



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान
National Institute of Electronics & Information Technology

Ministry of Electronics & Information Technology (MoE&IT), Government of India
NIELIT Bhawan, Plot No. 3, PSP Pocket, Sector-8, Dwarka, New Delhi-110077.

Important Terms & Conditions:

(Candidates are advised to go through the terms and conditions carefully and ensure compliance of the same, failing which, the candidature shall be rejected)

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility. Incumbent will be hired purely on contract basis initially for a period of 01 year which may be further extended based on performance /requirement. No. of posts advertised may vary depending upon requirement. NIELIT reserves the right to terminate the contract anytime without assigning any reason thereof.
2. Walk-in Interview to the advertised positions shall be held in Offline mode at NIELIT HQs. NIELIT shall not be responsible for any circumstances due to which the candidate is unable to attend the Interview and candidature of such candidates shall summarily be rejected.
3. A processing fee of Rs. 236/- (Rs. 200/- + GST @18%) is to be deposited in bank account given here under:
 - Bank name: Bank of India
 - Account Holder : NIELIT
 - A/c No. 604820100000012
 - A/c Type : Current Account
 - IFSC Code : BKID0006048
 - MICR Code : 110013052

The details of processing fee payment i.e. transaction no, date, amount is to be filled in offline application form and proof of payment to be attached with the application form.

4. Applicants are required to come with original documents along with a set of self-attested copies of documents and submit the hardcopy of duly filled application form, processing fee payment receipt directly on 05/04/2023 between 09:00 AM to 11:30 AM
 - i) **Marksheet of Class X.**
 - ii) **Marksheet of Class XII.**
 - iii) **Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per requirement for the post applied. *If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.***
 - iv) **Self-attested experience certificates (including the Experience letter from the current place of working)**
 - v) **Last month Pay slip**
 - vi) **Aadhaar Card**
 - vii) **Resume of candidate.**

Cut-off date for calculating age and experience shall be 05th April, 2023.

ONLY THOSE APPLICANTS WILL BE ALLOWED TO APPEAR IN THE INTERVIEW WHO WILL REGISTER FOR WALK-IN INTERVIEW BETWEEN 09:00 AM TO 11:30 AM on 05th April, 2023 AND ALSO SUBMIT THE DOCUMENTS MENTIONED ABOVE. IN CASE OF DEFICIENCY IN ANY OF THE ABOVE-MENTIONED DOCUMENTS, THE APPLICATION WILL BE REJECTED AND CANDIDATE WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW. NO FURTHER COMMUNICATION IN THIS REGARD WILL BE ENTERTAINED.

5. Duly filled offline application, self-attested supporting documents & ONLINE/NEFT/RTGS fee payment receipt should be submitted on 05/04/2023 between 09:00 AM to 11:30 AM in-person by the candidate to the address given below:

Academic Wing

National Institute of Electronics & Information Technology (NIELIT)

NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area

Sector-8, Dwarka, New Delhi-110077

6. Interview shall be conducted in **Walk-in Mode Offline on 05/04/2023, 01:30 PM onwards** at the address mentioned below. Candidates are advised to check the website regularly for any information.

National Institute of Electronics & Information Technology (NIELIT)

NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area

Sector-8, Dwarka, New Delhi-110077

If there are more no. of applications, NIELIT may conduct interviews on the next working day i.e. 06/04/2023 or may conduct written exams or set minimum criteria to shortlist the applications.

7. The qualification of the candidates must be from a recognized University/Institution.
8. Applicants with last semester result awaited or incomplete degrees are not eligible to apply.
9. Name of the Applicant in application form must be same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of interview.
10. Canvassing/trying to influence NIELIT employee to secure the job in any manner shall disqualify the candidate.
11. NIELIT reserves the right not to fill any vacancy advertised NIELIT has the right to accept or reject the application without assigning any reason thereof.
12. The candidate, who will qualify the Interview, will be called for Certificate/Document Verification on or before the joining. Date and time for document verification will be informed through email in due course of time. Any change in submitted physical documents shall lead to cancellation of candidature.
13. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empaneled candidate to claim as right to employment. Candidates may be called as per requirement of NIELIT
14. Applicants are advised to visit the website of NIELIT <https://nielit.gov.in> for any updates. No common communication shall be made in any other form separately.