

An Autonomous Scientific Society under the administrative control of  
Ministry of Electronics & Information Technology (MoE&IT), Government of India  
NIELIT Bhawan, Plot No. 3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077.

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### Terms & Conditions:

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility. Incumbent will be hired purely on a contract basis initially for a period of six months which may be further extended based on performance /requirement. No. of the post advertised may vary depending upon the requirement. NIELIT reserves the right to terminate the contract at any time without assigning any reason thereof.
2. Interviews to the advertised positions shall be held in Offline mode at NIELIT HQs. NIELIT shall not be responsible for any circumstances due to which the candidate is unable to attend the Interview candidature of such candidates shall summarily be rejected.
3. A processing fee of Rs. 236/- (Rs. 200/- + GST @18%) is to be deposited in the bank account given here under:
  - Bank name: Bank of India
  - Account Holder : NIELIT
  - A/c No. 604820100000012
  - A/c Type : Current Account
  - IFSC Code : BKID0006048
  - MICR Code : 110013052

The details of processing fee payment, i.e. transaction no, date, and amount is to be filled in the offline application form.

4. Applicants are required to come with original documents along with a set of self-attested copies of documents and submit the hardcopy of the duly filled application form, processing fee payment receipt directly on 11/04/2023 between 10:00 AM to 12 Noon.
  - i) **Marksheet of Class X.**
  - ii) **Marksheet of Class XII.**
  - iii) **Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per requirement for the post applied. *If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.***
  - iv) **Self-attested experience certificates (including the Experience letter from the current place of working)**
  - v) **Last month's Pay slip**
  - vi) **Aadhaar Card**
  - vii) **Resume of the candidate.**

The cut-off date for calculating age and experience shall be 11th April 2023.

**ONLY THOSE APPLICANTS WILL BE ALLOWED TO APPEAR IN INTERVIEW WHO WILL REGISTER FOR WALK-IN BETWEEN 10:00 AM TO 12:00 Noon on 11<sup>th</sup> April, 2023 AND ALSO SUBMIT THE DOCUMENTS MENTIONED ABOVE. IN CASE OF DEFICIENCY IN ANY OF THE ABOVE-MENTIONED DOCUMENTS, THE APPLICATION WILL BE REJECTED AND CANDIDATE WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW. NO FURTHER COMMUNICATION IN THIS REGARD WILL BE ENTERTAINED.**

5. Duly filled offline application, self-attested supporting documents & online/NEFT/RTGS fee payment receipt should be submitted on 11/04/2023 between 10:00 AM to 12:00 Noon to the address given below:

**Academic Wing**

**National Institute of Electronics & Information Technology (NIELIT)**

**NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area**

**Sector-8, Dwarka, New Delhi-110077**

6. Interview shall be conducted Offline on 11/04/2023 at the address mentioned above. Candidates are advised to check the website regularly for any information.
7. If there is more no. of applications, NIELIT may conduct a written exam or set minimum criteria to shortlist the applications.
8. The qualification of candidates must be from a recognised University/Institution.
9. Applicants with last semester result awaited or incomplete degrees are not eligible to apply.
10. Name of the Applicant in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of the interview.
11. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
12. NIELIT reserves the right not to fill any vacancy advertised NIELIT has the right to accept or reject the application without assigning any reason thereof.
13. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empaneled candidate to claim as right to employment. Candidates may be called as per requirement of NIELIT
14. Applicants are advised to visit the website of NIELIT <https://nielit.gov.in> for any updates. No common communication shall be made in any other form separately.