

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
**National Institute of Electronics and Information Technology (NIELIT)**  
**(An ISO 9001: 2015 Certified Organisation)**  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
**Ministry of Electronics and Information Technology, Government of India**

Ref: File No.: I-13017/2/2020-O/o Registrar/ 112

Dated 14.02.2025

**OFFICE MEMORANDUM**

In pursuance of instructions contained in DoPT's OM No. 28020/1/2010-Estt(C) dated 30/10/2014, C-DAC Noida has been declared the nodal institute for carrying out mandatory induction training for newly recruited S&T and Non-S&T officers of Meity, its attached offices and autonomous organizations. The training is to be conducted in batches comprising of fresh recruits from MeitY, its subordinate organizations, and autonomous bodies under its administrative control and the expenditure for the training in respect of officials/ officers of NIELIT shall be borne by NIELIT.

2. Accordingly, in continuation to the letter dated 13.01.2025, the following Non-S&T Officers/ Officials are nominated to attend the induction training being held during February 17 - March 7, 2025 at C-DAC, B-30, Sector-62, Institution Area, Noida — 201307, Uttar Pradesh (India) [Phone: +91-120- 3063371-73].

S#	Name of the Employee	Designation of the Employee	Posting at NIELIT Centre
1	Shri Abhinaba Basu	Scientist D	NIELIT Corporate Office
2	Shri Himanshu Mohan	Scientist D	NIELIT Corporate Office
3	Shri Sharad Dixit	STA	NIELIT Corporate Office
4	Shri Sudan Mahanta	STA	NIELIT HQs
5	Shri Lov Kumar Kalyan	STA	NIELIT HQs

3. Daily shuttle service to C-DAC Noida and back shall be available for participants from Delhi/ NCR. Travel facility is provided to the participants for pickup and drop from MeitY, CGO complex to CDAC and back. On the first and second day (17-18 Feb 2025) candidates will start from MeitY at 8:45 AM and on all the other training days, candidates will leave from MeitY by 8:15 AM.

For any further clarification, please contact:

1. Dr. Kalpana Johari, Scientist F and Programme Coordinator, CDAC: 9810237002
2. Sh. Ravi Kumar Singh: 9311639580

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4. All participants, including outstation participants, shall report for the training at the above-mentioned venue on 17<sup>th</sup> February 2025 by 10:00 AM. The training hours shall be from 09:00 AM to 05:00 PM from 17<sup>th</sup> February 2025 onwards till 07<sup>th</sup> March 2025.
5. The concerned officials/ officers are requested to ensure their participation, without fail.



(Rishabh Kumar)

Assistant Director (Admin.)

To

The concerned employees

Copy to:

1. Head of Wings, NIELIT Headquarters —With a request to relieve the concerned employee(s) during the training schedule
2. Shri D. P. Chawla, Dy. Director, GC Section, MeitY
3. Dr Kalpana Johari, Coordinator {Induction Training Programme}, C-DAC
4. Webmaster, NIELIT — with a request to upload the OM on website
5. Guard File

Copy only for kind information to:-

Staff officer to Director General, NIELIT

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केन्द्र :	अगरतला, आइजॉल, औरंगाबाद, अजमेर, भुवनेश्वर, कालीकट, चेन्नई, दमन, दिल्ली, गंगटोक, गोरखपुर, गुवाहाटी, हरिद्वार, इम्फाल, ईटानगर, कोलकाता, कोहिमा, कुरुक्षेत्र, लेह, पटना, रांची, रोपड़, शिमला, शिलांग और श्रीनगर
विस्तार केन्द्र :	बीकानेर, बक्सर, चंडीगढ़, चुचुइमलांग, चुराचंद्रपुर, डिब्रूगढ़, दीमापुर, ईस्ट दिल्ली, जम्मू, जोरहाट, कारगिल, कोकराझार, लखनऊ, लुंगलेई, मंडी, माजुली, मुजफ्फरपुर, नोएडा, पाली, पासीघाट, सेनापति, सिलचर, साउथ वेस्ट दिल्ली, तेजूर, तेजपुर और तुरा
Centres:	Agartala, Aizawl, Aurangabad, Ajmer, Bhubaneswar, Calicut, Chennai, Daman, Delhi, Gangtok, Gorakhpur, Guwahati, Haridwar, Imphal, Itanagar, Kolkata, Kohima, Kurukshetra, Leh, Patna, Ranchi, Ropar, Shimla, Shillong and Srinagar
Extension Centres:	Bikaner, Buxar, Chandigarh, Chuchuyimlang, Churachandpur, Dibrugarh, Dimapur, East Delhi, Jammu, Jorhat, Kargil, Kokrajhar, Lucknow, Lunglei, Mandi, Majuli, Muzaffarpur, Noida, Pali, Pasighat, Senapati, Silchar, South West Delhi, Tezu, Tezpur and Tura