experience in relevant area with ITI* (for ITI with one-year duration) after 10th, where the eligibility is Class 12th.

The details of the files is at Annexure III (B)



AGENDA 4: QUALIFICATION FILES OF DGT

11. Fourteen (14) Qualification files of DGT which were accorded 'In-Principle' approval in the 3rd meeting of NSQC held on 20th November 2020 were presented before the Committee, duly scrutinized and vetted. The qualification wise details are given as under: -

(a). **Three (3) Qualification Files of CTS:** One (1) Qualification File of IT-ITes and Two (2) Qualifications of Logistics sector were placed for the approval of NSQC and they were accorded approval without any changes.

(b). **Four (4) Qualification Files of CITS:** One (1) Qualification each from Media & Entertainment, Apparel, Paint & Technology and IT-ITes under CITS (Crafts Instructor training scheme of DGT) were presented before the NSQC. Details are as under:-

(i) 'Computer Aided Embroidery & Designing' of Apparel sector, 'Information Technology' of IT-ITes sector and 'Multimedia, Animation & Special Effects' of Media & Entertainment sector were approved.

(ii) Qualification of 'Painting Technology' of same sector was conditionally approved subject to incorporating changes as suggested by the stakeholders and submission of revised file.

(c). **Seven (7) Qualification Files of STC:** One (1) Qualification file of Media & Entertainment, Two(2) Qualifications of Strategic Management, Three(3) Qualifications of Beauty & Wellness and One(1) Qualification file of Office Administration and Facility Management Sector under STC were presented before the NSQC for according approval. The details are mentioned as under:-

(i) **Media & Entertainment Sector:** The Qualification file in respect of 2D Animator was not approved. The Committee suggested revising the same and resubmit for approval in next NSQC.

(ii) **Strategic Management Sector:** The Qualification files in respect of 'CNC Machinist 3-Axis' and 'Advanced CNC Machinist 5-Axis' were approved.

(iii) **Beauty & Wellness Sector:** Qualification files in respect of 'Professional Make-up Artist & Hair Stylist', 'Senior Nail Technician' and 'Senior Spa Therapist' were granted conditional approval subject to amendment of the progression path in all the three (3) files. Qualification file in respect of 'Senior Spa Therapist' was also accorded conditional approval subject to removal of the occupation of 'Sports Masseur', for which DGT may come back separately after taking comments of Sports Ministry. DGT was requested to review entry requirements of qualification file 'Senior Nail Technician' and similar courses run by other Awarding Bodies and revise and resubmit the same for NSQF alignment.

(iv) **Administration and Facility Management sector:** Qualification files in respect of 'Human Resource Executive' were accorded conditional approval subject to reconsideration of amendment of Progression path.

The details of the files is at Annexure III (C)

ADDITIONAL AGENDA

12. **Approval of Qualifications adopted by Skill Council for Persons with Disabilities (SCPwD)**

The Committee was informed that SCPwD being a horizontal SSC identifies NSQF aligned job roles from various sectors and after checking their suitability w.r.t to the type of disabilities, adopts them for developing qualifications for PwD training. In this regard, SCPwD has adopted 25 job roles from sectors, viz, Agriculture & Allied, Apparel, Make-Ups & Home Furnishing, IT-ITES, Retail, Telecom and Tourism & Hospitality and submitted

55 Qualification Files by increasing the notional hours and changing the training methodology. NSQC took a note of the matter and approved all the Qualifications. (List placed at Annexure-III (D)).

13. Approval of Apprenticeship Qualification from ASDC (Automotive SSC).

Qualification named 'Vehicle Manufacturing Operations' to be run under NAPS (National Apprenticeship Promotion Scheme) was submitted by ASDC in the 3rd NSQC for approval. It was directed by the Committee to send the files to PwD-SSC and DGT for scrutinizing the suitability of the qualification for serving the inclusion of gender and disabled as well as the appropriateness to be run as the Apprenticeship program under NAPS. The Qualification, duly scrutinised and revised was resubmitted in the 4th NSQC. The revised file was placed for approval of the NSQC and the same was approved. (The details of the files is at Annexure III (E))

14. Adoption of NSQF Aligned Qualifications by WBSCT & VE & SD

The NSQC stated that it is not a body empowered to take decisions on adoption of qualifications by Awarding Bodies, and it should be brought before the appropriate authority under NCVET.

15. Any other item

- (i) It was again brought out in the meeting that SSCs were facing problems with respect to getting clearance from their respective Line Ministries. Their response is either unduly delayed or most often there has been no response. It was stated by the Chairperson that it had already been decided and minuted in the last NSQC meeting regarding the policy on the same. In that meeting, NSQC was of the view that in case of regulated sectors like health or aviation, the line ministry concurrence shall remain a mandatory criterion. In all other cases a four-week time shall be given to the line Ministries to indicate their concurrence, unless otherwise communicated by Line Ministry. In such cases, the NSQC would take a decision according to the facts of the case. However, if the Line Ministry sends its comments after the decision are taken, and the comments are adverse, then the same may be brought before the next NSQC meeting for discussion.
- (ii) The Chairman also directed that henceforth invite be sent to the concerned Line Ministry from the next NSQC to make the deliberations more constructive and fruitful. The Chairman further directed that relevant extract of the MoM of the NSQC be shared with the Line Ministry for better clarity and action.
- (iii) The Chairman also instructed for the inclusion of "Experience" as a part of entry requirement in the presentation from next NSQC meeting.
- (iv) The Chairman AICTE made the following suggestions:
 - a) He suggested that DGT may examine the recruitment rules for Instructors so that candidates having a Degree in related domain, in lieu of CITS certificate, may also be eligible. DGT agreed to review the same.
 - b) He appreciated the D. Voc/B.Voc/M.Voc programs and proposed that a letter may be sent to the AICTE to consider allowing them as eligibility criteria in recruitment rules of faculty positions in Engineering Colleges and Polytechnics. Chairman, NCVET welcomed the suggestion and directed that a letter in the context be written from Ministry of Skill Development & Entrepreneurship (MSDE) to AICTE

The meeting ended with a vote of thanks to the Chair.



ANNEXURE I: List of Participants

National Skills Qualifications Committee (NSQC) Members

1. Shri Praveen Kumar, Chairman, NCVET & Secretary, MSDE
2. Mr. Anil Sahasrabudhe, Chairman, AICTE
3. Ms. Neelam Shami Rao, Director General, DGT, MSDE
4. Dr. Biswajit Saha, Director-Vocational, CBSE
5. Mr. Srinivas, Andhra Pradesh State Skill Development Corporation
6. Mr. Srikanth, Andhra Pradesh State Skill Development Corporation
7. Mr. Subu Tabin, Director, SDE, Govt. of Arunachal Pradesh
8. Mr. Anand Sherkhane, ADC, Ministry of Micro, Small and Medium Enterprise
9. Dr. Manju Singh, Joint Secretary, UGC
10. Mr. P.P. Gupta, Deputy Secretary, School Education and Literacy
11. Representative, NITI Aayog
12. Dr. Sabeena Mathayyas, NSDC
13. Ms. Nidhi, MoRD
14. Dr. Vipin Khurana, SVSU
15. Ms. Chanchal Bhardwaj, SVSU

Sectoral Representatives/Submitting Bodies

1. Ms. Garima Jhamb, ASDC
2. Ms. Meenu, ASDC
3. Mr. Arindam Lahiri, CEO, ASDC
4. Mr. Murthy, CSTARI, Kolkata
5. Mr. Harshit Mishra
6. Mr. Saurabh Kumar Dubey
7. Mr. Dilip Chenoy
8. Ms. Gauri Kalra, Sr. Consultant, MHRD
9. Mr. Vishal Sharma, Hydrocarbon SSC
10. Dr. Sunita Badhwar, Tourism SSC
11. Mr. Manoj Agarwal, FDDI
12. Ms. Radhika
13. Mr. Rajan Bahadur, CEO, Tourism and Hospitality SSC
14. Mr. Ravindra Singh, SCPwD
15. Mr. S.S. Rana, COO-HSSC
16. Representative from SPMU, PBSSD
17. Ms. Priyanka, THSC
18. Mr. Somyadip Ghatak
19. Dr. Niharika Nigam
20. Representative from HRH Cell, MoHFW
21. Mr. G. Giri, Joint Director, DGT



22. Mr.N.RameshBabu

NCVET Officials

1. Col. Santosh Kumar, Director, NCVET
2. Lt. Col. Gunjan Chowdhary, Director, NCVET
3. Mr.Sushil Agarwal, Director, NCVET
4. Mr.Sarika Dixit, Consultant, NCVET
5. Ms. Tanavi Singh, Consultant, NCVET
6. Mr.Lav Bhardwaj, Consultant, NCVET
7. Mr.Sourabh Kulparia, Consultant, NCVET
8. Ms.Shubhi Mathur, Consultant, NCVET
9. Mr.Anuj Gupta, Consultant, NCVET
10. Mr.Anupam Maity, Consultant, NCVET
11. Mr.Shuvadeep Ray, Consultant, NCVET
12. Mr.Sumit Kumar, Consultant, NCVET

In attendance

1. Ms. Sunita Sanghi, Consulting Advisor, NCVET



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ANNEXURE – II

Status of Conditionally Approved Files from 3rd NSQC

S.No	Submitting Body	Name of the Qualification/ Job Role	Compliance Status
i.	DGT	14 files	Nine (9) files Compliance completed and files ratified, One (1) file not approved Compliance pending for 4 files.
ii.	Indian Navy, MoD	BELL Diver	Compliance Completed and file uploaded
iii.	Indian Navy, MoD	Surface Supplied Air Diver	
iv.	Automotive SSC	Automotive CNC machining technician	Compliance Completed and file uploaded
v.	Instrumentation SSC	Calibration Technician (Electro-Technical)	Compliance Completed
vi.	Instrumentation SSC	Calibration Technician (Mechanical Dimension)	Compliance Completed
vii.	Instrumentation SSC	DCS Programmer and Trouble Shooter	Compliance Pending
viii.	Instrumentation SSC	HMI / SCADA Programmer and Trouble Shooter	Compliance Pending

ANNEXURE – III (A): Consolidated Statement of Approval Status of QFs in the 4th NSQC

CENTRAL MINISTRIES					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	FDDI, MoC		4	4	4 Approved
Sub-Total			4	4	
Sector Skill Councils					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	Hydrocarbon SSC	1	-	1	1 Conditionally Approved
2	Tourism and Hospitality SSC	6	-	6	6 Conditionally Approved
Sub-Total		7	-	7	
SSC Qualifications adopted by SCPwD					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	SCPwD	55	-	55	55 Approved
Qualifications under NAPS					
S. No	Name of the Submitting Body	New Files	Revised Files	Files for NSQC consideration	Approval Status
1	Automotive SSC-NAPS	1	-	1	1 Approved
Grand Total		63	4	67	60 Approved 07 Conditionally approved

ANNEXURE – III (B): Status of Qualification Files placed for Approval in 4th NSQC

CENTRAL MINISTRIES

I. Submitting Body: FDDI, DIPP, MoC (4 Revised Files), Sector: Leather

S.No.	Qualification Name	Proposed NSQF Level	Approval Status
i.	Basic Closing Operator – Footwear	2	Approved
ii.	Basic Cutting Operator – Footwear	2	Approved
iii.	Basic Closing Operator - Goods & Garments	2	Approved
iv.	Basic Cutting Operator - Goods & Garments	2	Approved

SECTOR SKILL COUNCILS

I. Submitting Body: Hydrocarbon SSC (1NewQF), Sector: Hydrocarbon

S. No	Qualification Name	Proposed NSQF level	Status of Approval
i.	SS (Stainless Steel) Tubing Technician	4	Conditionally Approved

II. Submitting Body: Tourism & Hospitality SSC (5 Revised QFs And 1 New QF), Sector: Tourism & Hospitality

S.No	Qualification Name	Proposed NSQF Level	Status of Approval
i.	Restaurant Manager	8	Conditionally Approved
ii.	Housekeeping Trainee	3	Conditionally Approved
iii.	Pantry Associate	3	Conditionally Approved
iv.	Multi-Purpose Associate	4	Conditionally Approved
v.	Pastry/Bakery Commis	4	Conditionally Approved
vi.	Nature Guide	4	Conditionally Approved

ANNEXURE – III(C): ADDITIONAL AGENDA QUALIFICATION FILES (14 DGT Files)

STC, SECTOR: MEDIA & ENTERTAINMENT

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
i.	2D Animator	4	Not Approved

CITS, SECTOR: MEDIA & ENTERTAINMENT

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
ii.	Multimedia, Animation & Special Effects	6	Approved

STC, SECTOR: STRATEGIC MANUFACTURING

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
iii.	CNC Machinist 3-Axis	5	Approved
iv.	Advanced CNC Machinist 5-Axis	5	Approved

CITS, SECTOR: Apparel

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
v.	Computer Aided Embroidery & Designing	6	Approved

CTS, SECTOR: Logistics

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
vi.	In Plant Logistics Assistant	4	Approved
vii.	Warehouse Technician	4	Approved

CITS, SECTOR: PAINT & TECHNOLOGY

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
viii.	Painting Technology	6	Conditionally Approved

CITS, SECTOR: IT-ITES

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
ix.	Information Technology-CITS	6	Approved

CTS, SECTOR: IT-ITES

S.No.	Qualification Name	Proposed NSQF Level	Status of Approval
x.	Data Entry Operator-CTS	4	Approved

STC, DGT SECTOR: BEAUTY & WELLNESS

S. No.	Qualification Name	Proposed NSQF level	Status of Approval
Xi	Professional Make-up Artist & Hair Stylist.	5	Approved
Xii	Senior Nail Technician	5	Conditionally Approved
Xiii	Senior Spa Technician	5	Conditionally Approved

STC FILES, DGT, SECTOR: OFFICE ADMINISTRATION & FACILITY MANAGEMENT

S.No.	Qualification Name	Proposed NSQF level	Status of Approval
i.	Human Resource Executive	4	Conditionally Approved

Annexure III (D): Qualification approved for SCPwD**I. Submitting Body: Skill Council For Persons With Disability, Sector: Multisectoral**

S. No	Originating Sector	Job Role	QP Code	Mapped to	Status of Approval
1	Agriculture	Gardener	PWD/AGR/Q0801	Speech &Hearing Impairment	Approved
2		Gardener		Locomotor Disability	Approved
3		Gardener		Low Vision	Approved
4		Organic Grower	PWD/AGR/Q1201	Locomotor Disability	Approved
5		Organic Grower		Low Vision	Approved
6		Organic Grower		Speech &Hearing Impairment	Approved
7		Small poultry farmer	PWD/AGR/Q4306	Speech &Hearing Impairment	Approved
8		Small poultry		Locomotor Disability	Approved

9		farmer	PWD/AGR/Q4101	Low Vision	Approved
10		Dairy Farmer/ Entrepreneur		Speech &Hearing Impairment	Approved
11		Dairy Farmer/ Entrepreneur		Locomotor Disability	Approved
12	Apparel	Sewing Machine Operator	PWD/AMH/Q0301	Speech & Hearing Impairment	Approved
13		Sewing Machine Operator		Locomotor Disability	Approved
14	Apparel	Hand Embroiderer	PWD/AMH/Q1001	Speech &Hearing Impairment	Approved
15		Hand Embroiderer		Locomotor Disability	Approved
16		Packer	PWD/AMH/Q1407	Low Vision	Approved
17		Packer		Speech &Hearing Impairment	Approved
18		Packer		Locomotor Disability	Approved
19		Washing Machine Operator	PWD/AMH/Q1810	Speech &Hearing Impairment	Approved
20		Washing Machine Operator		Low Vision	Approved
21		In Line Checker	PWD/AMH/Q0102	Speech &Hearing Impairment	Approved
22		In Line Checker		Locomotor Disability	Approved
23		Pressman	PWD/AMH/Q0401	Speech &Hearing Impairment	Approved
24		Pressman		Low Vision	Approved
25		Self Employed Tailor	PWD/AMH/Q1947	Locomotor Disability	Approved
26		Self Employed Tailor		Speech &Hearing Impairment	Approved
27		IT- ITes	CRM Domestic Non- Voice	PWD/SSC/Q2211	Visual Impairment
28	CRM Domestic Non- Voice		Low Vision		Approved
29	CRM Domestic Non- Voice		Speech &Hearing Impairment		Approved
30	CRM Domestic Non- Voice		Locomotor Disability		Approved
31	CRM Domestic Voice		PWD/SSC/Q2210	Visual Impairment	Approved
32	CRM Domestic Voice			Low Vision	Approved
33	CRM Domestic Voice			Locomotor Disability	Approved
34	Domestic Data Entry Operator		PWD/SSC/Q2212	Low Vision	Approved
35	Domestic Data Entry Operator			Visual Impairment	Approved
36	Domestic Data Entry Operator			Speech &Hearing Impairment	Approved
37	Domestic Data Entry Operator			Locomotor Disability	Approved
38	Domestic IT		PWD/SSC/Q0110	Locomotor Disability	Approved

		Helpdesk Attendant			
39		WEB DEVELOPER	PWD/SSC/Q0503	Locomotor Disability	Approved
40		JUNIOR SOFTWARE DEVELOPER	PWD/SSC/Q0508	Locomotor Disability	Approved
41		Domestic Biometric Data Operator	PWD/SSC/Q2213	Locomotor Disability	Approved
42	Retail	Trainee Associate	PWD/RAS/Q0103	Low Vision	Approved
43		Trainee Associate		Speech &Hearing Impairment	Approved
44		Trainee Associate		Locomotor Disability	Approved
45		Retail Sales Associate	PWD/RAS/Q0104	Speech &Hearing Impairment	Approved
46		Retail Sales Associate		Locomotor Disability	Approved
47		Telecom	Telecom-In store promoter	PWD/TEL/Q2101	Low Vision
48	Telecom-In store promoter		Locomotor Disability		Approved
49	Customer Care Executive - Call Centre		PWD/TEL/Q0100	Visual Impairment	Approved
50	Customer Care Executive - Call Centre			Low Vision	Approved
51	Customer Care Executive - Call Centre			Locomotor Disability	Approved
52	Tourism & Hospitality	Food and Beverage Steward	PWD/THC/Q0301	Speech &Hearing Impairment	Approved
53		Housekeeping Attendant	PWD/THC/Q0203	Speech &Hearing Impairment	Approved
54		Room Attendant	PWD/THC/Q0202	Speech &Hearing Impairment	Approved
55		Room Attendant		Locomotor Disability	Approved

ANNEXURE – III (E): Qualification under NAPS

Submitting Body: Automotive SSC-NAPS, Sector: Automotive

S.No	Qualification Name	Proposed NSQF Level	Status of Approval
i.	Vehicle Manufacturing Operations	4	Approved



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