

सं:3(9)/01/स्थापना
No.3(9)/01/Estt.

29 जून 2016
June 29, 2016

परिपत्र सं.17/CIRCULAR No.17

Sub: Declaration of Assets and Liabilities by public servants under Section 44 of the Lokpal and Lokayuktas Act, 2013 – filing of Returns by public servants on or before **31st July 2016** – regarding.

Ref: 1) Circulars, No.40 dated 04.09.2014 & No.15 dated 09.04.2015
2) Email dated 24.12.2014
3) Circular No.09 dated 30.03.2016

In continuation of the Circulars and email referred to above, all regular employees of the Centre are required to submit a declaration of their assets and liabilities in the format specified in Appendix-I and the annual return in Forms I to IV specified in Appendix-II, under Section 44 of the Lokpal and Lokayuktas Act, 2013, on or before **31.07.2016**.

The formats to be used have already been circulated to the employees along with Circular No.15 dated 09.04.2015. However, the formats can also be downloaded from the following link:

<http://ccis.nic.in/WriteReadData/CircularPortal/D2/D02ser/Assets-28032016.pdf>

[para 3 of OM No.407/12/2014-AVD-IV-B dated 18.03.2015 of DoPT, Govt. of India]

In this regard, it is again informed that :-

- i. The returns as on 1st August, 2014 , 31st March, 2015, 31st March, 2016 under the Lokpal and Lokayuktas Act, 2013 should be filed on or before, 31st July, 2016.
- ii. The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

अपर निदेशक (प्र.&वि.)/ADDITIONAL DIRECTOR (A&F)

To

All Regular Employees

Copy to: 1. Executive Director - for information
2. Notice Board
3. Web Administrator