



National Institute of Electronics and Information Technology (NIELIT)
(An Autonomous Scientific Society of Department of Electronics and Information Technology (DeitY),
Ministry of Communication and Information Technology, Govt of India)
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Website: www.nielit.gov.in

Ref. No.: NIELIT/HQ/Admn/1(12)2001-DOEACC

Date: 22.12.2014

NOTICE INVITING TENDER

To

CPPP Portal, NIELIT Website

Dear Sir,

You are requested to quote rate (s) for supply of the items mentioned below as per the given specifications:

Sl. No.	Name of the Item(s) Description/Specification	Qty.	Unit
01.	SMF(VRLA) Battery for 5.0 KVA UPS, 12V,100 AH {Exide/Amaron (Quanta)/Panasonic make } Note: 1. EMD: Rs. 3,000/- (Rupees Three thousand only). 2. Warranty for minimum two year is required. 3. Delivery within 10 days from the date of Order. 4. 100% payment will be made after satisfactory supply and installation. 5. Installation of batteries in the UPS will be done by you at no extra cost. 6. Old batteries of similar type, capacity and quantity will be returned to the supplier, on installation of new batteries. Cost/Rate of old batteries to be returned must be given in the quotation (Buy Back offer for old batteries.)	15	Nos

Last date of Tender submission: 08.01.2015 (up to 16.00 hrs)

Date of opening of Tender: 09.01.2015 (at 11.00 hrs.)

The Terms & Conditions mentioned overleaf should be read carefully and noted in order to comply with. **The bidder should sign and attach this NIT along with the quotation for confirmation of acceptance of the Terms and Conditions failing which tender may not be considered.**

Yours faithfully
For NIELIT Headquarters

Authorized Signatory

TERMS AND CONDITIONS (FOR LIMITED TENDER)

1. The quotation should be addressed to NIELIT and the same should be sent at the address given overleaf.
2. Quotation shall be accompanied by the **EMD of Rs. 3,000/- (Rupees Three thousand only)** in the form of Demand Draft drawn in favor of **NIELIT** payable at New Delhi. No mode of payment other than the above will be accepted. EMD amount will not carry any interest. Quotations without EMD will be summarily rejected. EMDs submitted by unsuccessful bidders will be refunded after release of order to successful bidder. The EMD of successful bidder will be refunded after satisfactory completion of awarded Purchase Order.
3. The price quoted should be firm and F.O.R. NIELIT. Wherever possible, educational prices should be quoted. Quantity indicated is tentative and is subject to change.
4. The quotation/offer should be submitted on or before last date of submission in the sealed envelope. The envelope should be superscripted as **“Quotation for Supply and Installation of SMF (VRLA) Batteries for UPS”** and should bear the enquiry number and due date on the top. Name and address of the bidder should also be written on the envelop. Quotations received after the due date will not be considered. NIELIT is not responsible for any postal delay.
5. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
6. Customs Duty, Excise Duty, Sales Tax, C & F, Packing & Forwarding, Insurance, Transportation, Octroi, Installation, Training, etc charges should be separately mentioned. Discount, if any, should also be mentioned. Total price of the goods should also be mentioned. Rates should be quoted in Indian rupees. Only unit prices are to be quoted both in Digits and Words. In case of any discrepancy in the two, the quoted in words will be taken as valid.
7. Octroi of Respective Municipal Corporation may either be included or may be shown as ‘at actual’.
8. Delivery period and place of delivery should be clearly mentioned (in case, if not given). Delivery Location should be F.O.R. NIELIT.
9. The goods should be quoted along with a warranty period of minimum **‘Two year’** from the date of successful Supply/ Installation
10. Quotations should be valid for 90 days from the date of opening of the quotation.
11. The bidding firm must have a valid Sales Tax Registration Number and PAN Number and the same should be mentioned on the Quotation. Phone Number/Mobile Number and e-mail address should also be mentioned on the quotation.
12. Payment @100% of the Invoice value to the successful bidder will be made after successful Supply/ Installation/Testing and Commissioning of the material at NIELIT Headquarter. In case of any possible delay in installation (due to justified reasons) Payment @80% of the Invoice value may be released after delivery against physical verification and balance 20% payment may be made after satisfactory Installation Testing, Commissioning & Performance. No advance payment is admissible.
13. Detailed description & technical specifications of the goods quoted by you should be provided. Technical literature / brochure should accompany the quotation.
14. Manufacturing license or authorized Distributor / Principal or Dealer Certificate copy should be enclosed.
15. OEM items if any should be supplied in the original sealed packing of the original equipment manufacturer and should be opened at NIELIT in the presence of representative only.
16. It will be binding on the part of the successful bidder to supply the goods at the rates quoted within the given delivery period as per Order, failing to which a penalty @1% of order value per week shall be imposed up to a maximum period of 4 weeks after that the order shall be cancelled and the EMD will be forfeited. Also, the firm will be removed from the suppliers list and no further enquiries would be sent.
17. NIELIT does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole or any part of tender or a portion of the supply of goods or postpone opening of tender without assigning any reasons. No correspondence in case of rejected tenders will be entertained. Incomplete, unsigned and/or conditional quotations are liable to be rejected.
18. All questions, disputes or differences arising under and out of or in connection with the Purchase Order, if concluded, shall be referred to the sole arbitrator appointed by the Managing Director NIELIT.
19. The Tender Notice containing detailed terms and conditions are also available on NIELIT website www.nielit.in and CPP Portal www.eprocure.gov.in Interested parties can download the Tender Notice and submit their offer.
20. The tender is issued subject to the jurisdiction of the local courts at New Delhi only. All disputes arising out of the tender notice and resultant Purchase Order shall have the jurisdiction of the competent Court at New Delhi only.
21. The date of manufacturing should be clearly mentioned on the batteries and supplied batteries should not be older more than 2/3 months from the date of supply.

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.ई.सू.प्रौ.स.)
National Institute of Electronics and Information Technology (NIELIT)

ANNEXURE-1

Ref. No.: NIELIT/HQ/Admn/1(12)2001-DOEACC

Financial Bid

Details of Sealed Maintenance Free (SMF) Batteries to be supplied & installed.

S. N o.	Specification	Quantity (Nos)	Make offered	Nett Price per Unit (Rs. In figures)	Nett Price per Unit (Rs. In words)	Total Cost All inclusive (Rs. In Figures)
1.	SMF (VRLA) Battery for 5.0 KVA UPS, 12V, 100AH { Exide/Amaron (Quanta)/ Panasonic Make }	15				
2.	Buy Back offer for old SMF Batteries, 12V, 100AH	15				

Total Amount in word Rs.....

The Terms & Conditions mentioned in NIT No.: NIELIT/HQ/Admn/1(12)2001-DOEACC dated 12.12.2014 have been read carefully and noted by us in order to comply with.

Signature.....

Name of Company

Date: Address.....

Seal: e-mailMobile.....