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FROM : DOEACC

FAX NO. : 0172703283

DEC. 18 2010

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DGE&T- 19(19)/2010-CD
Government of India
M/o Labour & Employment
Directorate General of Employment & Training

D.T.E.
Supdt.
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21/10

15/10/2010

STO (AS)
Urgent. Pls put upon website

Amrind
14/Dec/2010

To,

13/12/2010

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Vocational Training
2. Directors/Commissioners dealing with Vocational Training of all States/ UT Administrations
3. Director, ATI Hyderabad, AT Bombay, ATI Kolkata, ATI Kanpur, ATI Ludhiana,
4. Principal CTI, Chennai, MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs

Subject: Item No. 3804.12: Introduction of IT literacy courses in ITIs/ITCs

Directorate of Planning
Diary No. 1502
Date 3/11/10
G.T. Chandigarh

Sir/Madam,

I am directed to inform you that the 38th meeting of the National Council for Vocational Training (NCVT) under the Chairmanship Hon'ble Minister of Labour & Employment was held on 31st May, 2010 was discussed vice item No.3804.13 of agenda.

As computer literacy is demand of labour market, it was proposed to make IT literacy course compulsory for the trainees of ITIs/ ITCs. The issue was deliberated and the council approved to make the IT literacy course compulsory for all the training schemes of DGE&T. The council also approved the following guide lines in this regard:

1. DOEACC be approved as one of the assessing and certification bodies for assessment of trainees. Any similar institution set up by the State Govt. for certification can also be designated for certification, by respective State Directorates
2. NTC shall be issued only after passing this IT literacy course.
3. This decision will be effective from session starting from August, 2011.
4. The DOEACC would develop study material and e-learning package for mass scale training in the course. It would be available on internet free of cost.
5. The existing infrastructure of ITIs can be used to implement this training programme.
6. The responsibility of training would rest with the institute/centre.
7. DOEACC would decide the fee charged (if any) in consultation with DGE&T and concerned State Governments.

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Government of India has accepted the above recommendation of council for implementation from session starting from August, 2011. Thereafter, IT literacy will be made a compulsory course for trainees under going training in ITI/ITCs under Craftsmen Training Scheme. A curriculum on Basic Computer Course has been prepared by DOEACC and the copy is enclosed for ready reference. The same is also available on website of DGE&T and DOEACC.

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2.

In view of above, you are requested to initiate action for introduction of IT literacy programme in ITIs/ITCs in your state as per the approved curricula. The existing infrastructure of ITIs can be used to implement this training programme. DOEACC has been approved as one of the assessing and certification bodies for the purpose. Any similar institution /organization set up by State Government for certification can also be designated for training and certification only with approval from NCVT. The fee charged by DOEACC/ any other agencies should be decide in consultation with DGE&T concerned State Governments.

Yours faithfully

(R.L. Singh)

Director of Training

Member secretary

Copy to:

1. Shri M.M. Tripathi, Joint Director, DOEACC Society, Electronics Niketan, 6, CGO Complex, Lodi Road, New Delhi-110003
2. Director CSTA RI, Kolkata / ATI(EPI) Hydrabad & Dehradun , FTI Bangalore & Jamshedpur & NIMI Chennai
3. RDAT Kanpur, Mumbai , Kolkata ,Chennai, Faridabad & Hyderabad
4. All officers up to JDT level of DGE& (HQ)

(Anita Srivastava)

Dy. Director of Training

Copy for information : PS to Minister of Labour & Employment, PS to MoS (L&E), PS to Secretary (L&E), PS to DG/JS

Enc: as stated above