



National Institute of Electronics and Information Technology, J&K
(Formerly DOEACC Centre Srinagar/Jammu)
SIDCO Electronics Complex, Old Airport Road, Rangreth-Srinagar-191132 (J&K)
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Details of eligibility qualification required for the position along with Roles & Responsibilities

S. No.	Position	Essential Qualification	Post Qualification Experience	Desirable	Gender	No. Of Posts	Place of Posting	Remuneration
1	Accounts Officer	Graduate in Commerce/Mathematics degree from a recognized University	Minimum 3 years of experience of working in desired field.	Computer skills & command on Tally	M/F	One	Jammu	@23,170/- pm
2	Assistant-Cum-Data Entry Operator	12 th Pass from a recognized Board/Equivalent Board with Minimum 6 months Computer Diploma from a Govt recognized Institute and Typing Speed of 25 WPM	1 year experience of working with Govt./NGO		M/F	One	Jammu	@13,240/- pm
3	Call Operator for Women/ Child Helpline	The applicant should have qualification 10+2 with good communication skills in Hindi, English and / or regional languages and having requisite qualifications and experience of working on telecom / web based relevant systems.			Female	One	R S Pora, Jammu	@ 11,850/- pm

Note: The Qualification of the candidates must be from a recognized Institution/Board/University as per Govt. of India rules