



NIELIT CHANDIGARH, ROPAR CAMPUS
रा.इ.सू.प्रौ.सं. चंडीगढ़, रोपड़ परिसर



Details of essential qualification, experience etc. required for the different posts on contract basis.
अनुबंध के आधार पर विभिन्न पदों के लिए आवश्यक योग्यता, अनुभव आदि का विवरण।

Sr. No. क्रमिक संख्या	Name of the Post पद का नाम	No. of Posts पदों की संख्या	Place of Posting पोस्टिंग की जगह	Monthly consolidated Remunerataion with Breakup मासिक समेकित पारिश्रमिक (ब्रेकअप के साथ) **	Duration of Contract अनुबंध की अवधि	Essential Qualification आवश्यक योग्यता	Post Qualification Work Experience/Skills योग्यता के बाद का कार्य अनुभव / कौशल	Knowledge of any other language (If required) किसी अन्य भाषा का ज्ञान (यदि आवश्यक हो)	Duty in Shifts (Y/N) शिफ्ट में ड्यूटी (हां/नहीं)	Age Limit (Years) आयु सीमा (वर्ष)	Remarks टिप्पणियां
1	Data Entry Operator	30	NIELIT Chandigarh Centre at Ropar	Rs. 11,500/-	Initially upto 31-12-2022	Minimum class 12 Pass	The candidates should be knowing data entry in both English and Punjabi Language	English & Punjabi	N	35	Data Entry Work on six days a week basis
2	Computer Operator	4	2 at Patiala & 2 at SBS Nagar	Rs. 12,500/-	Initially upto 30-11-2022	Minimum Graduate degree from a recognized University	Minimum one year course in computer / IT from a recognized University / board / institution.	English & Punjabi	N	35	Scanning and checking of input data etc., working on six days a week basis

** Employer's share of EPF as applicable will be paid extra.

Selection Criteria:- चयन मानदंड :-

- Typing Test in English for serial No. 1
- Walk-In-Interview for serial No. 2