



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)
National Institute of Electronics and Information Technology (NIELIT)

(इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)
(An Autonomous Scientific Society of Ministry of Electronics and Information Technology (MeitY), Govt. of India)

गुवाहाटी केंद्र / Guwahati Centre

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Ref: 04/37/2017/GHY/TRG/3396

Dated: 06.06.2018

EXPRESSION OF INTEREST (EoI)

Sub : Hiring of Computer Training Infrastructure at various District HQs in Assam.

The National Institute of Electronics and Information Technology (NIELIT), an organization under the Ministry of Electronics and Information Technology (**MeitY**), Govt. of India is a reputed Training & Certification Organization in IECT areas having PAN India presence.

In Assam, NIELIT presently have 07 (seven) nos. operational Centres / Extension Centres in different locations and shall very soon start operation of the 8th training facility in Assam at Majuli.

The Requirement:

NIELIT is looking for to **hire Computer Labs/Training Facility** at following District HQs in Assam to conduct a Ministry of DoNER, Govt. of India sponsored training program for Assam Govt. employees & for conducting other similar training programmes in such hired / rented infrastructure. The training shall be conducted by NIELIT Faculty.

The district HQ's are, (1) Tinsukia, (2) Dhemaji, (3) North Lakhimpur, (4) Biswanath Charali, (5) Sibsagar (6) Golaghat, (7) Dima Hasao, (8) Karbi Anglong (East & West), (9) Karimganj, (10) Hailakandi, (11) Goalpara, (12) Dhubri, (13) Barpeta, (14) Nalbari, (15) Darrang.

(A) Infrastructure required:

- i. Minimum 20 (twenty) nos. latest generation PCs (*branded preferred*) in good working condition with licensed software & internet connection for each node. The 20 Nos. of PCs should be in a well structured LAN.
- ii. Must have Power Back-up through UPS & Generator Set.
- iii. The seating arrangement in Lab should be in 1:1 (PC:User) ratio with sufficient numbers of lights & fans. The Furniture must be comfortable for long duration training.
- iv. A theory class room with seating arrangement for minimum 20 (twenty) trainees and having LCD Projector with Screen.
- v. Facilities for serving lunch, tea etc. to minimum 20(twenty) persons.

- vi. The facility should have separate ladies & gents toilets with wash basins, running water.
- vii. Should have Drinking water facility.
- viii. The location of the infrastructure should have access to public transport facility in the nearest vicinity and should be easily approachable.
- ix. Should have sufficient vehicle parking facility.

(B) The following documents are to be enclosed with the EOI:

- i. If the building in which the infrastructure is located, is in a rented building, then copies of rent agreement with the House Owner must be provided to NIELIT with the EOI. Such rent **agreement must have sufficient years for validity** for NIELIT to consider the offer. Copy to be enclosed.

If the **building belongs to the firm**, necessary registration documents showing ownership by the firm may be enclosed.
- ii. **Suitable photographs** of inside & outside the building /infrastructure covering all aspects as mentioned in Infrastructure Requirement in **(A) i - ix** above, must be enclosed.
- iii. To enclose copies of all **statutory registration certificates** of the firm, including **GST registration**.
- iv. To enclose a **non-refundable** Demand Draft of **Rs.1,000.00** (Rupees One thousand) only, towards **application fee** in favour of **“NIELIT Guwahati”** payable at **“Guwahati”**. This amount can also be paid by Digital Payment Methods to our Bank account as under, **Name of Bank & Branch:** State Bank of India, IBM, Joya Nagar, Guwahati -781022; **Account No.:** 30011246687; and **IFS Code No.:** SBIN0010669. In such a case supporting payment document to be attached along with the EOI. Without the fee the EOI will be summarily rejected.
- v. The **Financial offer** and **other terms and conditions**, if any.
- vi. **Confirmation of acceptance by the firm/ office** of the terms & conditions of this EOI document.
- vii. Any EOI found **without any of the above documents, photographs** etc. **will be rejected outright**.
- viii. If the rates offered by firms / offices at different locations vary greatly, NIELIT may offer the **Lowest Discovered Valid offer** to all other likely to be selected/shortlisted firms.

(C) The “Expression of Interest” (Eoi) may be submitted in a **SEALED COVER** so as to reach the mentioned address **latest by 12:00 NOON of 15-06-2018 (Friday)**.

(D) The selected infrastructure will be required initially for a period of 01(one) year, which may be extended further depending on NIELIT requirement & also on the performance of the firm/infrastructure.

(E) An agreement will be signed with the selected Firms/Offices. The selected sites will be required for use by NIELIT from 1st-15th July’2018 tentatively.

- (F) NIELIT Officials shall carry out an inspection of sites fulfilling requirements as in (A) above and the firms/offices shall be required to show all the **Original Documents** at site to the visiting NIELIT officials.
- (G) Firms/Offices desiring to rent out such facilities to NIELIT in the above District HQs may submit their **“Expression of Interest” (EoI)** in writing in their own letter head addressed to **“Director, National Institute of Electronics and Information Technology (NIELIT), Vittiya Bhavan, A.F.C. Building, 1st & 2nd Floor, Md. Shah Road, Paltan Bazar, Guwahati – 781008”** along with expected rent & charges etc. and also mention other terms & conditions, if any.

Kindly note that mere submission of the **“Expression of Interest” (EoI)** alongwith the payment & other desired documents do not confirm the acceptance of the offer by NIELIT. Further the undersigned reserves the right to cancel or reject any or all offers without assigning any reasons thereof.

Sd/-
Director
NIELIT Guwahati

Date: 06-06-2018

Time: 2:00 P.M.