

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान, कालिकट

**NATIONAL INSTITUTE OF ELECTRONICS AND
INFORMATION TECHNOLOGY, CALICUT**

ॐ

OFFICE ORDER

No. DIR/OOR/21/04

9th December 2021

Consequent on the recent transfer of some of our Officers and in supersession of earlier Orders, following Committees of the Institute are reconstituted as follows, with immediate effect.

1) Purchase Committee

Mr. P T Sasidharan, S/E 'E'	-	Chairman
Mrs. Saritha S, S/E 'E'	-	Member
Mr. Rajesh M, S/E 'D'	-	Member
Mrs. Sini S Nair, Pr. TO	-	Member
Jt. Director (F&A) or his nominee	-	Member
Purchase In-Charge	-	Member Secretary

In addition to above, the Indentor and concerned experts from relevant areas like Civil, Mechanical, Electrical, etc. from within the Centre shall attend the meeting as special invitees, if required.

In the absence of Mr. P T Sasidharan, Mrs. Saritha will chair the meeting.

2) Library Committee

Mrs. Saritha S, S/E 'E'	-	Chair person
Mr. P T Sasidharan, S/E 'E'	-	Member
Mr. Nandakumar R, S/E 'D'	-	Member
Mrs. Sini S Nair, Pr. TO	-	Member
Mrs. Beena C, Asst. Director (F&A)	-	Member
Mrs. K K Reena, SLIO	-	Member Secretary

In the absence of Mrs. Saritha, Mr. P T Sasidharan will chair the meeting.

3) Canteen Committee

Mr. P T Sasidharan, S/E 'E'	-	Chairman
Mr. Nandakumar R, S/E 'D'	-	Member
Mr. Krishnan P, Sr. PPS/Jt. Director	-	Member
Mr. Manojkumar M K, STO & Hostel Warden	-	Member
Mr. Hari K, STO	-	Member
Mrs. Deepthy P, Asst. Director (Admn)	-	Member Secretary

: 2 :

In the absence of Mr. P T Sasidharan, Mr. Nandakumar will chair the meeting.

M. P. P. Nandakumar
EXECUTIVE DIRECTOR

Copy to:

- 1) All concerned.
- 2) All Regular Staff
- 3) Vigilance Officer
- 4) PIO
- 5) Web Administrator
- 6) Admn.