

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
**National Institute of Electronics and Information Technology (NIELIT)**  
**(An ISO 9001: 2015 Certified Organisation)**  
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
**Ministry of Electronics and Information Technology, Government of India**

File No. I-13020/2/2021-Administrator(E:3122106)/1146

18/12/2024

**OFFICE ORDER**

Due to administrative reasons as well as in view of the organization's operational requirement, Shri Abhinav Rastogi, AO is hereby posted at the Establishment Section. He will report to Shri Rishabh Kumar, Assistant Director (Admin). He will look after the following work:-

- a) LTC matters of employees;
  - b) Maintenance of APARs and APAR related representations and other issues;
  - c) Custodian of APARs;
  - d) RTI on related matters;
  - e) Other work assigned by Reporting Officer.
2. Shri Yogesh Yadav, Assistant shall assist Shri Abhinav Rastogi, AO for all the work assigned to him.
3. This issues with the approval of Competent Authority.

  
**(Nishant Tripathi)**  
**Joint Registrar**

To,  
All Concerned

Copy to:

- i. The Executive Directors/Directors/Director-in-charge, all NIELIT Centres
- ii. All Heads of Wings, NIELIT HQ
- iii. Webmaster, NIELIT HQ- for uploading on NIELIT's website
- iv. Hindi Section- To provide Hindi translation of the Order
- v. Guard File

Copy also for kind information to:

- i. Director General, NIELIT