

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, द्वारका, नई दिल्ली -110077

WALK-IN-INTERVIEW

NIELIT requires the following person purely on contract basis on consolidated remuneration as Senior Resource Persons and Consultants initially for a period of one year: -

S. No.	Name of the Position	No. of Position	Eligibility Criteria	Experience	Age Limit	Emoluments
1.	Senior Resource Person (Manager-Procurement)	01 (one)	B.E./B.Tech./MCA/M.Sc.	At least 07 years of working experience in handling procurement & contracting activities in a Govt. departments/Organization.	Upto 40 Years (as on the date of Walk-in-Interview)	Rs. 70,000/- to Rs. 80, 000/- (Depending upon the qualification and experience)
2.	Senior Resource Person (Finance)	01 (one)	Post-Graduation in Commerce, preferably MBA (Finance) / CA Inter	Atleast 15 to 20 years of post-qualification experience in a Govt. organization and having experience in the fields like: - i) Pay Fixation of the employees as per Govt. Norms ii) Finalization of CPF Accounts. iii) Consolidation of Audited Annual Accounts of other branches. iv) Conduct of Internal/Statutory/GST/P&T Audit. v) Handling all issues related to Local Audit Report/Inspection Report issued by P&T or C&AGI. vi) Expertise in Statutory Compliances such as Tax matters (Income Tax/GST/TDS) etc. vii) Experience/Expertise in preparing Estimates. viii) Other miscellaneous work related to Finance.	Upto 55 Years (as on the date of Walk-in-Interview) / 62 Years (as on the date of Walk-in-Interview) for persons retired from Govt./Autonomous Body/PSUs etc.	Rs. 60,000/- to Rs. 70, 000/- (Depending upon the qualification and experience) In case of persons retired from Govt./Autonomous Body/PSU etc. Govt./Autonomous Body/PSU etc. i) A fixed monthly amount shall be paid as per the Govt. norms arriving at by deducting the basic pension (gross) from the basic pay drawn at the time of retirement in the case of persons retired from Govt. service. ii) The remuneration in case of officers retired from Autonomous Bodies/Universities and other officers not entitled to pension shall be fixed at 50% of last pay drawn.
3.	Senior Resource Person (Civil & Electrical)	01 (one)	Bachelor Degree / Diploma in Civil Engineering or Electrical Engineering	At least 10-15 years working experience in the similar field in Govt. department/ reputed private Organization.	Upto 55 Years (as on the date of Walk-in-Interview)	Rs. 70,000/- to Rs. 80, 000/- (Depending upon the qualification and experience)
4.	Consultant (Legal)	01 (one)	LLB Degree from a recognized University	At least 10-15 years of working experience in handling legal matters in Govt. department/ reputed private Organization.	Upto 55 Years (as on the date of Walk-in-Interview)	Rs. 60,000/- to Rs. 70, 000/- (Depending upon the qualification and experience)
5.	Consultant (Legal Associate)	01 (one)	LLB Degree from a recognized University	At least 5-7 years of working experience in handling legal /contractual matter in Govt. department/ reputed private Organization.	Upto 40 Years (as on the date of Walk-in-Interview)	Rs. 45,000/- to Rs. 50, 000/- (Depending upon the qualification and experience)

The interested persons may appear for Walk-in-Interview on 21st October, 2022 (Friday) from 10:00 AM to 12.30 PM (Reporting Time) at NIELIT Headquarters, NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area, Sector-8, Dwarka, New Delhi – 110 077 alongwith latest bio-data and original documents with photocopies. The candidates reported by 12:30 PM shall only be interviewed.

Registrar

General Terms & Conditions:

1. The number of vacancies are tentative and liable to change as per the requirement of NIELIT.
2. The Remuneration mentioned above is consolidated salary. The selected candidate will not be paid any other financial benefits like Medical, HRA, Transport etc. except the consolidated salary.
3. Selection of candidates for appointment to the above mentioned positions will be based on the performance of the candidates in the walk-in-interview and as found eligible as per prescribed criteria.
4. The selected candidates will be engaged on contract basis initially for a period of one year, which may be extended depending upon the performance of the candidate.
5. The offer of appointment for the selected candidates will be subject to verification of original certificates/testimonials at the time of interview and completeness of other formalities.
6. Candidates will not be entitled to claim any TA/DA for appearing in Walk-in- Interview.
7. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
8. In the case of any legal dispute, the jurisdiction shall be Delhi.