



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान

National Institute of Electronics & Information Technology

An Autonomous Scientific Society under the administrative control of
Ministry of Electronics & Information Technology (MoE&IT), Government of India
NIELIT Bhawan. Plot No.3 PSP Pocket, Sector-8, New Delhi-110077

PROFORMA FOR WALK-IN-INTERVIEW

Advt. No. I-17014/3/2023-EXAMINATION

- Note: 1. Proforma (preferably typed) should be presented only in the prescribed formats supported by self-attested copies of testimonials failing which the candidature will be rejected out rightly.**
2. Fill up all the columns except those, which are not applicable.

Affix recent passport size
photograph

1. Position applied for: _____
2. Name in full: _____
(in Block Letters) First Middle Last
3. Father's/Husband's Name: _____
4. (a) Date of Birth (in figure): _____
(b) Age as on (date of publication of advertisement) _____ Years _____ Months _____ Days
5. Gender (Male/Female /Other): _____
6. Marital Status: Married /Unmarried/ Divorcee etc. (Strike out whichever is not applicable)
7. Nationality: _____

8. Address for Correspondence: _____

_____ Pin Code _____

9. Permanent Address: _____

_____ Pin Code _____

10. (a) Mobile No. _____ (b) Email ID. _____

11. Particulars of all examination passed and degree commencing from School Board or equivalent examination (Please add extra row, if required):

Examination /Degree	University/Board	Year of Passing	%age of marks	Subjects

12. Experience: (Please attach attested copies of the experience certificate) (Please start with the Latest)
(Please add extra row, if required).

Name of employer	Post held	Period		Last Salary Drawn	Nature of Work / duties
		From	To		

Total Experience in Years and months: _____

13. Working knowledge of Computers: (Yes/No): _____

14. Typing Speed: _____
15. Working Experience in software application: (Yes/No) _____
16. Any Other relevant info: _____

17. Documents to be presented at the time of Walk-in-Interview

- i) Marksheet of Class 10th
- ii) Qualification Degrees
- iii) Self-attested experience certificates (including the Experience letter from the current place of working)
- iv) Aadhar Card

Undertaking:

- I. I have gone through the “Terms & Conditions” provided in the website link and shall abide by the same.
- II. It is also Certified that all the information furnished above by me is true, complete, and correct to the best of my knowledge and belief.
- III. I have submitted only one application for this position.
- IV. Further, I have never been debarred by any organization for any illegal activity during my education / service.
- V. I understand that in the event of any information found false /incorrect /suppressed or any ineligibility being detected before or after the test/interview/selection, my candidature is liable to be canceled/my services are liable to be terminated and no correspondence will be entertained by NIELIT in this regard.
- VI. I understand that NIELIT has the right to accept or reject the application/candidature without assigning any reason thereof. NIELIT has full right not to fill any vacancy advertised through this mode.

Place:

Name of the Candidate:

Date:

Signature of the Candidate:

-For Office Use Only-

Place:

Signature and Name of Verifying Officer

Date: