

**Detailed Advertisement for Online Interview for various
positions on Contract Basis
(Advertisement No. NIELIT/HDW/2019/ADM/05(Vol.iv)/157)**

Proposed Qualification, Experience and Consolidated Salary for hiring of personnel on contract basis, are as under:

Sr. No.	Name of the Post(s) and Number of Post(s)	Details of Educational Qualification and Experience	Monthly Salary Range (in Rs.)	Maximum Age
1	Associate Faculty (CS/IT) (01 No.)	ME/M.Tech (CS/IT)/ C-Level OR BE/B.Tech(CS/IT)/MCA/B-Level OR M.Sc.(CS/IT) with minimum 01 years of experience OR Graduate with A-Level/ PGDCA with minimum 01 years of experience OR Graduate with O-Level/DCA with minimum 02 years of experience OR BCA/B.Sc.(CS/IT) with minimum 02 years of experience	26,000-30,000	40 years
2	Assistant Faculty (CS/IT) (01 No.)	BE/B.Tech(CS/IT)/MCA/B-Level OR M.Sc.(CS/IT) OR Graduate with A-Level/PGDCA OR Graduate with O-Level/DCA with minimum 01 years of experience OR BCA/B.SC(CS/IT) with minimum 01 years of experience	22,000-26,000	40 years
3	Junior Faculty (CS/IT) (01 No.)	BE/B.Tech(CS/IT)/MCA/B-Level OR M.Sc.(CS/IT) OR Graduate with A-Level/PGDCA OR Graduate with O-Level/DCA OR BCA/B.SC(CS/IT)	18,000-22,000	35 years

NOTE:

- i. O-Level, A Level, B Level, C Level, CCC in above table indicates O-Level, A-Level, B Level, C Level, CCC from NIELIT (DOEACC) only.
- ii. The Age Limit in above table indicates maximum age as on **30-04-2023**.

INSTRUCTIONS FOR CANDIDATES

Terms & Conditions:

1. Interested candidates may fill up the Online Application Form (OAF) after reading these instructions carefully. Link of OAF is available at: <https://nielit.gov.in/haridwar/content/current-recruitment>.
2. The last date of submission of application is **22-05-2023 (Monday)**. Incomplete applications will be summarily rejected and no request of fee refund will be entertained in this regard. Mere fulfilling the essential qualification/experience does not guarantee selection or call for interview.
3. Candidates applying for more than one post shall submit separate application form for each post along with prescribed fee for each post separately.
4. Application fee of Rs. 300/- per application for General/OBC candidates and Rs. 150/- per application for SC/ST/PWD candidates shall be submitted through online mode in the following account:

Account Name: **NIELIT Haridwar**

Account Number: **12922122001331**

IFSC Code: **PUNB0129210**

Bank Name: **Punjab National Bank**

Branch Address: **Pentagon Mall, Sector-12, SIDCUL, Haridwar.**

Kindly note the Reference/UTR number for further online application submission process. Application Fee once paid is non-refundable and non-transferable in any case. Fee through any other mode like DD, Pay order, Cheque, Challan, etc. will not be accepted.

5. Successful submission of application will be considered only after receipt of prescribed fees. NIELIT Haridwar shall not be responsible for any broken transaction during online payment process.
6. Candidates are required to upload self-attested copies of the following documents/certificates while filling OAF, as under:-
 - a Matriculation/10th Class certificate showing Date of Birth.
 - b Marksheets and Certificates of essential qualification which makes him/her eligible for applying for the post applied.
 - c Degree/Certificate of higher educational qualifications, if any.
 - d Requisite experience certificate(s) clearly mentioning the starting and ending dates of employment which makes him/her eligible for applying for the post, wherever applicable. In case, candidate does not have experience letter/certificate at the time of applying, he/she may submit a declaration of possession of relevant requisite experience in the part-B of Annexure-A.
 - e Caste certificate (SC/ST), if applicable.
 - f Copy of Aadhaar Card or any other ID card issued by Government
 - g Resume/CV

In case, a candidate is not in possession of a Degree Certificate, he/she must attach self-attested copies of DMCs (Detailed mark sheets and certificates) of all the semesters/years relating to that degree. Non-submission of the above documents may lead to cancellation/rejection of the Application Form/Candidature. Candidates with last semester having result awaited or incomplete degree are not eligible to apply.

7. The candidate shall submit a declaration in the format attached at Annexure-A.
8. The qualification of the candidates must be from recognized University/Institution.
9. Any request for change of particulars like name, father's name, address etc. will not be entertained at a later stage after the submission of the Application Form
10. The cut-off date for calculating age, qualifications, experience etc. will be the last date of submission of the form. In case, last date is extended, the date of determining eligibility will not change.
11. The name of the candidate in the application form must be the same as mentioned in the certificate of class X. In case the candidate has changed his name subsequent to Class X, the evidence to that effect should be furnished at the time of application.
12. List of shortlisted candidates along with the schedule of online interview shall be uploaded on the website of NIELIT Haridwar i.e. <https://nielit.gov.in/haridwar/index.php>. Candidates must check the website regularly for any updates.

13. The candidate who is selected after online interview, may be called for second round of interview at Haridwar, if required. In such case, the candidate shall be reimbursed the travel expenses on producing the tickets. The amount of reimbursement shall be limited to actual expenses incurred on “ordinary bus fare/sleeper class train fare” or Rs. 1000/-, whichever is lower.
14. Applications are subject to further scrutiny at any point of time during the process of selection or period of contract. At any time, if any document, statement or any other information submitted by the candidate is found to be false/suppressed/wrong/incorrect as per the selection/eligibility criteria, the contract of the candidate will be terminated with immediate effect and legal proceedings may be initiated against the candidate.
15. The Candidate should have an arrangement of PC/laptop using meeting software such as Google Meet/Microsoft Teams/Webex etc. and proper Internet Facility for appearing in online interview. The candidate must also ensure that there should be no person nearby helping him/her while online interview is in process. If at any time, it is found so, the interview may be cancelled and he/she will be debarred from the selection process. The details regarding online interview such as meeting code etc. will be sent through email only.
16. Only those candidates who are shortlisted after selection process, may be offered to join initially for a period of 01 year on contract basis, which may be further extended based on the requirements/performance of the candidate.
17. Selected candidates will not be paid any other financial benefits like Medical, HRA and Transport etc. except consolidated salary.
18. A few deserving shortlisted candidates may also be kept in panel for future requirement. It does not entitle the empanelled candidate to claim as right to employment. Candidates may be called as per requirement of NIELIT. The posts may increase or decrease depending on the requirement.
19. NIELIT Haridwar reserves the right to modify, postpone or cancel this hiring process at any time without any notice and without assigning any reason thereof
20. Canvassing/trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
21. NIELIT Haridwar has the right to accept or reject the application without assigning any reason thereof.
22. The applicants are advised to visit the website of NIELIT Haridwar centre <https://nielit.gov.in/haridwar/index.php> regularly for schedule of interview, result of selection/shortlisting or any other update. No separate communication shall be made in any other form.
23. The manpower selected shall not claim for the regularization against this Advertisement/ Selection/Contractual Employment.
24. In case of any dispute, decision of the competent authority of NIELIT Haridwar shall be final.

Self -Declaration

(To be submitted by the candidate)

(Part-A)

I _____, son/daughter of Mr. _____, age _____ years, resident of _____ (complete address), do hereby declare that:

- The information submitted by the undersigned through the online application form for the online interview for the post of _____ published through advt. no. **NIELIT/HDW/2019/ADM/05(vol.-iv)/157** by NIELIT Haridwar, is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false /suppressed/wrong/incorrect at any point of time, applications has to be deemed cancelled and will be liable to punishment as per rules.
- I certify that all the documents/marksheets/certificates uploaded by undersigned are true copies of the original; and I undertake to produce all original documents for verification before joining, failing which my selection may be cancelled.
- I will not claim for the regularization against this Advertisement/Selection/Contractual Employment.

Date:-
Place:-

Signature of the Candidate

(Part-B)

(To be filled by candidate, if applicable)

I possess the sufficient relevant experience that makes me eligible to apply for the post of _____, however, I am not in possession of Experience Certificate/Letter from my employer at the time of applying. I undertake to produce the original Experience Certificate/Letter at the time of joining if I am selected and is offered to join on the aforesaid post, failing which my selection shall be cancelled.

Date:-
Place:-

Signature of the Candidate