

National Institute of Electronics and Information Technology (NIELIT), Delhi Centre An Autonomous Scientific Society of Ministry of Electronics and IT (MeitY), Govt. of India 2<sup>nd</sup> Floor, Parsvanath Metro Mall, Inderlok Metro Station, Inderlok, Delhi-110052

# Admission Guidelines for Industrial/ Summer Training

#### Instructions

- The admission for all the courses will be done in online mode only.
- The candidates are required to complete the Online Admission Process for pursuing the Course before the start date of the course.

#### Admission Procedure

- For Admission process, candidate is advised to visit the website www.nielit.gov.in/delhi/ → Admission Notice -> Industrial/Summer Training Courses. Click on link, "Admission for Industrial/Summer Training Courses". Register for the Course of your choice and pay fee online.
- Last Date: The candidate must deposit the online fee before the start date of the course. The candidate would be allowed to join the course only if he/she completes the online admission process and deposits the prescribed course fee before the start date of the batch.
- Admission will be on **first cum first serve basis**. NIELIT will not be responsible if course seats are filled before last date of admissions. Candidates are advised not to wait for last date for payment of admission fees.

#### Documents to be submitted online at the time of admission

• A latest passport Size Photograph

# Payment of Course Fee

- Candidates are advised to retain the details of online payment (screenshot / Transaction ID / Application No.) at all times, for future references.
- If successful payment is not showing due to any reason like error in Internet connectivity or any other reason, please confirm with your bank account whether the amount has been deducted from your account. Do not pay again immediately if there is any doubt and check your bank account first, otherwise double payment may be made. If payment has been deducted from your account but receipt is not generated please write an email to the Institute at delhi.training@nielit.gov.in or contact the Centre at 8447795337

*Attendance:* 60% attendance of the candidate is mandatory for award of participation digital certificate.

*Not joining/Discontinuing the Course:* No fees shall be refunded in the event of a student not joining or discontinuing the course. No certificate shall be issued in this case.

*Certification*: The enrolled candidates would be issued a completion Digitally signed certificate of the course on attending the course based on the credentials of the candidates as filled in the registration form at the time of Admission.

## **Teaching Strategy:**

- Training would be conducted in Offline/Online mode.
- Interactive Query Session
- Soft Copy of Study Material, Training PPT's & Project Code
- Daily assignment for practice after class.
- Digitally Signed Certificate on Completion of training

## <u>Pre-Requisites</u>:

- Attendees must have a Computer System/Laptop with an internet, earphone with Mic.
- Computer System configuration Windows OS 7/8/10/ i3/i5, 64-bit processor, 4GB/8GB RAM.

## Who Can Attend?

• Summer/Industrial Training is best suitable for School/College students for 4/8 weeks training and for skill enhancement for Working Professionals and college Pass-outs.

## Terms and Conditions:

- NIELIT Delhi Centre reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.
- All course related updates / announcements / information would be sent to the registered mobile no. / e-mail ID of the candidate before the start date of the course
- If any of the information provided by candidate is found false/incorrect, the candidature of the candidate will be cancelled immediately.
- A batch would be started with a minimum no. of 5 candidates else course fee will be refunded.

*Course Enquiries:* Students can enquire about the various courses either on telephone 9.30 A.M. to 5.30 P.M. 8447795337

## Or

email id: delhi.training@nielit.gov.in