

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

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October 19, 2022

OFFICE MEMORANDUM

The Management Board, NIELIT in its 21st Meeting held on 26th July 2022 has approved the IPR Policy of NIELIT. Accordingly, with the approval of the Competent authority an IPR Standing Committee comprising of the following is hereby constituted:

Director General	:	Chairperson (Ex- officio)
Executive Director (from 2 NIELIT Centres on rotation basis) i) Dr Sanjeev Kumar Gupta, ED ii) Dr Y Jayanta Singh, ED	:	Member
Director (From 2 NIELIT Centres on rotation basis) Registrar, NIELIT i) Dr Pratap Kumar S, Director ii) Shri D S Oberoi, Director	:	Member
Shri R P Pandey, Registrar	:	Member
Chief Finance Officer, NIELIT Shri Shameem Khan, Dir (F) / CFO	:	Member
Chief Controller of Examination Shri Alok Tripathi, CCOE	:	Member
Representative (Director or above) from Intellectual Property Office, Delhi Shri Devasish Banerjee, Asstt Controller of Patents and Design, DPIIT, MoC&I, GoI	:	Member
Representative from Academic Institution i) Prof. Ram Singh, Delhi Technological University ii) Dr Ashutosh Mishra, Assistant Professor Faculty of Law, Delhi University	:	Member
Representative from HRD/IPR Division/Group MeitY Shri A K Pipal, HoD, HRD, MeitY	:	Member
Head of Wing (Technical, CCU & QA) Shri Shameem Khan, Additional Director (Tech)	:	Member
Co-Ordinator, IPR Cell Smt. Sheetal Chopra, Scientist 'E'/Addl Dir (Tech)	:	Member Secretary

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3 The Role of IPR Standing Committee will be as under:

- a. To create expert groups in different subject domains for assessing and recommending proposals for IP filing. (Note: this assessment step can be skipped in case the costs of filing are borne by an external funding source including sponsored project or consultancy.)
- b. Create and finalize forms, procedures (and guidelines) to implement the IPR policy at NIELIT.
- c. Evolve proper procedures and guidelines for good practices for record keeping to allow efficient IP filing and protection.
- d. Tie- up with organizations for filing, licensing/assigning of IPR on revenue sharing basis.
- e. Appoint a panel of attorneys to facilitate filing of IPs by both NIELIT appointed body as well by individual faculty/staff using their project or other funding.
- f. Formulate programs for educating faculty/students/supporting staff/project staff/visitors about IPR and other associated issues.
- g. Provide guidelines for IPR related documentation including creating infrastructure for the same.
- h. Approach funding agencies for funds for promotion of IPR activities at NIELIT.
- i. To provide waivers and release of IPR to Inventor(s) and/or Third party(ies) within the framework of IPR policy of NIELIT.
- j. Redress any conflict, grievance regarding ownership of IP, processing of IP proposals, procedures adopted for implementation of IPR policy and interpretation of various clauses of IPR policy.
- k. Create and finalize draft agreements to facilitate IP protection by NIELIT.
- l. To evolve modalities of financing of IP related activities at NIELIT.
- m. Deal with any relevant issues arising out of promotion as well as implementation of IPR policy.
- n. Investigate the matter of violation/infringement of any intellectual property rights related to NIELIT and make recommendations to the Director General for resolution of such violation/infringement.


[R.K. Joshi]

Deputy Registrar

To,

The Chairperson and Members of the IPR Standing Committee

Copy to :

- i) The Executive Director / Director / Director Incharge, all NIELIT Centres
- ii) All HoDs, NIELIT HQ

Copy also for information to :

- i) DG, NIELIT
- ii) CVO, NIELIT

केन्द्र :	अगरतला, आइजॉल, औरंगाबाद, अजमेर, भुवनेश्वर, कालीकट, चंडीगढ़, चेन्नई, दिल्ली, गंगटोक, गोरखपुर, गुवाहाटी, हरिद्वार, इम्फाल, ईटानगर, जम्मू, कोलकाता, कोहिमा, कुरुक्षेत्र, पटना, रांची, शिमला, शिलांग और श्रीनगर
विस्तार केन्द्र :	अलावलपुर, चुचुइमलांग, चुराचांदपुर, डिब्रूगढ़, जोरहाट, कोकराझार, लेह, लखनऊ, लुंग्लेई, माजुली, मंडी, पाली, पासीघाट, सेनापति, सिलचर, तेजपुर, तेजू और तुरा
Centers :	Agartala, Aizawl, Aurangabad, Ajmer, Bhubaneswar, Calicut, Chandigarh, Chennai, Delhi, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Jammu, Kolkata, Kohima, Kurukshetra, Patna, Ranchi, Shimla, Shillong and Srinagar
Extension Centres :	Alawalpur, Chuchuyimlang, Churachandpur, Dibrugarh, Jorhat, Kokrajhar, Leh, Lucknow, Lunglei, Majuli, Mandi, Pali, Pasighat, Senapati, Silchar, Tezpur, Tezu and Tura