

**National Institute of Electronics & Information Technology (NIELIT)  
Kolkata**

**Hiring of consultants for on-going Agriculture Census Project in NIELIT Kolkata  
purely on contractual basis**

(To download the Application Form, please click here:

[www.nielit.gov.in/sites/default/files/Kolkata/Agri\\_Application\\_form.pdf](http://www.nielit.gov.in/sites/default/files/Kolkata/Agri_Application_form.pdf) and submit the same  
to [recruitment.agri1516@gmail.com](mailto:recruitment.agri1516@gmail.com) through mail only)

NIELIT Kolkata invites applications for recruitment of consultants purely on contractual basis in different states all over India for the ongoing Agriculture Census Project 2015-16.

**Agriculture Census 2015-16 Project:**

Ministry of Agriculture, GoI conducts agriculture census every five years interval. Every State/UTs Agriculture Department collects the information of operational holding such as land use, cropping pattern, irrigation status and tenancy particulars. This information is digitized and tabulated by different size classes (marginal, small, semi-medium, medium and large) and Social Groups including Scheduled Castes/Scheduled Tribes, which are needed for development planning, socio-economic policy formulation and establishment of national priorities.

**Responsibilities of Consultant:**

NIELIT, Kolkata is appointing Data Entry Agency at state level for digitations the information of Agriculture Census 2015-16 Project and the data entry point will be at the designated place of the state. The consultant will be posted at the data entry point to monitor the progress of the job, take measure for increasing the production, validate the digitized records through the software provided by NIELIT, Kolkata and forwarded the erroneous records to State Agriculture Department for rectification. After rectify the records by State Department, these will be handed over to the data entry agency for updating the information in the software. The process will be continued unless the data will be error free. Every day, progress report will be prepared and send to NIELIT, Kolkata office.

1. Consultants will be recruited in the following states:

SI No	State	Expected Location	No. of person
1.	Assam	Guwahati	1
2.	Odisha	Bhubaneswar	1
3.	Jharkhand	Ranchi	1
4.	Uttar Pradesh	Lucknow	1
5.	Chattisgarh	Raipur	1
6.	Madhya Pradesh	Gwalior	1
7.	Gujarat	Gandhinagar	1
8.	Maharashtra	Pune	2

*\*No. of persons may be changed as per requirement*

2. Qualification & experience:

Sl No	Position	Essential Qualification	Relevant Experience	Consolidated emoluments (Approx.)	Age (as on 30/11/2018)
a.	State Co-ordinator	M.Sc (Computer Sc/ Information Technology/ Electronics & Telecommunication Engineering)/ MCA/B.Tech./ DOEACC 'B' level	One year	Rs. 15,000 – Rs. 20,000/- (Approx)	23 – 50 years
b.		B.Sc(Computer Sc/ Information Technology/ Electronics & Telecommunication Engineering)/ BCA/ DOEACC 'A' level /Graduate with 'O' level	Two years		
c.		Graduate	Five years		

3. Preference for place of posting may be given in the Application Form as 1, 2 and 3 respectively.
4. Emoluments after deduction of 10% TDS as consultation fees.
5. The consultants will have to present office except Sundays and National Holidays and they may be asked for duty as per the requirement on Sundays and holidays also. They will be allowed one day leave in a month. No other leave will be admissible to them and their emoluments will be deducted proportionately for any additional absence from office.
6. Engagement will be made for a period of six months initially which may be extended as per the requirement of the Project. This engagement is purely on Project based (Agriculture Census 2015-16). They would need to give a notice of at least 30 days in advance before leaving this engagement and duly handover the project responsibilities along with all official equipments/documents to the Reporting Authority. They have to take a **“No Objection Certificate”** along with the “Release Letter” after completion of their notice period, and then only the offer letter would be valid.
7. The consultants may need to sign up an agreement / declaration with NIELIT Kolkata in order to secure the project equipment and any damage caused by them to the client of NIELIT Kolkata.
8. The consultants will be governed by the policies of NIELIT Kolkata and rules regarding misconduct, indiscipline and other matters.
9. They are required not to divulge, communicate or pass on any information in any aspect of NIELIT Kolkata to anyone not employed by NIELIT Kolkata. Indulgence in such activity shall

render them liable for termination with immediate effect notwithstanding any other terms mentioned in the appointment letter.

10. They cannot partially or fully engage with any other organization and / or establishment during the time of their association with NIELIT Kolkata.
11. They should be ready to travel and work in shifts, if required. For any outside visit from the place of their employment on duty, they will be governed by the TA / DA of NIELIT Kolkata from time to time.
12. Last date of receipt of applications is 10.12.2018