

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)

(An ISO 9001 : 2008 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India


Ref. No.: I-13020/1/2022-O/o Registrar(E7446) | 782

30/09/2022

OFFICE MEMORANDUM

With the approval of the competent authority, the following decisions are taken in the interest of the organization:

- i. Delhi Centre will function as attached office of NIELIT HQ and all Financial and Administrative matters related to Delhi Centre will be dealt at HQ. Accordingly, the Administrative & Finance staff of Delhi Centre will report to Registrar and Additional Director (F) respectively.
 - ii. Sh. Arvind Rawat, Joint Director (F), NIELIT Centre Delhi, is hereby transferred from NIELIT Centre Delhi to NIELIT Centre, Ropar with immediate effect.
 - iii. Sh. Jyoti Mohan Koli, Scientist 'C' (Marketing) is transferred to HQ for Business Development activities and shall report to Registrar for the same. Sh. Lalit Dabi, Scientist 'B' will continue to report to Registrar.
 - iv. Smt. Sheetal Chopra, Scientist 'E' is hereby posted at NIELIT HQ as HoD - Quality Assurance (QA) and will report to Sh. Shameem Khan, Head CCU&QA keeping in view the administrative and operational requirements of NIELIT.
 - v. Sh. Alok Tripathi, CCoE in addition to his existing duties and responsibilities is assigned the Charge of Director Incharge, NIELIT Centre Delhi. All Officers other than Officers of Administration and Finance Sections of Delhi Centre, will report to Sh. Alok Tripathi.
 - vi. Sh. B.S. Shishodia, DD(Civil) / Project shall report to Registrar for all duties and responsibilities assigned to him.
2. The transfer at Serial No. (ii) is in public interest, keeping in view the administrative and operational requirement of NIELIT. The officer shall be entitled for transfer benefits as per applicable Rules in NIELIT.
3. The concerned officers should ensure strict compliance and smooth, proper timely handing over / taking over the charge by 7th October 2022 at the respective postings.


(R.P. PANDEY)
Registrar

To,

The Concerned Officers

Contd.....2

Copy to :

- i. All EDs / Directors / DiC all NIELIT Centres
- ii. All Head of Wings, NIELIT HQ
- iii. Webmaster, NIELIT HQ - for uploading on NIELIT's website
- iv. Guard File / Office Order File

Copy also for kind information to:

- i. Director General, NIELIT
- ii. CVO NIELIT.

केन्द्र :	अगरतला, आइजॉल, औरंगाबाद, अजमेर, भुवनेश्वर, कालीकट, चंडीगढ़, चेन्नई, दिल्ली, गंगटोक, गोरखपुर, गुवाहाटी, हरिद्वार, इम्फाल, ईटानगर, जम्मू, कोलकाता, कोहिमा, कुरुक्षेत्र, पटना, रांची, शिमला, शिलांग और श्रीनगर
विस्तार केन्द्र :	अलावलपुर, चुचुइमलांग, चुराचांदपुर, डिब्रूगढ़, जोरहाट, कोकराझार, लेह, लखनऊ, लुंगलेई, माजुली, मंडी, पाली, पासीघाट, सेनापति, सिलचर, तेजपुर, तेजू और तुरा
Centers :	Agartala, Aizawl, Aurangabad, Ajmer, Bhubaneswar, Calicut, Chandigarh, Chennai, Delhi, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Jammu, Kolkata, Kohima, Kurukshetra, Patna, Ranchi, Shimla, Shillong and Srinagar
Extension Centres :	Alawalpur, Chuchuyimlang, Churachandpur, Dibrugarh, Jorhat, Kokrajhar, Leh, Lucknow, Lunglei, Majuli, Mandi, Pali, Pasighat, Senapati, Silchar, Tezpur, Tezu and Tura