

Terms & Conditions:

1. Applicants are required to go through the Eligibility criteria carefully and ascertain themselves regarding their eligibility. Incumbent will be hired purely on contract basis initially for a period of six months which may be further extended based on performance /requirement. No. of post advertised may vary depending upon requirement. NIELIT reserves the right to terminate the contract anytime without assigning any reason thereof.
2. Interview to the advertised positions shall be held in online mode. NIELIT shall not be responsible for any circumstances due to which the candidate is unable to attend the Interview, candidature of such candidates shall summarily be rejected.
3. A processing fee of Rs. 236/- (Rs. 200/- + GST @18%) is to be deposited in bank account given here under:
 - Bank name: Bank of India
 - Account Holder : NIELIT
 - A/c No. : 604820100000012
 - A/c Type : Current Account
 - IFSC Code : BKID0006048
 - MICR Code : 110013052

The details of processing fee payment i.e. transaction no., date, amount is to be filled in offline application form.
4. Applicants are required to send hardcopy of duly filled application form, processing fee payment receipt along with the following scanned documents/testimonials through speed post on or before 7th Oct. 2021:
 - i) **Marksheet of Class Xth.**
 - ii) **Marksheet of Class XIIth.**
 - iii) **Qualification Degree/Certificate & Final consolidated Mark sheet clearly mentioning aggregate percentage or CGPA as per requirement for the post applied. *If in case CGPA is awarded by the University instead of percentage then CGPA to % conversion formula certificate issued by the concerned University is also required.***
 - iv) **Self-attested experience certificates (including the Experience letter from the current place of working)**
 - v) **Last month Payslip**
 - vi) **Bank Statement of last three months showing salary credited.**
 - vii) **Aadhaar Card**
 - viii) **Resume of candidate.**
 - ix) **Processing Fee payment transaction receipt**

Cut-off date for calculating age and experience shall be 22nd Sept. 2021. Only those applications will be accepted for further process for which the documents mentioned above will be received in NIELIT on or before 7th Oct. 2021.

5. Duly filled offline application, self-attested supporting documents & online/NEFT/RTGS fee payment receipt should be sent on or before 7th Oct. 2021 to the address:

Academic Wing
National Institute of Electronics & Information Technology (NIELIT)
NIELIT Bhawan, Plot No. 3, PSP Pocket, Institutional Area
Sector-8, Dwarka, New Delhi-110077

6. Interview date shall be intimated on the NIELIT website under Recruitment Section (<https://nielit.gov.in/recruitments>). Candidates are advised to check the website regularly for any information.
7. If there is more no. of applications NIELIT may conduct written exam or set minimum criteria to shortlist the applications.
8. The qualification of the candidates must be from a recognized University/Institution.
9. Applicants with last semester result awaited or incomplete degrees are not eligible to apply.
10. Name of the Applicant in application form must be same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of interview.
11. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
12. NIELIT reserves the right not to fill any vacancy advertised. NIELIT has the right to accept or reject the application without assigning any reason thereof.
13. The candidate(s), who will qualify the Interview, will be called for Certificate/Document Verification. Date and time for document verification will be informed through email in due course of time. Any change in submitted physical documents shall lead to cancellation of candidature.
14. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empaneled candidate to claim as right to employment. Candidates may be called as per requirement of NIELIT.
15. Applicants are advised to visit the website of NIELIT <https://nielit.gov.in> for any updates. No common communication shall be made in any other form separately.