

Expression of Interest (EOI)

For

Appointment of Consultant Architect

EOI is requested from reputed local registered Architect/ Architect Firms for designing, preparing estimates, preparing tender papers, monitoring of work, contractor's bill certification after actual work measurement at site etc. of Civil and Electrical renovation works to be done at various Centres/ Extension Centres under **NIELIT Guwahati** located within the state of Assam. The Architect / Architect Firms are requested to submit their **EOI in two parts** i.e. **Technical Bid** and **Financial Bid**. **Technical Bid** (in sealed separate envelope) will contain Firm's detail, Registration details, Service Tax Registration, PAN, List of Architects & Engineers of the Firm, Previous work orders of similar nature, Successful completion certificates of similar works etc. The **Technical Bid** should also accompany a non-refundable Demand Draft of **Rs. 10,000/= (Rupees Ten Thousand)** in favour of "**NIELIT Guwahati**" payable at Guwahati. The **Financial Bid** (in sealed separate envelope) will contain desired Consultancy charge **in terms of percentage of Actual Work Value**. The **Two Parts** i.e. **Technical Bid** and **Financial Bid** of **EOI** should be placed in another sealed envelope by super scribing "**Expression of Interest (EOI) for Architect**". Moreover, **Financial Bids** will be opened of those firms whose documents submitted in **Technical Bid** are found in order. **EOI** complete in all respect to be submitted at **NIELIT Guwahati office at Paltanbazar** by **12:00 Noon of 21/07/2015 (Tuesday)**. The **EOI** will be opened at **2:00 PM** on the same day i.e. **21/07/2015 (Tuesday)** in presence of Authorised persons of their Firms (if any).

Empanelment of Architect(s)/ Architect Firm(s) done through this **EOI** will be valid for 1 (One) year from date of signing of Agreement and the same is extendable for another 1(One) year on mutually agreeable terms and conditions.

Sd/-

Director, NIELIT Guwahati