

Schedule for Walk-in-interaction for the position of Office Assistant and Technical Assistant purely on Contractual Basis (Advt. no. 07/309/2024/NDL/FM).

Date	Position	Schedule	
28-08-2024 (Wednesday)	1. Office Assistant	Registration *	10.00 AM – 11:00 AM
	2. Technical Assistant	Interaction Time	11.00 AM onwards

*The registration for interaction will be closed at 11:00 AM.

Venue: National Institute of Electronics and Information Technology
IETE, Institutional Area, 16/1-2, Pankha Road,
Near Sagarpur Police Station, D Block, Janakpuri
New Delhi 110058.

Candidates are requested to ensure their presence as per above schedule and must bring along following documents (**original and one self attested copy**):-

- I. Application form in given format duly filled
- II. CV (Bio- Data) having details of qualifications (with percentage), skill, experience, jobprofile and projects.
- III. All documents related to qualification and experience certificate(including degree and the Experience letter from the current place of working)
- IV. Last three month Payslip or Bank Statement of last three months showing salary credited.
- V. One latest color passport size photograph
- VI. Valid Govt. issued photo ID i.e Aadhar card, PAN card, Passport, Voter ID e.t.c.
- VII. Candidates have to follow instructions, guidelines and relevant orders of Government of Indiapertaining to COVID-19 pandemic.

Note: Note: Only those candidates who deposit requisite registration fee of Rs. 550/-, clear document verification and interaction, will be empanelled.

In case of any query, candidate may write to manpower.nielitdelhi@nielit.gov.in or may contact at 8860851441 (Call Time: 9.30 A.M to 1.00 P.M & 1.30 P.M to 5.30 P.M on working days).