

<Over Letter head with stamp & signature of respective centre>

Date:

To,

The Director In-charge,

NIELIT- Patna Centre,

Subject: - Expression of Interest (E.O.I) for involvement in Skill Development (Kaushal Vikas) Project.

Sir,

Our Institute <Centre Name & Complete Address> is a facilitation centre having CCC/BCC No.- _____ . A copy of approval letter of Facilitation Centre received from NIELIT HQ is attached here with for your reference. We fulfil your requirements for Skill Development (Kaushal Vikas) Project.

I am submitting expression of interest for involving our Institute in Skill Development Project under NIELIT Patna Centre.

You are requested to kindly do the needful at your end.

With Regards,

<Name>

<Proprietor/Trustee/Centre In charge/Director>

<Address with Contact number & mail id>

Instruction to fill E.O.I.:-

1. Download the attachment
2. Copy & Paste the content in MS Word & print it over the letter head of centre. Please do not change the subject line mention in EOI format.
3. It is mandate to fill the CCC/BCC number.
4. Fill the content which is *Italic* style.
5. Send us the hard copy of E.O.I.