

An Autonomous Scientific Society under the administrative control of
Ministry of Electronics & Information Technology (MoE&IT), Government of India
NIELIT Corporate Office, NBCC Office Complex, Office Block 3, Ground Floor, Plate – A,
East Kidwai Nagar, New Delhi - 110023

Terms & Conditions

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility.
2. No. of post advertised may vary depending upon requirement.
3. The Assignment shall be on contract initially for ONE year & extendable based on performance & need upto the duration of the scheme. However, the performance of the candidate will be reviewed in every six months, if found not satisfactory, the contract of candidate will be terminated.
4. Interview date shall be intimated through email or shall be updated on the NIELIT website under Recruitment (<https://nielit.gov.in/recruitments>). Candidates are advised to check the website regularly for any information
5. The engagement shall be liable to terminate at any time by giving notice of 30 days from either side.
6. Interview to the advertised positions shall be held in **Online mode** and applicants shall ensure availability of Desktop PC/Laptop with Camera & Speakers, network connectivity with proper bandwidth. NIELIT shall not be responsible for any disconnection during the interview or the candidate unable to join the interview; such candidates shall summarily be rejected.
7. Applicants applying for multiple positions must submit separate applications for each post.
8. Scanned Application Form along with the self-attested scanned copy of below mentioned documents are required to be sent on email ID projects.recruitment2024@gmail.com **on and before 23.10.2024.**
 - Marksheet of Class X
 - Marksheet of Class XII
 - Qualification Degree/Certificate & Final consolidated Marksheet clearly mentioning aggregate percentage or CGPA as per the post applied. If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.
 - Self-attested experience certificates (including the experience letter from the current place of working)

- Last three-month Payslip or Bank Statement of last three months showing salary credited.
- Date of Birth Certificate
- Aadhaar Card
- Resume of candidate

Note: Applicants are required to send a single PDF file containing scanned copies of all supporting documents through email and use the Subject line: '(Post Name)'.

9. Application form received without relevant supporting documents/testimonials shall be treated incomplete and will be summarily rejected and no correspondence will be entertained in this regard.

If there are more no. of applications, NIELIT may continue of conducting interviews on the next working day(s) or may conduct written exams or set additional criteria like minimum percentage in essential qualification to shortlist the applications.

10. Candidates are advised to check the website regularly for any information.
11. The qualification of the candidates must be from a recognized Board/University/Institution.
12. Pursuing candidates and candidates awaiting result are not eligible to apply.
13. Work done during internship will not be counted toward experience.
14. Name of the Applicant in application form must be same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to class X, the evidence to that effect should be furnished at the time of interview.
15. Canvassing/trying to influence NIELIT employee to secure the job in any manner shall disqualify the candidate.
16. NIELIT reserves the right not to fill the vacancy advertised, also NIELIT has the right to accept or reject the application without assigning any reason thereof.
17. NIELIT reserves the right to cancel the process of recruitment at any stage for the advertised post(s) without assigning any reason.
18. The candidate(s), who qualify the Interview, will be called for Document Verification. On or before the joining. Date and time for document verification will be communicated through SMS/email. Any change in submitted physical documents shall lead to cancellation of candidature.
19. Applicants are advised to visit the website of NIELIT <https://www.nielit.gov.in> for any updates.
20. The place of deployment will be Delhi/NCR. Selected candidates will not be paid any other financial benefits like Medical, HIRA and Transport etc. except consolidated remuneration.