

Registration open for FREE Course for SC/ST/EWS (Woman) of Udham Singh Nagar District

| | |
|--|---|
| Course Name | Certified Computer Application Accounting and Publishing Assistant |
| NSQF Level | Level 3 |
| Target Group | Only for SC/ST and EWS (Woman) Youth of Udham Singh Nagar District |
| Project/Scheme & Sponsoring Ministry | “Skill Development of youths in Aspirational Districts in area of IECT leading to enhancement in Employability” sponsored by: Ministry of Electronics & Information Technology, Government of India |
| Duration (in Hrs) | 360 |
| Eligibility | 10th Pass Or 8th Class Pass and pursuing continuous regular schooling Or 8th Class Pass + 2 Years ITI in relevant field Or 8th Class Pass + 1 Year of Experience in relevant field Or NSQF Level 2 with 1 Year of Experience in relevant field |
| Fee | NIL |
| Batch Size | 30 [12 SC, 12 ST, 6 EWS (Woman)] |
| Course Contents | <ul style="list-style-type: none"> - Computer fundamental and office automation software - Concepts of Financial Accounting - Preparation of Account Books using Accounting Packages - Concept of Desktop Publishing Software’s - Project/OJT & Employability Skill |
| Job Prospects/Job Roles | Office Assistant, Technical Assistant, Account Assistant, Desktop Publisher |
| Course Start Date | 22-Nov-2023(tentative) |
| Last Date for Submitting Application | 15-Nov-2023 |
| Application Form Download Link | http://nielit.gov.in/haridwar/content/asp-districts |
| Documents Required (Self-attested copies) | <ul style="list-style-type: none"> - High School (10) Certificate & Marksheet - Intermediate (10+2) Certificate & Marksheet - Caste Certificate - <i>for SC/ST candidates</i> OR EWS Certificate - <i>for EWS(Woman) candidates</i> - ID Proof - Address Proof (in support of domicile of Haridwar District), any one out of following: <ul style="list-style-type: none"> - Voter-ID Card/Ration Card/Aadhaar Card - Electricity/Water/Landline Telephone Bill - Job card issued by MGNREGA - Passbook of Public Sector Bank - Letter issued by Gazetted officer with duly attested photographs - Driving License issued by Haridwar RTO - Property of Municipal tax receipt, Proof of Gas Connection - Residential/Caste Certificate issued by District authorities OR Domicile Certificate |
| Filled application forms to be sent/submitted to | Nodal Officer (Aspirational District Project) NIELIT HARIDWAR 2 nd Floor, Government Polytechnic Building, Plot No. 6C, Sector- 11, SIDCUL, Haridwar, Uttarakhand- 249403 |
| Senior Programme Coordinator | Shri Nikhil Ranjan, Email: prj.haridwar@nielit.gov.in |
| Project Head | Shri Akhilesh Shukla, Email: akhilesh.shukla@nielit.gov.in |
| Nodal Officer | Shri Sanyam Rathor, Email: sanyam.rathor@nielit.gov.in |
| Phone Nos. for enquiry | 9368349990 (WhatsApp), 8171710289, 8171710290 |