

**INSTRUCTION FOR TYPING TEST & DOCUMENT VERIFICATION FOR EMPANELMENT OF DATA ENTRY
OPERATOR AGAINST Adv.No:NIELIT/NDL/08/2017**

- a. Candidates who have applied for empanelment for DEO will report to NIELIT Delhi as per schedule on following address:

NIELIT Delhi
2nd Floor, Parsvnath Metro Mall
Inderlok Metro Station
Inderlok, Delhi-110052

- b. Schedule for Typing Test and Document verification for DEO is as per Annexure-I which is uploaded in the website. **All candidates must appear for typing test/ document verification in given time slot only. Those reaching late shall not be entertained. Reporting time for different time slot for typing test and document verification is given below:**

<u>Time slot for Typing Test</u>	<u>Reporting time for Typing Test</u>	<u>Time slot for Document Verification</u>	<u>Reporting time for Document Verification</u>
09:15 AM- 10:15 AM	09:15 AM	10:30 AM- 11:30 AM	10:30 AM
10:45 AM-11:45 AM	10:45 AM	12:00 PM-01:00 PM	12:00 PM
12:15 PM-01:15 PM	12:15 PM	01:30 PM-02:30 PM	01:30 PM
02:00 PM-03:00 PM	02:00 PM	02:15 PM-03:15 PM	02:15 PM
03:30 PM-04:30 PM	03:30 PM	04:45 PM-05:45 PM	04:45 PM

***Candidate appearing after reporting time will not be allowed to take test**

- c. Only those candidates, who qualify Typing Test, will be allowed for Document Verification.
- d. Candidates must bring ALL original mark sheets, degrees, testimonials, DOB certificates, as per eligibility criteria and their self **ATTESTED** photocopies along with Adhar card/ any govt. approved photo-id and one passport size photo on the day of document verification.
- e. No TA/DA will be provided to candidates for appearing in typing test/ document verification.
- f. The applicants are advised to visit the website of NIELIT Delhi centre <http://nielit.gov.in/delhi> for schedule, venue or any update.