

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.स.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार

Ministry of Electronics and Information Technology, Government of India

File No.: I-13020/2/2021-Administrator (E-3122106)/409


20/05/2024

**OFFICE ORDER**

In compliance of CVC guidelines, regarding rotation of employees working in sensitive posts, Sh. Ramesh Kumar, Assistant Director (A) is hereby assigned activities / job related to Store Management and shall report to Ms. G. Sreedevi, PTO/DD.

2 Sh Ramesh Kumar shall hand over the charge of Purchase and Procurement to Sh. Saket Suman, Assistant Director (A) and take over the charge of Stores from Sh. Rahul Rooprai, Assistant Director.

3. This issues with the approval of the Competent Authority.

  
[Rajneesh Kumar Asthana]  
Registrar

To,

The concerned employees - With directions to ensure proper handing-taking over charge once Sh. Ramesh Kumar, Assistant Director, resumes duty at NIELIT HQ, after completion of his Election Duty.

Copy to :

- 1 All HoD, NIELIT HQ
2. IT&IS Wing, NIELIT HQ - with a request to update website accordingly
3. Official Language Section, NIELIT HQ - with a request to issue Hindi version of the order
4. Guard File / Office Order File

Copy for Information to :-

1. Director General, NIELIT
2. Executive Director, NIELIT HQ
3. CVO, NIELIT