

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार
Ministry of Electronics and Information Technology, Government of India

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21/11/2023

OFFICE MEMORANDUM

Various events are organized at NIELIT Centres. In order to avoid last minute changes leading to unnecessary inconvenience as well as to make the events successful, following instructions shall be scrupulously followed by all NIELIT Centres while organizing events :-

1. seek approvals from NIELIT HQ for all activities related to organizing events that involve participations of Hon'ble MoE&IT and Hon'ble MoS E&IT
2. Further for any event being organized by NIELIT Centres, which is to be attended by DG, NIELIT, official Invite shall be issued under the name of DG, NIELIT

This issues with the approval of the competent authority.


[Rajneesh Kumar Asthana]
Registrar

To,

- i) EDs/Directors/DIC of All NIELIT Centres and HQ
- ii) All HoWs NIELIT HQ - with directions to circulate the OM amongst the officials under their control
- iii) IT&IS Wing, NIELIT HQ - with a request to update NIELIT's website accordingly
- iv) Guard File / Office Order File

Copy for kind information only :

- i. DG, NIELIT
- ii. The CVO, NIELIT