



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)
National Institute of Electronics and Information Technology (NIELIT)
(पूर्व में डीओईएसीसी सोसायटी/Formerly DOEACC Society)
(इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)
(An Autonomous Scientific Society of Ministry of Electronics & Information Technology (MeitY), Govt. of India)

कोलकाता
Kolkata

NIELIT/Kol/D-3/6/23/308
6th December 2023

OFFICE ORDER

In order to streamline the channel of submission of bills for processing payments to vendors, etc., all the employees are hereby instructed to submit all kinds of bills except procurement bills, duly certified by them through note-sheet or e-Office, to the Accounts Section first. The Accounts Section will further process it for payment, etc. with due approval of the Authority.

In case of procurements, the bills should be routed through Procurement Section followed by the Accounts Section of the Centre.

This is in force with immediate effect. >

(V. Krishnamurthy)
Executive Director

To:
All Employees

Copy for information to:
1. File