

# राइ.सू प्रौ.सं NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY (NIELIT) An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Govt. of India

**DELHI CENTRE** 

# **Certificate Course in Tally Prime**



**Objective of the Course:** 

The objective of the course is to acquaint students with the accounting concept, tools and techniques influencing business organization.

**Eligibility Criteria:** 10+2 Pass

Duration of Course: 80 Hours

#### Course Content:

- 1. Introduction to Financial Accounting
- 2. Introduction to Tally Prime
- 3. Creation of Company
- 4. Tally Vouchers
- 5. Inventory Management

- 6. Order Management
- 7. Introduction to Cost Centre, Category and Budget
- 8. Introduction to Goods and service tax (GST), Voucher entries with GST, Introduction to TDS
- 9. Technology Advantage of Tally Prime
- 10. Display and Reporting

## Course Fee ₹ 6.500 + GST#

### • Admission Process :

https://onlineapply.nielit.in//

## Training Strategy :

- Mode of Training is Instructor-led live Online and Offline.
- Interactive Query session.
- Soft copy of study material, Training PPT's & Projects Code
- Daily assignment for practice after class
- Digitally Signed Certificate on Completion of training

### **Prerequisite:**

 Attendees must have a computer system/Laptop with latest configuration with internet connection

**DELHI CENTRE** 

Helpline no. (Toll Free): 1800116511

# Current Rate of GST is 18%

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Experienced Faculty Well Equipped Labs Smart Classrooms