

# Registration open for FREE Course for SC/ST/EWS (Woman) of Udham Singh Nagar District

Course Name	<b>Certified Computer Application Accounting and Publishing Assistant</b>
NSQF Level	Level 3
Target Group	<b>Only for SC/ST and EWS (Woman) Youth of Udham Singh Nagar District</b>
Project/Scheme & Sponsoring Ministry	<b>“Skill Development of youths in Aspirational Districts in area of IECT leading to enhancement in Employability”</b> sponsored by: Ministry of Electronics & Information Technology, Government of India
Duration (in Hrs)	360 Hrs
Eligibility	10th Pass or 8th Class Pass and pursuing continuous regular schooling or 8th Class Pass + 2 Years ITI in relevant field or 8th Class Pass + 1 Year of Experience in relevant field Or NSQF Level 2 with 1 Year of Experience in relevant field
Fee	<b>NIL</b>
Course Contents	<ul style="list-style-type: none"> <li>~ Computer fundamental and office automation software</li> <li>~ Concepts of Financial Accounting</li> <li>~ Preparation of Account Books using Accounting Packages</li> <li>~ Concept of Desktop Publishing Software's</li> <li>~ Project/OJT</li> <li>~ Employability Skill</li> </ul>
Job Prospects/Job Roles	Office Assistant, Technical Assistant, Account Assistant, Desktop Publisher
Course Start Date	31-Jul-2024(tentative)
<b>Last Date for Submitting Application</b>	<b>24-Jul-2024</b>
Application Form Download Link	<a href="https://nielit.gov.in/haridwar/content/asp-districts">https://nielit.gov.in/haridwar/content/asp-districts</a>
Documents Required (Self-attested copies)	<ul style="list-style-type: none"> <li>~ Qualifying Certificate</li> <li>~ Caste Certificate - <i>for SC/ST candidates</i></li> <li>~ OR</li> <li>~ EWS Certificate - <i>for EWS(Woman) candidates</i></li> <li>~ ID Proof</li> <li>~ Address Proof (in support of domicile of Haridwar District), any one out of following:  <ul style="list-style-type: none"> <li>Voter-ID Card/Ration Card/Aadhaar Card</li> <li>Electricity/Water/Landline Telephone Bill</li> <li>Job card issued by MGNREGA</li> <li>Passbook of Public Sector Bank</li> <li>Letter issued by Gazetted officer with duly attested photographs</li> <li>Driving License issued by Haridwar RTO</li> <li>Property of Municipal tax receipt, Proof of Gas Connection</li> <li>Residential/Caste Certificate issued by District authorities OR Domicile certificate.</li> </ul> </li> </ul>
Filled application forms to be sent/submitted to	<b>Nodal Officer (Aspirational District Project)</b> <b>NIELIT HARIDWAR</b> 2 <sup>nd</sup> Floor, Government Polytechnic Building, Plot No. 6C, Sector- 11, SIDCUL, Haridwar, Uttarakhand- 249403
Project Head	Shri Akhilesh Shukla, Email: <a href="mailto:akhilesh.shukla@nielit.gov.in">akhilesh.shukla@nielit.gov.in</a>
Programme Coordinator	Shri Nikhil Ranjan, Email: <a href="mailto:prj.haridwar@nielit.gov.in">prj.haridwar@nielit.gov.in</a>
Nodal Officer	Shri Sanyam Rathor, Email: <a href="mailto:sanyam.rathor@nielit.gov.in">sanyam.rathor@nielit.gov.in</a>
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