

Short Notice Inviting Tender

Procurement, Installation, Testing and Commissioning of CCTV cameras and surveillance systems

NIELIT Kohima invites competitive bids from the eligible bidders to procure, install, test and commissioning of the CCTV cameras and surveillance system at NIELIT Extension Centre, Chuchuyimlang, Mokokchung, Nagaland, in two-bid system (Technical & Financial) from authorized and reputed dealers/contractors/firms engaged in installation of security and surveillance systems, herein after referred to as 'The Vendor' and having a minimum of three years experience in this field.

1. Application form: Annexure-A
2. Scope of the work:
 - a. Technical specification of components: Annexure-B
 - b. Description of job work: Annexure-C
3. Prequalification conditions: Annexure-D
4. Terms and conditions: Annexure-E
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6. Format of Technical bid: Annexure-G
7. Format of Financial bid: Annexure-H

Date:

To

Director
NIELIT Kohima

Sub: Supply, installation, testing and commissioning of CCTV cameras and surveillance system at NIELIT Extension Centre, Chuchuyimlang - Reg

Ref: 1) Your tender Notice No.

Dated.

I/we have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/We have also examined the requisite specifications of the equipment to be supplied and my/our offer is to supply the required Materials/Equipment in accordance with the requisite specifications.

I/We quote the rate inclusive of all taxes, duties, transportation, etc in complete. The articles will be supplied, installed, tested and commissioned within 30 days from the date of receipt of order.

Yours faithfully

(Signature and stamp of the tenderer)

Technical specification

Sr. No	Particulars	Specifications	Model/ Make	Qty
1	Camera for Indoors	2MP high performance CMOS, Analog HD output, Up to 1080p resolution, Day/Night Switch, Smart IR, Up to 20m IR distance, Switchable TVI/AHD/CVI/CVBS		14
2	Camera for Outdoors	2MP high performance CMOS, Analog HD output, Up to 1080p resolution, Day/Night Switch, Smart IR, Up to 20m IR distance, Switchable TVI/AHD/CVI/CVBS, IP66		17
3	HD DVR	16 Channel Turbo HD DVR <ul style="list-style-type: none"> • H.265+/H.265/H.264+/H.264 and support dual – stream video compression • Support HDTV input • 16-ch Analog video input and 16-ch synchronous playback • Support Up to 4MP of IP video input • Support 1080p, HDMI and VGA output • RJ45, 2 USB port • 1 SATA interface (Support Up to 6TB HDD) 		02
		8 Channel Turbo HD DVR <ul style="list-style-type: none"> • H.265+/H.265/H.264+/H.264 and support dual – stream video compression • Support HDTV input • 8-ch Analog video input and 8-ch synchronous playback • Support Up to 4MP of IP video input • Support 1080p, HDMI and VGA output • RJ45, 2 USB port • 1 SATA interface(Support Up to 6TB HDD) 		01
5	HDD	2 TB		03
6	SMPS	16 Channel		02
		8 Channel		01
7	CCTV Wire/ Cables	3+1 copper wire with RG6 coaxial cable		As per site inspection
8	TV	32" LED Professional with HDMI ports		01
9	Supply Installation Testing & Commissioning with One Year Service and Maintenance.			-

Note:

1. All product brochures, technical documentation/specifications should be enclosed with the quotation and also specify the warranty period.
2. All the products should be supplied with complete accessories required.
3. All the above products should be of reputed brand, **ISI/CE/ISO/BIS** certified and conformity with the Indian/ International Standards. FCC/UL/ROHS/CB/1P67/1K10.
4. Warranty: - There should be minimum onsite warranty of 1 year from the date of installation.

Description of job work

Sr. No	Description of CCTV Camera installation job work:	Total quantity
1.	Outdoor Area of Academic & Admin Building	15 Bullet Cameras
2.	Ground Floor	08 Dome Cameras
3.	First Floor	02 Dome Cameras
4.	Outdoor Area of Girl's Hostel	04 Dome Cameras
5.	Outdoor Area of cafeteria	02 Bullet Cameras

PREQUALIFICATION CONDITION:

1. The Vendor should have minimum three years of experience in installation of CCTV cameras and security and surveillance system projects.
2. The vendor must have knowledge and experience of implementation of electronic security systems including access control, surveillance and required software for monitoring.
3. The vendor also must have an established service base in Nagaland.
4. Capability of vendor to complete this task within 30 days.
5. Proof of registration with sales tax, service tax/GST is essential and copies of the proof should be submitted.
6. The company should have sound technical support staff for attending to complaints within 24 hours in Chuchuyimlang, Mokokchung.
7. The vendor should provide organization details and support staffs as per Annexure I.
8. The company should have at least three similar CCTV SITC purchase order successfully with any Govt./ Private Organization. Proof of such contract should be produced.
9. The company should not be black listed by any PSU banks/Govt. organizations. Self declaration should be submitted by the authorized official of the company.
10. The company should have satisfactorily completed similar works during the last 3 years. (attach copy).
11. Any Company/firm interested to participate in the Tender must visit the site/location with their Technical Team and attach site survey certificate along with Tender signed by the officer in-charge otherwise tender will be cancelled.

TERMS AND CONDITIONS:

1. The work consists of supply, Installation, testing, commissioning of Closed-Circuit Television (CCTV) system in accordance with the technical specifications, terms and conditions mentioned in tender documents.
2. The specification of the equipment supplied should be equivalent or higher than the specifications mentioned in the tender document and the vendor should specify the brand/model/make in their technical offer.
3. The cameras installed should cover maximum area.
4. The tender(s) received after the due date shall be summarily rejected, and not taken into consideration.
5. All product brochures, technical documentation/specifications of CCTV cameras, DVR and LED TV should be enclosed with the quotation.
6. Conditional/Unsolicited tenders shall not be considered.
7. If required, the bidder can be called for an on-site demo to evaluate the quality of recording and video file outputs of the quoted CCTV equipment before it is approved.
8. The manufacturers/their authorized stockiest /dealers will have to submit their registration certificate from the authority concerned, GST registration certification.
9. Every tender should be accompanied with an earnest money of **Rs. 10,000/- (Rupees Ten thousand only)**. The Earnest Money should be deposited online and the receipt should be enclosed with the Tender. Tenders received without requisite Earnest Money will be rejected outrightly.

The EMD must be paid to the following:

Account Name: Director NIELIT
Bank & Branch: Bank of Baroda, High School Junction, Kohima
Account Number: 65550100001449
IFSC: BARBOVJHIGH

10. The prices quoted in the Financial Bid should be inclusive of all taxes and includes equipment, installation charges, materials, labor, tools, appropriate cabling and necessary management for completion of the work. The vendor should quote the prices for providing complete solution. After placing the order, Department will not pay any extra amount which is not mentioned in the financial bid.
11. Complete specifications of the items should be given with the name of the manufacturers in the quotation / tender. Offers vaguely described or incomplete offers are liable to be ignored.
12. The successful vendor should complete the work within 30 days from the receipt of order and failure to commence the work within seven days, the Department will forfeit the EMD.
13. EMD will be returned to all the unsuccessful bidders within 15 days.
14. For successful bidders, EMD will be returned after 3 months only after the successful installation, commissioning and testing of the system.
15. Number of locations and Cameras may be increased or decreased or changed.
16. After successful installation and testing, vendor has to impart the training without any cost to the officers of the Department to operate the equipment.
17. The entire CCTV system supplied & installed should be under on-site warranty as specified against all types of defects from the date of handing over of the product to the Department. Any defects found in the product/sub-product within the warranty period shall be rectified / replaced by the Vendor free of cost. During this period of warranty, servicing at quarterly interval or earlier without any additional cost to the Department besides attending to call back services in case of break down, as prescribed by the manufacturer and as mutually agreed to, shall be carried out free- of-cost. This includes replacement of all parts and spare parts and any number of break down call.
18. Please note that Department will apply penalty as below in case of discrepancy in services under warranty period:
 - a) On receiving complaint about equipment/ services, the Vendor will promptly respond and repair/ replace or provide required services within 24 hours, if failed, penalty shall be levied Rs. 500/- per day;
 - b) If Department observe any unsatisfactory services after sales, discipline/ conduct, delay in repair / maintenance, then Department will forfeit the EMD and black list the company / firm.

19. The Vendor should submit the bill after completion of work and submission of report from the Officer Incharge, NIELIT Extension Centre, Chuchuyimlang that the work was carried out satisfactorily and as per specification. Advance payment is not permissible.
20. The Director, NIELIT Kohima is not bound to accept the lowest tender and also reserves the right to reject any or all tenders at any time without assigning any reason.
21. The Director, NIELIT Kohima taking note of overall facts and circumstances can change, add and relax any of the terms and conditions of this tender notice.
22. All the Tender documents should be signed by the Vendor to accept all the terms & Conditions.

GENERAL INSTRUCTIONS:

- The Vendor will submit bids in two separate sealed envelopes i.e. one Technical Bid and second Financial Bid as per format. Each envelope must be suitable inscribed as “**Technical Bid**” and “**Financial Bid**” respectively to indicate the type of bid. These two envelopes should be sealed in one big envelope marked as “**Tender for CCTV camera surveillance system at NIELIT Extension Centre, Chuchuyimlang**” and submit to the Administrative Section of NIELIT Kohima.
- EMD (Earnest Money Deposit): – EMD of Rs. 10,000/- (Rupees Ten thousand should be deposited through online only. The tenders should be submitted with a receipt of the payment.
- The Vendor should fulfill prequalification conditions of the tender.
- The Vendor should submit all the documents attested by authorized person with the quotation.
- The technical bid will be opened first in the presence of the Tender Committee Members and bidders. Financial bids of only technically qualified bidder shall be opened in the presence of the Tender Committee Members and bidders. The bidders, if they wish, may remain present.
- Interested bidder should visit the site for assessment and may contact the Officer Incharge, NIELIT Extension Centre, Chuchuyimlang, Mokokchung from 03/02/2021 to 05/02/2021 between 9:00 AM to 4:00 PM.
- Last date and time for accepting tender up to **11/02/2021 13:00 hrs.**
- Opening of the Bids –
 - Technical Bid – **11/02/2021 at 15:00 hrs.**
- Financial bid opening will be intimated to all the bidders after the technical evaluation.

Tender document is available on web site <http://www.nielit.gov.in/kohima>

Sd/-
Daniel Meren
Officer Incharge
(Scientist 'D'/ Jt. Director)
Mobile No: 9612809158

FORMAT FOR TECHNICAL BID**PART - I**

Sr. No	Particulars	Details
1.	Name of the Firm	
	Full address of the Firm	
	Telephone no.	
	Fax No.	
	Email:	
	Contract person name and Mobile no.	
2.	Details of EMD	
3.	PAN	
4.	GST Number	
5.	Work experience in CCTV and surveillance System in Govt. Organization	
6.	On-site warranty as per T&C of the tender (in years)	
7.	Brochures, data sheets of product specifications enclosed	(Yes/ No)
8.	Site Survey Certificate, (Mandatory)	
9.	Black listed by any PSU banks/Govt. organizations.	(Yes/No)
10.	Name and contact details of technical support staff	1. 2.

Note:

1. Attested Photo copies of above for proof should be attached.
2. Original copies should be provided at the time of opening tender.
3. Enclose Declaration in Part-III.

Place :

Date:

Signature and Stamp of the Owner/Bidder
with Complete address & Contact No.

PART – II

DECLARATION

1. I/ We _____ Proprietor/Partner/Director/Authorized signatory of _____ is/ are competent to sign this declaration and execute this tender document.
2. I/ We have carefully read and understood all the terms and conditions of the tender and undertake to abide to them;
3. The information / documents furnished along with the above application are true and authentic to the best of my/ our knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law;
4. I/ We understand that in case any deviation is found in the above statement at any stage, the concern shall be blacklisted and shall not have any dealing with the Department in future.

Signature of authorized person

Name & Seal

Date:

ANNEXURE-H**FORMAT FOR FINANCIAL BID****Name of the Firm & Address:-**

Sr.No	Items	Description	Make/ Model	Qty	Rate - Rs.	Total Rs.
1	Indoor Camera	2MP high performance CMOS, Analog HD output, Up to 1080p resolution, Day/Night Switch, Smart IR, Up to 20m IR distance, Switchable TVI/AHD/CVI/CVBS		14		
2	Camera for Outdoors	2MP high performance CMOS, Analog HD output, Up to 1080p resolution, Day/Night Switch, Smart IR, Up to 20m IR distance, Switchable TVI/AHD/CVI/CVBS, IP66		17		
5	HDD	2 TB		03		
6	SMPS	16 Channel		02		
		8 Channel		01		
7	CCTV Wire/cables	3 + 1 copper wires with RG6 coaxial cable				
8	TV	32" LED Professional		01		
9	Supply Installation Testing & Commissioning with One Year Service and Maintenance.					
Total Amount						
Total Amount in words:						

Note:

1. Above cost shall include Procurement, installation, testing and commissioning of CCTV cameras and surveillance system.
2. Warranty Period:-

Name in block

Signature of the vendor along with seal