

NIELIT Chandigarh

PUNCOM Building, C-134, Phase – VIII, Industrial Area, Sector 72, SAS Nagar (Mohali)

Eligibility Criteria / Guidelines for applicants for the posts of Deputy/Joint/Additional CEO (Technical)

Last date & time for receipt of Applications in NIELIT Chandigarh office: 27.11.2015 4 PM

A. Eligibility Criteria

Sr. No.	Name of the Post	No. of Posts	Consolidated remuneration per month (Rs.)	Period up to which required	Educational Qualifications	Experience	Place of Posting
1.	Deputy/Joint/Additional CEO (Technical)	1	1,50,000/-	Initially for 2 years	B.E. / B. Tech. / MCA 1 st Division / 'B' level of DOEACC And MBA 1 st Division.	Minimum 12 years in Project Mgt. spread over E-Governance domain & large IT Projects.	Patiala
			1,35,000/-			Minimum 10 years in Project Mgt. spread over E-Governance domain & large IT Projects.	
			1,20,000/-			Minimum 8 years in Project Mgt. spread over E-Governance domain & large IT Projects.	

B. Guidelines

1. The candidates are required to attach copies of certificates / mark sheets, Date of Birth certificate, passport size photograph, and experience certificates with the application form and should bring all testimonials / certificates / experience certificates in original at the time of interview; otherwise they will not be allowed to appear in the interview.
2. **The no. of contractual posts and period of contract may vary as per requirement of the concerned Department / Project.**
3. The experience Certificate submitted should have details about the type of work done / duties assigned during the period of the Experience Certificate.
4. **Candidates are advised to go through the "Job Profile" before applying for the post.**
5. Incomplete application forms, forms without Registration fee, supporting documents and the application forms of the candidates who fail to fulfill the eligibility criteria will be summarily rejected and no further queries / communication will be entertained in this regard. If at any time, any document, statement or any other information submitted by the candidate is found to be incorrect / false as per the selection / eligibility criteria, this Centre reserves the right to cancel the selection of the candidate.
6. No TA/DA shall be paid to the candidates for appearing in the Interview.

7. The name of post applied should be clearly written on the top of the envelop while sending application by post.
8. The applications along with testimonials and registration fee of Rs. 500/- in the form of Bank Draft drawn in favour of Director, NIELIT Chandigarh payable at Mohali / Chandigarh must reach at the above address on or before **27.11.2015 (4 PM)**. Applications received after the due date & time will not be accepted. For any delays on behalf of the postal department, NIELIT will not be responsible.
9. The list of Eligible / Provisionally eligible / Ineligible candidates along with Date & time of the interview will be displayed on our website **chandigarh.nielit.gov.in**. The applicants are advised to visit the website regularly for the latest updates.
10. The provisionally eligible candidates shall have to produce the wanting documents before the interview failing which they will not be allowed to appear in the interview.
11. **No separate call letter will be sent for attending interview.**