Addendum to Expression of Interest (EOI) for Establishing NIELIT Study Centres

Introduction

The National Institute of Electronics and Information Technology (NIELIT), Jammu & Kashmir, invites expressions of interest from eligible educational institutions, organizations, and private partners to establish NIELIT Study Centres. These centres will provide advanced technical training and certifications, particularly in IT and emerging technologies, with support from NIELIT J&K.

Roles and Responsibilities of Partner Agency

1. **Infrastructure Support:**

   o Provide **1900-2500 sqft** of built-up space rent-free, including:
   o Classroom, Computer Lab, and office space (Min 3 rooms).
   o Basic amenities such as electricity, power backup, water, toilets, and parking space.
   o Hoarding and display space for promotions.

2. **Maintenance and Upkeep:**
   o Responsible for maintaining and up keeping of internal, external and common areas.
   o No maintenance fees will be charged for providing basic amenities like water, electricity, or parking.
   o Renovation/Refurbishment: Renovation / Refurbishment shall carried out of the built-up space provided to NIELIT Study Centre as per to its requirements.

3. **Facilities:**
   o **Canteen Facility:** May extend the canteen facility to NIELIT staff/students on a payment basis.
   o **Guest House:** May provide residential facilities for NIELIT staff at a subsidized rate and students on a payment basis, subject to availability.
   o **Auditorium and Conference Room:** Allow NIELIT to use the auditorium and conference room for events, seminars, workshops, etc., subject to availability.

4. **Lab Infrastructure Setup:**
   o Set up a lab with min **20 computers** initially, with networking and internet facilities, and scale up as per requirements and available space.

Roles and Responsibilities of NIELIT-J&K

1. **Advertisement and Promotion:**
   o Promote courses through print and social media, and the NIELIT website.

o Send communications to educational institutions, industries, and government departments to attract maximum participation.

2. **Student Enrolment and Registration:**

o Manage the admission and registration process, including filling out examination forms.

3. **Conduct of Training:**
   o Provide training for various sponsored and non-sponsored courses (e.g., O/A/B Levels, NSQF aligned courses, Digital Literacy, etc.) by engaging its faculty or guest faculty.
   o Organize customized programs, internships, and awareness campaigns on topics such as digital payments, cyber security, emerging technologies, e-waste management etc.

4. **Assessment and Certification:**
   o Assessment & Certification will be done by NIELIT Headquarters for NSQF aligned courses.

5. **Revenue Sharing:**

o Share **30% of the course fees** collected from General/OBC/Other category students from whom the fee is received in advance.
o For SC/ST and sponsored candidates, **30% of the training fee shall be shared** after successful course completion and certification, and subsequently upon reimbursement from HQ/ Government.

Evaluation Criteria

Institutions applying for the NIELIT Study Centre must ensure that all the required criteria are met, and the facility is fully equipped to provide advanced IT education and training. By adhering to NIELIT standards and maintaining the required infrastructure, the study centres will play a crucial role in building a skilled workforce in J&K.

1. Institutional Requirements

Parameter	Criteria	Available	Measuring Scale
Eligibility	Must be affiliated with a government-recognized board, university, schools, colleges, institutions etc.	Yes/No	Compliance (Y/N)

Legal Status	Private Partners must be registered under the Societies Act/Registrar of Companies (ROC) /DIC or equivalent authority. The partner should provide clearance certificate from Local Municipal Bodies along with ownership proof of the property. Govt. Bodies are exempted from such requirement.	Yes/No	Compliance (Y/N)

2. Infrastructure Requirements

Parameter	Requirement	Available	Measuring Scale (MS) (inverse ranking system)
Classroom	Minimum 2 dedicated classrooms, each 300 sq. ft. (total 600 Sqft) every additional 50 Sqft above 600 (rounded on 25 sqft) shall decrease the mark by 1.	__ sq. ft.	10- 0
Classroom Seating	Capacity of 25 students per classroom. every additional seat decrease the mark by 1.	___seats	10- 0
Classroom Cum Lab	Minimum 400 sq. ft, Minimum 20 computers, with required specifications. every additional PC decrease the mark by 1.	___ sq. ft.	10- 0
Computer Lab	Minimum 400 sq. ft ; every additional 50 Sqft above 400 (rounded on 25 sqft) shall decrease the mark by 1.	___ sq. ft.	10- 0
Workstations for Computer Lab	Minimum 20 computers, with required specifications. every additional PC decrease the mark by 1.	___ pcs	10- 0
Reception Area	Minimum 100 sq. ft. - every additional 20 Sqft above 100 (rounded on 10 sqft) shall decrease the mark by 1.	___ sq. ft.	10- 0
Admin /Faculty Room	Minimum 150 sq. ft - every additional 20 Sqft above 100 (rounded on 10 sqft)	___ sq. ft.	10- 0

	shall decrease the mark by 1.		
Library Size	Minimum 200 sq. ft. Basic IT Books (at least 4 copies of 15 variants of books). In case of existing educational institute, shared library facility shall also be accepted. - every additional 20 Sqft above 200 (rounded on 10 sqft) shall decrease the mark by 1.	___ sq. ft.	10- 0
Auditorium/ Conference Room (optional)	Capacity of at least 60 participants every additional seat decrease the mark by 0.2.	___ sq. ft.	10- 0
SC/ST Domination	Added advantage shall be given to the SC/ST populated areas in 10% increments as illustrated below.	As per illustration*	10-0

*Illustration for SC/ST Marks distribution based on SC/ST percentage population on inverse ranking system.

From %	To %	Marks (Inverse ranking)
90	100	0
80	90	1
70	80	2
60	70	3
50	60	4
40	50	5
30	40	6
20	30	7
10	20	8
0	10	9

Final Marks $=(10-MS) + 1$

3. Technology and Equipment

Parameter	Requirement	Available	Measuring Scale
Computer Specifications	Intel Core i3 /4 GB RAM, 512GB SSD/1TB HDD (or Higher)	Yes/No	Compliance (Y/N)
Projector	LCD / panel/projectors in each classroom	Yes/No	Compliance (Y/N)

Internet Speed	Minimum 10Mbps primary connection with backup	___Mbps	Compliance (Y/N)
Wi-Fi Coverage	Full facility coverage	Yes/No	Compliance (Y/N)
CCTV	Full CCTV coverage with 30-day storage	Yes/No	Compliance (Y/N)
Power Backup	UPS with 60 minutes backup along with 5 KVA genset.	Yes/No	Compliance (Y/N)
Fire Safety Equipment	Fire extinguishers in all rooms	Yes/No	Compliance (Y/N)
Heating / Cooling Arrangement	Suitable capacity heating / cooling equipment according to weather for comfortable seating of staff & students.	Yes/No	Compliance (Y/N)

4. Student and Faculty Amenities

Parameter	Requirement	Available	Measuring Scale
Washrooms	Separate washrooms both for male, female.	Yes/No	Compliance (Y/N)
Drinking Water	Safe, purified drinking water	Yes/No	Compliance (Y/N)
First Aid Facility	Basic first aid kit	Yes/No	Compliance (Y/N)

5. Learning Support

Parameter	Requirement	Available	Measuring Scale
Library Services	Access to books, journals, and audio-visual materials. In case of existing educational institute, shared library facility shall also be accepted.	Yes/No	Compliance (Y/N)

8. Inspection and Processing Fees (Non Refundable)

Parameter	Requirement	Measuring Scale
Application Submission	Submission of EOI along with ₹1,000/- towards processing fee.	Compliance (Y/N)
Onsite Inspection charges	Inspection Charges for site visit Rs 5000/- to be paid by shortlisted bidders.	To be paid on demand

10. Cancellation and Arbitration

Parameter	Requirement	Measuring Scale
Cancellation Clause	NIELIT reserves the right to cancel a study centre after a 30-day notice for non-compliance to the terms of agreement.	Compliance (Y/N)
Arbitration Clause	Disputes to be resolved via arbitration as per NIELIT guidelines	Compliance (Y/N)