



National Institute of Electronics & Information Technology, Gorakhpur

(Under Ministry of Electronics & Information Technology, Government of India)
MMM University of Technology Campus, Gorakhpur-273010

HOSTEL MESS REBATE FORM

To be filled by the Candidate in CAPITAL Letters

PART-1: APPLICANT DETAILS

NAME OF THE RESIDENT: _____

HOSTEL ID NUMBER: _____

COURSE NAME: _____ COURSE DURATION: _____

DATE OF JOINING HOSTEL MESS _____

REQUESTED REBATE PERIOD:

STARTING DATE	ENDING DATE	NUMBER OF DAYS

- The Mess Rebate will be provided only if the application is received 3-day before the starting date of rebate period. In case of extreme emergency rebate will be provided after post approval from Course Coordinator / Hostel Warden
- The minimum rebate period will be of 5 days. (Will be relaxed whenever required)
- Mess Rebate can be taken for maximum 3 times, in each semester or 6 months, whichever is less.
- Contact Mess Committee for details of exact calculation.

REASON FOR SEEKING REBATE: _____

APPLICANT'S SIGNATURE

PART-2: TO BE FORWARDED BY HOSTEL MESS COMMITTEE

NUMBER OF DAYS FOR REBATE: _____ NUMBER OF REBATES TAKEN _____

REBATE AMOUNT _____

THE REBATE AMOUNT TO BE ADJUSTED FROM MESS FEES OF THE MONTH _____

DATE: _____

HOSTEL MESS COMMITTEE MEMBER'S SIGNATURE

PART-3: APPROVAL OF THE LEAVE BY COURSE COORDINATOR (REQUIRED WHEN LEAVE IS FOR MORE THAN 9 DAYS)

It is certified that Mr. *****Name of Candidate*****, student of the course _____, residing in Room No: _____ of NIELIT Hostel, Gorakhpur has been granted Leave for the period mentioned above. He is allowed to leave the NIELIT Gorakhpur campus.

DATE: _____

COURSE COORDINATOR'S SIGNATURE

-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----

ACKNOWLEDGEMENT TO STUDENT

Received Rebate Form from Mr. *****Name of Candidate*****, student of the course _____, with HOSTEL ID Number: _____ for the period of _____ (days) from _____ to _____. Rebate amount will be adjusted form the Mess Fees of the Month _____.

DATE: _____

HOSTEL MESS COMMITTEE MEMBER'S SIGNATURE