

## **Guidelines for Joining Online Summer Training**

### **Instructions**

- The admission for all the courses will be done in online mode due to pandemic of COVID-19. No need to visit the Centre for admissions.
- The candidates are required to complete the Online Admission Process for pursuing the Course before the start date of the course.

### **Admission Procedure**

- For Admission process, candidate is advised to visit the website [www.nielit.gov.in/delhi/](http://www.nielit.gov.in/delhi/) → **Admission Notice** -> Online Summer Training Courses. Click on link, “**Registration for online Summer Training Courses**”. Register for the Course of your choice and pay fee online.
- **Last Date:** The candidate must deposit the online fee on or before the start date of the course. The candidate would be allowed to join the course only if he/she completes the online admission process and deposits the prescribed course fee.

### **Documents to be submitted online at the time of admission**

- A latest passport Size Photograph

**Attendance:** 80% attendance of the candidate is mandatory for award of participation digital certificate.

**Not joining/Discontinuing the Course:** No fees shall be refunded in the event of a student not joining or discontinuing the course. No certificate shall be issued in this case.

**Certification:** The enrolled candidates would be issued a completion Digitally signed certificate of the course on successfully attending the course based on the credentials of the candidates as filled in the registration form.

### **Teaching Strategy:**

- Mode of Training would be Instructor-led live online
- Interactive Query Session
- Soft Copy of Study Material, Training PPT's & Project Code
- Daily assignment for practice after class.
- Digitally Signed Certificate on Completion of training

### **Pre-Requisites:**

- Attendees must have a Computer System/Laptop with an internet, earphone with Mic.
- Computer System configuration Windows OS 7/8/10/ i3/i5, 64 bit processor, 4GB/8GB RAM.

### **Who Can Attend?**

- Online Training is best suitable for College students & Working Professionals

### **Terms and Conditions:**

- NIELIT Delhi Centre reserves the right to cancel/reschedule the course or to cancel the candidature of any candidate without assigning any reason thereof.
- If any of the information provided by candidate is found false/incorrect, the candidature of the candidate will be cancelled immediately.
- A batch would be started with a minimum no. of 5 candidates else course fee will be refunded.

### **Course Enquiries:**

For queries pls contact:

**Office Nos.:** 8447795337, 011-23644149, 23644849, 23652370, Ext. No. 301, 306 (9:00 am to 5:30 pm (Monday to Friday)

**E-mail:** [delhi.training@nielit.gov.in](mailto:delhi.training@nielit.gov.in)