

An Autonomous Scientific Society under the administrative control of  
Ministry of Electronics & Information Technology (MoE&IT), Government of India  
NIELIT Bhawan, Plot No. 3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077.

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### Terms & Conditions:

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility. Incumbent will be hired purely on contract basis initially for a period of 6 months which may be further extended based on performance and requirement. No. of post advertised may vary depending upon requirement.
2. Interview for the positions shall be held through Online/Offline mode. In case of Online mode of interview, applicants shall ensure availability of Desktop PC/Laptop with Camera & speakers, network connectivity with proper bandwidth. NIELIT shall not be responsible for any disconnection during the interview or the candidate unable to join the Interview, such candidates shall summarily be rejected. Interview date shall be intimated through email/SMS or shall be updated on the NIELIT website under Recruitment (<https://nielit.gov.in/recruitments>). Candidates are advised to check the website regularly for any information.
3. A processing fee of Rs. 590/- (Fee Rs. 500/- + GST @18%) is to be deposited in bank account given here under:

- Bank name: Bank of India
- Account Holder : NIELIT
- A/c No. : 604820100000012
- A/c Type : Current Account
- IFSC Code : BKID0006048
- MICR Code : 110013052

The details of processing fee payment i.e. transaction no., date, amount is to be filled in offline application form

4. In case Interviews are held online, candidates will be required to appear using either Jitsi/Google Meet/Cisco Webex/ Microsoft Teams. Candidates are required to download the apps and shall be ready to attend the interview as per the time slot given. In case of offline interviews, the venue shall be Delhi.
5. In case the candidate is applying for more than one position, separate application form for each position has to be submitted. Cut-off date for calculating age and experience shall be date of publish of Advertisement i.e. 14.09.2022. Duly filled offline application with self-attested supporting documents & online/NEFT/RTGS fee payment receipt should reach on or before 04.10.2022 to the address:

Academic Wing  
National Institute of Electronics & Information Technology (NIELIT)  
NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area  
Sector-8, Dwarka, New Delhi-110077

6. Applicants are required to send hardcopy of duly filled application form, fee payment receipt along with the following scanned documents/testimonials through speed post to address mentioned in point 5 above:

- i) **Marksheet of Class Xth.**
- ii) **Marksheet of Class XIIth.**
- iii) **Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per requirement for the post applied. *If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.***
- iv) **Self-attested experience certificates (including the Experience letter from the current place of working)**
- v) **Offer Letter by the current Employer**
- vi) **Aadhaar Card**

Only those applications will be accepted for further process for which the documents mentioned above will be received in NIELIT on or before 04.10.2022.

7. The qualification of the candidates must be from a recognized University/Institution.
8. Applicants with last semester result awaited or incomplete degrees are not eligible to apply.
9. Name of the Applicant in application form must be same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of interview.
10. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
11. NIELIT reserves the right not to fill any vacancy advertised. NIELIT has the right to accept or reject the application without assigning any reason thereof.
12. The candidate(s), who will qualify the Interview, will be called for Certificate/Document Verification. Date and time for document verification will be informed through email in due course of time. Any change in uploaded documents and physical documents shall lead to cancellation of candidature.
13. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empanelled candidate to claim as right to employment. Candidates may be called as per requirement of NIELIT.
14. Applicants are advised to visit the website of NIELIT <https://nielit.gov.in> for any updates. No common communication shall be made in any other form separately.
15. . The place of deployment will be Delhi/NCR. Selected candidates will not be paid any other financial benefits like Medical, HRA and Transport etc. except consolidated remuneration.