

# राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान

## NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY

(इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)

(An Autonomous Scientific Society of Ministry of Electronics and Information Technology, Government of India)

गवर्नमेंट पॉलिटेक्निक कैम्पस, वारकुंड, दमन (यू.टी.) - ३९६ २१०, भारत Government Polytechnic Campus, Varkund, Daman (U.T.) - 396 210, India

### Walk-in-interview for the post of Faculty & Accounts/Admin Staff

National Institute of Electronics and Information Technology (NIELIT) is a premier organization engaged in Education, Training, R&D, and Consultancy in the areas of Electronics, IT, and ITES. NIELIT is looking for suitable candidates for the Accounts/Admin Officer post at its Daman Centre. They are also looking for Guest Faculty at Silvassa & Diu locations. A walk-in interview is being conducted at NIELIT Daman, on 02-Jan-2023.

Name of the post	Accounts/Admin Officer
No. of Posts	One
Basic Qualification	BCom/BBA
Experience (preferable)	Experience in MS Office & Tally Software. Experience in Office Accounting and Administrative work.
Age	Below 65 years (as on 02-01-2023)
Selection Process	Walk-in-interview on 02-01-2023 at 9 AM
Duration of engagement	Initially for Six months, extendable based on requirement and suitability
Remuneration	Between Rs.15000/- to 30000/- based on qualification, experience, and performance in the interview

<b>Name of the post</b>	<b>Guest Faculty (at Silvassa and Diu locations).</b>
No. of Posts	4 (Two in Silvaasa and two in Diu. )
Basic Qualification	Essential: B.E./B.Tech/M.E/M.Tech in (Computer Science/IT/ Electronics or combination of any of these)/ BCA/B Level/MCA or equivalent.
Experience (preferable)	Minimum one year Experience in Teaching/Software Development/ Project Management in IT or relevant industry.
Age	Below 40 years (as on 02-Jan-2023)
Selection Process	Walk-in-interview on 02-Jan-2023 at 9 AM (Candidates in Diu may attend the interview online also. They need to send the biodata to the email id <a href="mailto:dir-daman@nielit.gov.in">dir-daman@nielit.gov.in</a> on or before 27-12-2022 and request for the online interview and get approval for the same before 31-12-2022 for participating in the online interview)
Remuneration	Rs 500 to 750 for a session including 1hr Theory & 2 hrs Lab, based on qualification, experience, and performance in the interview

## GENERAL INSTRUCTIONS

1. Only Indian nationals are eligible to apply.
2. Candidates should bring with them their biodata, the original certificates, and one copy of qualification proof and date of birth.
3. NIELIT Centre Daman reserves the right to fill or not to fill the post advertised.
4. There will be no application fee required to be paid.
5. Candidates with relevant experience will be preferred. However, the same may be relaxed in deserving cases.
6. Experience is counted only for the period after obtaining the eligibility, qualification.
7. No TA/DA will be provided to attend the interview.
8. Candidates should report at NIELIT Daman on 02-Jan-2023 at 9 AM.
9. Canvassing in any form or trying to influence NIELIT employees to secure the job in any manner shall disqualify the candidate.
10. This selection is only for contract engagement. The selected candidate(s) cannot claim regularisation in any of the positions at the centre.

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