

National Institute of Electronics and Information Technology, Ajmer

Invitation Tender for Empanelment of Vendors For Supply of Books for Flat discount
(For One Year)

Reference no.: NIELIT/Lib/Books/2015-16/

Date: 05-11-2015

Sealed tender are invited for offering of Flat Discount for the Following Publications

Last Date for submission of Tender is : 26th November, 2015

Sr.No.	Publishers Name	Maximum Discount offered by You in Percentage (%)
01	MC- Graw Hill	
02	John Wiley & Sons	
03	Prentic Hall of India	
04	Pearson Education	
05	Oxford University Press	
06	Cambridge University Press	
07	CRC Publication of India	
08	Dreamtech Publications	
09	Dorling Kindersley	
10	Dhanpat Rai	
11	Shroff Publication & Distributers	
12	BPB Publishers	
13	Penram Publishers	
14	Foreign Books	
15	Indian Publication (Other than mentioned as above)	

Terms & Condition

01. Tenders Received After due date or in open conditions or having overwriting, will not be accepted and considered.
02. Envelope containing tender should be superscripted by the words “**TENDER FOR SUPPLY OF BOOKS**”
03. You must submit earnest money of Rs. 10,000/- (Two thousands only) in the form of demand draft in favour of Director-In-Charge, NIELIT Ajmer Centre payable at Kekri along with the quotation which will be returned immediately to all except the vendor selected for supply. The amount will remain with this Centre as Security Deposit during the period of empanelment. In case the tenderer(s) fail to abide by the conditions of contract, adhere to the scheduled dates, the amount of EMD will be forfeited.
- 04. QUOTATION WITHOUT EARNEST MONEY DEPOSIT WILL NOT BE ENTERTAINED.**
05. Publishers/Suppliers Must quote maximum discount only for the books in prescribed format given as above.

06. Publishers/Suppliers should ensure that latest & up to date editions of books has to be supplied. If it is found that book are of not latest editions or damaged, Publisher/supplier has to replace all the books or return the amount paid even after books got stamped by the Institute.
07. Publishers/Suppliers should bear the expenditure of postage for sending the books.
08. Prices should be charged according to publishers catalogue (s) and ISBN indicated in the price proof should match with the ISBN printed on books. or according to importer's/Distributors bills invoice
09. Publishers/Suppliers should charge the bills or invoice as per the guidelines set by the Goods office Committee and prevalent GOC foreign exchange rates at the date of this order should be charged.
10. Please ensure that a CD is intact at the time of supplying of books.
11. Validity of the quotation should be mentioned. Normally quotations should be valid for at least 60 days from the date of opening of the quotation.
12. Payment will be made within 30 days of complete delivery of books supplied against Purchase order.
13. Books must be delivered within 3 (Three) weeks from the date of issue of the purchase order. Penalty for late delivery would be leviable at the rate of 0.5 percent per week subject to a maximum of 5 percent of the value of such portion of material as has not been supplied within the stipulated period. In case delivery is not completed within 2 (Two) weeks after the specified delivery period, the Director-In-Charge, NIELIT Ajmer Centre may cancel the order and arrange to procure the said books from any other source at the risk and cost of the vendor.
14. NIELIT Ajmer Centre reserves right to cancel/modify process of purchase of any books at any point of time.
15. NIELIT Ajmer reserves right to terminate the contract at any time without assigning any reason. The suppliers will not be entitled to claim any compensation

(S.R. Bhoge)
Senior Assistant Officer