



National Institute of Electronics and Information Technology
NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area Sector-8, Dwarka, New Delhi 110077

Empanelment of resources on contract basis for ESDM-PMU

Advt. No.: I-30011(11)/11/2020-Projects/14092022

Details of eligibility qualification, experience required for each position

Name of Post & No. of Post	Essential Qualification and Experience	Desirable Qualification and Experience	Age Limit	Consolidated Remuneration (per month)	Expected Job Profile
Sr. Consultant (01 No.)	B. Tech/B. E (Electronics / Electronics and Communications) or Equivalent plus 10 years of working experience. Private Sector professionals and Ex-Government Employees would also be eligible to apply for the positions in PMU.	MBA in Finance/ Masters in Economics. Desirable Experience in Electronics/ Telecommunication, ICT and related areas including sound exposure and hands-on experience pertaining to project formulation, execution, management of techno-financial/ economic analysis, feasibility studies, market surveys, analysis reports, WTO matters and international trade.	Maximum 45 years as on date of publishing of Advertisement	Rs.72,000/- to Rs.1,20,000/-	<ul style="list-style-type: none">➤ To professionally manage and support the Department in implementation and monitoring of the schemes in the States/UTs.➤ To facilitate Creation of awareness and mobilization of various stakeholders including general public at large through print and electronic media, workshops, seminars etc.➤ To facilitate creation of an MIS for capturing various kinds of data from the implementing agencies, bring out periodic progress report, collect any other relevant data for monitoring of the scheme.➤ To facilitate carrying out an impact assessment of the scheme by a third party of the Scheme so that the learnings/mid-course corrections, if any, could be carried out during the balance period of implementation of the

					scheme. To coordinate with all with all internal and external stakeholders.
Executive Assistant (02 Nos.)	Graduate in any discipline.	Diploma in Computer Applications. Good typing/data entry skills. Aptitude to analyse problems and articulate solution as guided, high commitment and spirit to excel at the main requirements. Prior working experience would be added advantage.	Maximum 35 years as on date of publishing of Advertisement	Rs. 25,000/- to Rs. 40,000/-	<ul style="list-style-type: none"> ➤ Maintaining File record of all the files under the scheme. ➤ Preparation of Agenda, Minutes of Meetings, Draft etc. ➤ Any other work related to the Scheme implementation
Consultant (01 No.)	First Class B. Tech/B. E (Electronics and Communications) plus 7 years of working experience.	Experience in Project Formulation, handling Government Project-their execution, monitoring and analysis.	Maximum 45 years (for retired Sr. Govt. Officers 62 years) as on closing date of this advertisement.	Rs.72,000/- *Note- For retired Sr. Govt. Officers the remuneration will be {last pay drawn (-) pension(+) DA}	<ul style="list-style-type: none"> ➤ To create awareness and mobilization of various stakeholders. ➤ Coordinate the scheme/UTs in the country. ➤ Organize workshop and seminars. ➤ Creation and maintenance of MIS for capturing data related to the schemes. ➤ Any other work related to the scheme implementation.
Consultant (Finance & Administration) (01 No.)	CA/ICWA or MBA(Finance). 6 years post qualification experience. Knowledge of handling Finance, Training and Administrative Matters. Knowledge of Govt Rules, Regulations and Procedures.	10 years' experience in handling project mode Govt Schemes. Knowledge of GFR/CVC guidelines. Monitoring of expenditure under the budget heads of a project	Maximum 35 years (For retired Govt employees 62 years) as on closing date of advertisement	Rs. 60,000/- *Note- For retired Sr. Govt. Officers the remuneration will be {last pay drawn (-) pension(+) DA}	<ul style="list-style-type: none"> ➤ To monitor the expenditure under the different Budget heads ➤ Administrative co-ordination of the Scheme in all States / UTs in the country. ➤ Coordination with Auditors ➤ Creation & maintenance of MIS for capturing data related to the Scheme ➤ Any other work related to the Scheme Implementation

<p>Senior Resource Person (Programming .Net) -(01 No.)</p>	<p>NIELIT A/B Level, B.E./B.Tech (Computer Science / IT / Electronics), MCA plus Minimum 4 years Post Qualification Experience in the relevant field</p>	<p>Experience with enterprise-level applications development. Expert knowledge of .NET Framework Strong or expert knowledge of JQuery, JavaScript, ASP.NET MVC, MSSQL</p>	<p>Maximum 35 years as on date of advertisement</p>	<p>Rs. 50,000 /-</p>	<ul style="list-style-type: none"> ➤ Producing clean, efficient code based on specification. ➤ Design, Coding, Testing, Maintenance and deploying programs and systems. ➤ Fixing and improving existing ESDM portal ➤ Any other task/job assigned by the Reporting Officer.
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