



National Institute of Electronics and Information Technology (NIELIT) - Gangtok
(Under Ministry of Electronics & Information Technology, Govt. of India)
Indira Bypass Road, Near K.B.T Petrol Pump, Sichey, Gangtok-737101
e-mail Id: dir-gangtok@nielit.gov.in Website: www.nielit.gov.in/gangtok/recruitments

Walk in Interview on 25th July 2023

Sl No	Name of the Post	Nos. of Post	Essential Qualifications	Salary	Job Responsibilities	Place of Posting
1	Executive (Admin)	01	Any Graduate with 3 years of experience in Administration	Rs 22000 - 24000/- P.M (Consolidated)	Looking after Administration/ Stores/ Establishment / Purchase etc	Pakyong
2	Front Office	01	Any graduate with basic knowledge of computer	Rs 15500 to 16500/- P.M (Consolidated)	Looking after the reception / enquires & day to day administrative work. Preference will be given to those having NIELIT BCC/CCC or Higher level certificates	

Interested and eligible candidates may appear for Walk in Interview dated **25th July 2023** at NIELIT Gangtok, Indira Bypass Road, Sichey, Near, KBT petrol pump. For Application form and other terms & conditions please visit our website <http://nielit.gov.in/gangtok/recruitments>