



राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान
NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY
(सूचना प्रौद्योगिकी विभाग, संचार एवं सूचना मन्त्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)
(An Autonomous Scientific Society of Department of Electronics & Information Technology,
Ministry of Communications and Information Technology, Govt. of India)
मदन मोहन मालवीय इन्जी० कालेज परिसर, गोरखपुर
M.M.M. Engg. College Campus Gorakhpur

OVERTIME DUTY
(AFTER OFFICE HOUR OR SUNDAY/HOLIDAY)

Following individuals are required to work on overtime/Saturday/Sunday/ holiday from _____ to _____ on the date / Dates _____

S.No.	Name & Designation	Section	Remark
1.	_____		
2.	_____		
3.	_____		
4.	_____		
5.	_____		

Purpose: _____

Signature of HOD/Incharge

The above duties are approved and individuals may claim compensatory off according to the existing rules as prescribed for the compensatory off.

Director/Officer-in-Charge



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