

## **INSTRUCTION SHEET**

### **On Line Registration Details:**

Applicants are required to register online **from 15<sup>th</sup> Jul, 2014 to 18<sup>th</sup> Jul, 2014** through the website <http://delhi.nielit.gov.in> (under Recruitment section) **between 9:00 AM to 7:30 PM.**

The **interview call letters** can be downloaded **from 22<sup>nd</sup> Jul, 2014 to 24<sup>th</sup> Jul, 2014 between 9:00 AM to 7:30 PM.**

**An application fee of Rs. 600/- may be deposited online through the website.**

### **Interview Details:**

The interview will be held on **26<sup>th</sup> July, 2014 from 10:00 AM onwards at NIELIT, Delhi Centre, 2<sup>nd</sup> Floor, Parsvnath Mall, Inderlok Metro Station, Inderlok, Delhi. Document Verification will start at 8:30 AM on the same day.**

**If the number of candidates are large, the interview may be carried over to the next day i.e. 27<sup>th</sup> July, 2014.**

### **General Instructions:**

- (a) The applicants are required to go through the Eligibility criteria attachment carefully and ascertain themselves regarding their eligibility before applying.
- (b) Application Fee once paid is non-refundable and non-transferable.
- (c) The particulars furnished by the applicant in the application form will be taken as final.
- (d) No TA/DA will be provided to candidates for appearing for the interview.
- (e) Candidates must be willing to travel to any place outside Delhi as part of their job. They can be temporarily posted outside Delhi, if required, by the user department.

- (f) The qualification of the candidates must be from recognized University/Institution.
- (g) Candidates with last semester result awaited **or** incomplete degrees are not eligible to apply.
- (h) Candidates must bring **ALL** original marksheets/degrees/testimonials/experience certificates/ Experience Proof documents (including the Experience Proof of the current place of working) and their **ATTESTED** photocopies (by a Gazetted Class I Govt. Officer) on the day of the interview for verification purpose **otherwise** they will not be allowed to appear in the interview.
- (j) The name of the candidate in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to X, the evidence to that effect should be furnished at the time of interview.
- (k) Once empanelled, the placement of the candidate in any dept. is subject to his selection in the interview to be conducted by the client dept.
- (l) The empanelment is normally valid for 6 months or the candidate is given 3 chances for selection in user dept., whichever is earlier.