National Institute of Electronics and Information Technology, J&K
(Formerly DOEACC Centre Srinagar/Jammu)
New Campus, University of Jammu, Dr B R Ambedakar Road, Jammu
Phone: 0191-2455515
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Web: www.nielit.gov.in/srinagar
Detail of Posts Available

Post Name	Consolidated Remuneration pm	Udhampur	Jammu	Rajouri
1. Counselor	@16404/-		01	
2. Social Worker	@16404/-			01
3. Data Analyst	@16404/-			01
4. Accountant	@18536/-		01	
5. Assistant cum Data Entry Operator	@11716/-		01	
6. Sakhi Niwas Manager (Female)	@14000/-		01	
7. Sakhi Niwas Warden (Female)	@11000/-		01	
8. Accounts Officer	@23170/-		01	
9. Protection Officer (Institutional Care)	@24605/-	01		

Details of eligibility qualification required for the position

S.No.	Position	Essential Qualification	Post Qualification Experience	Desirable	Remuneration
1	Counselor	Graduate in Social Work/Sociology/ Psychology/ Public Health/ Counselling from a recognized University **OR** PG Diploma in Counselling & Communication	At least 1 year of working experience with the Govt./NGO preferably in the field of Women & Child Development	Proficiency in computers	@16,404/- pm

2	Social Worker	Graduate preferably BA in Social Work/Sociology/Social Sciences from a recognized University	Weightage for work experience candidate	Proficiency in computers	@16,404/- pm
3	Data Analyst	Graduation in Statistics/ Mathematics/ Economics/ Computer (BCA) from a recognized University	Weightage for work experience candidate	Proficiency in computers	@16,404/- pm
4	Accountant	Graduate in commerce/ Mathematics degree from a recognized university.	At least 1 year experience ofworking in desired field	ComputerSkills & command on Tally	@16,404/- pm
5	Assistant- Cum- Data Entry Operator	12th Pass from a recognized Board/Equivalent Board with Minimum 6 months Computer Diploma from a Govt. recognized Institute and Typing Speed of 25 WPM	1 year experience of working with Govt./NGO		@11,716/- pm
6	Sakhi Niwas Manager	Graduate in Social Work/Psychology/Sociology	Minimum 3 years' supervisory experience in running of such hostels. The Manager must live at the hostel and provide overall supervision to ensure smooth functioning of the hostel.		@14,000/- pm
7	Sakhi Niwas Warden	Graduate with proficiency in computer operations.	Preference will be given to those who have experience in handling women related laws / policies / programs.		@11,000/- pm
8	Accounts Officer	Graduate in Commerce/ Mathematics degree from a recognized University	Minimum 3 years of experience of working in desired field.	Computer skills & command on Tally	@23,170/- pm

| 9 | Protection Officer (Institutional Care) | Post Graduate Degree in Social Work/Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/Public Health/ Community Resource Management from a recognized University.

OR

Graduate in Social Work/Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/Public Health/ Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/Social Welfare | 2 years' experience in project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/Social Welfare. | Proficiency in computers | @24605/- |