



इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
दिल्ली केंद्र/Delhi Centre  
इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology (MeitY), Govt. of India

## EMPANELMENT OF TECHNICAL EXPERTS

Advertisement No.: **NIELIT/NDL/2024/TRG/2**

Date: 25-6-2024

NIELIT DELHI CENTRE is in the process of empanelment of Technical Experts/Guest Faculties for various ongoing and upcoming technical trainings and projects in Delhi and NCR. The Technical Experts will be empanelled from various technologies relevant to NIELIT trainings with requisite professional or academic experience. Details regarding the eligibility, experience, requirements, and payment structure are available in the Annexure-1 of this document.

The process of empanelment is aimed at creating a pool of experts for NIELIT to draw on as required and does not constitute an offer or guarantee of work. Empanelment as a Technical Expert with NIELIT Delhi, by itself, does not imply any certification or qualification of quality of the Expert. Terms and conditions for empanelment is available at Annexure-2

### How to Apply:

All interested and qualified domain experts are requested to apply at <https://forms.gle/UgT5mnqcYdV7jDaa9>

### Please note:

All applications will be treated with strict confidence. Any selection therefore will be subject to satisfactory knowledge and training experience. NIELIT Delhi does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or empanelment process. Should you receive a solicitation for the payment of a fee, please disregard it. In case of any query, contact Mr. Piyush Shrivastva, Sci-'D', at 08827704712 or email at [piyush@nielit.gov.in](mailto:piyush@nielit.gov.in)

**Last date of apply:** 15<sup>th</sup> July 2024

## TERMS OF REFERENCE (TOR) FOR EMPANELLEMENT OF TECHNICAL EXPERTS

**Eligibility Criteria and Remuneration ( Advt. No. NIELIT/NDL/2024/TRG/2)**

S. No.	Position	Educational Qualification	Experience	Desirable	Remuneration
1	Guest Faculty ( Regular Courses*)	BE/B. Tech/NIELIT B Level/Master in the relevant field* or Higher	Minimum 2years relevant professional or Industry or teaching experience in the field.	Teaching/Industry Experience in specific Technology	A. Rs 500/- per lecture of one hr. for faculty with upto5yrs of Experience, for a max of 3000/- per day and min Rs.1000/- per day B. Rs 625/- per lecture of one hr. for faculty with more than 5 yrs of Experience, for a max of 3750/- per day and min Rs.1250/- per day
2	Guest Faculty ( Niche Areas**)	BE/B. Tech/NIELIT B Level/Master in the relevant field* or Higher	Minimum 2years relevant professional or Industry or teaching experience in the field.	Teaching/Industry Experience in specific Technology	A. Rs 1000/- per lecture of one hr. for faculty with upto 5 yrs of Experience for a max of 6000/- per day and min of Rs.2000/- per day B. Rs 2000/- per lecture of one hr. for faculty with more than 5yrs of experience. For a max of 8,000/- per day and min of Rs.4000/- per day

*Regular Courses:	**Niche Areas:
<ul style="list-style-type: none"> <li>• Programming through Python</li> <li>• Internet of Things and Its Applications</li> <li>• Computer Fundamentals</li> <li>• Financial Accounting and Tally Prime</li> <li>• Data Structure Through Object Oriented Programming Language</li> <li>• Multimedia Tools</li> </ul>	<ul style="list-style-type: none"> <li>• Artificial Intelligence and Machine Learning</li> <li>• Cyber Security</li> <li>• Networking Architecture (CCNA Level)</li> <li>• Cloud Computing</li> <li>• Robotics</li> <li>• AR/VR</li> <li>• Blockchain Technology</li> <li>• Digital and Social Media Marketing</li> <li>• Mobile Application development (Android)</li> <li>• Mobile Application development ( iOS)</li> <li>• Full Stack Development using JavaScript/Python</li> <li>• Mongo DB(Developer and DBA)</li> </ul>

## TERMS AND CONDITIONS FOR EMPANELMENT OF TECHNICAL EXPERTS

1.	Period	Initially for two years, the period can be extended based on requirement and performance
2.	Location	The requirement can be for : 1. Any three locations of Delhi Centre- Inderlok, Janakpuri, Karkardooma 2. Any other location in Delhi and NCR 3. Outside Delhi (Under exceptional conditions when training is outside Delhi, boarding/lodging/travel etc. shall be decided based on location as per NIELIT norms 4. Online Training
3.	Job Role	1. Teaching Responsibilities: To develop course curriculum, lesson plans/PPT and instructional materials as needed and training of batch assigned. 2. Participants Engagement: Providing academic guidance, registration process and mentoring. 3. Assessment and Evaluation: To design and grade assignments, quizzes, exams, doubt sessions. 4. Administrative Duties: To attend departmental meetings if required and submit necessary reports on participant's progress, attendance and other administrative matters. 5. Professional Conduct: To adhere to the institution's code of conduct, ethics guidelines, policies and Maintain regularity, punctuality and professional communication with participants, clients and staff of NIELIT. 6. Availability and Commitment: To commit to teaching responsibilities for the duration of course/batch, unless otherwise specified and inform the coordinator of NIELIT Delhi of any planned absences or periods of unavailability in advance. 7. Performance Evaluation: To participate in performance evaluations based on teaching effectiveness, receive constructive feedback from participants/Client department/NIELIT.
4.	Applicable Leave	Not applicable being a guest faculty.
5.	Other benefits like EPF etc.	Not applicable being a guest faculty.
6.	Overview of empanelment process	1. Online registration is to be done through link at <a href="https://forms.gle/UgT5mnqcYdV7iDaa9">https://forms.gle/UgT5mnqcYdV7iDaa9</a> 2. NIELIT shall shortlist the applications based on NIELIT's requirements. 3. Shortlisted candidates shall have to present the credentials (date shall be informed through website) 4. An interaction session will be there for final selection/empanelment of candidates by technical evaluation Committee (Notice for shortlisting candidates for technical presentation/interaction will be intimated through website <a href="https://www.nielit.gov.in/delhi/index.php">https://www.nielit.gov.in/delhi/index.php</a> )

		5. Guest faculty from this panel may be invited to deliver lectures as per requirement Note: The empanelment of guest faculty does not ensure award of job
7.	TA/DA	No TA/DA will be allowed for Delhi
8.	Declaring conflict of interest	<ol style="list-style-type: none"> <li>1. All empanelled faculties shall provide professional and objective services at all times, holding public interest paramount. If they face any conflict of interest between their personal, organizational and public interest objectives while training, it should be notified to the NIELIT Delhi in writing at the earliest. In such cases he/she will make alternative arrangements. Failure to disclose conflict of interest may lead to termination of contract or de-empanelment.</li> <li>2. All empanelled faculties shall ensure to maintain confidentiality regarding sensitive information related to participants, NIELIT, Client dept, or any ongoing training etc.</li> </ol>
9.	Other terms	<ol style="list-style-type: none"> <li>1. No application fee shall be charged for the process of empanelment of guest faculties.</li> <li>2. Canvassing/trying to influence NIELIT to secure the job/empanelment in any manner shall disqualify the candidate.</li> <li>3. NIELIT Delhi has the right to accept or reject the application without assigning any reason thereof.</li> <li>4. The applicants are advised to visit the website of NIELIT Delhi centre <a href="https://nielit.gov.in/delhi/index.php">https://nielit.gov.in/delhi/index.php</a> for any updation.</li> </ol>