

**NOTICE**

Following is the schedule for assignment submission and exam for all the students registered for “Certification Course in Data Entry and Office Automation” (CCDEOA), course Batch-1 (Course code: MADDEO001) – under Aspirational district Project

DATE	TIME	ACTIVITY	MAX. MARKS
01 NOV 2021	10:00 AM to 01:00 PM	Remedial Classes(Computer Fundamentals)	10
02 NOV 2021	Latest by 05:00 PM	Online Submission of Assignment/Project/Presentation	-
16 NOV 2021	Duration: 90 Minutes	Final Exam (Objective type) <ul style="list-style-type: none"> <li>• 100 Questions</li> <li>• Proctored Mode</li> </ul>	100
21 NOV 2021	11:00 AM (Start Time)	Practical Exam	60
<b>INTERNAL ASSESSMENT: 20 Marks (Max) (based on attendance and performance during course)</b>			

**Note: Students must complete all assignments and appear in Exams as per above schedule.**

This is issued with the approval of Competent Authority.

*Sanyam Rathor*  
(Sanyam Rathor)  
Joint Director(T)