

**Handbook of
Accreditation
For the Government of India Schemes of Skill
Development in ESDM Sector**



NIELIT Ajmer

(An ISO 9001:2008 certified center)

An Autonomous Body of Ministry of Electronics and Information Technology (MeitY),
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CONTENTS

S.NO.	TITLE	PAGE NO.
1	INTRODUCTION	3
2	OBJECTIVES OF THE ESDM SCHEMES	3
3	WHO CAN APPLY FOR ACCREDITATION	4
4	TYPE OF ACCREDITATION	4
5	REQUIREMENTS AND ELIGIBILITY OF THE INSTITUTIONS	4
6	PROCEDURE FOR ESDM ACCREDITATION : CLASS A & CLASS B	6
7	KEY RESPONSIBILITIES OF AN ACCREDITED INSTITUTE	8
8	GRIEVANCES AND REPRESENTATION, IF ANY	8
ANNEXURE-I	Updated List of NSQF Complaint ESDM Courses as on 17 th July, 2018	9
ANNEXURE-II	Covering Letter Format	14
ANNEXURE-III	Application Format	15
ANNEXURE-IV	Application Performa for Accreditation of Training Institutes for ESDM Scheme	17
ANNEXURE-V	Undertaking / Code of Ethics by Training Partner	19
ANNEXURE-VI	Format for Seat Available (40%) For Checkout for Service Sector (Repair/Maintenance)	21
ANNEXURE-VII	Format for Seat Available (60%) For Checkout for Industry Linked Allocation	22
ANNEXURE-VIII	Performa for submission of Demand based Proposal	23

1. INTRODUCTION

The purpose of the handbook is to provide guidelines that may be helpful to the Institute applying for accreditation of under ESDM Scheme.

2. OBJECTIVES OF THE ESDM SCHEMES

The Government of India launched the 'Scheme for financial assistance to the selected states for skill development in ESDM sector in November 2013. The scheme was aimed at enhancing the skilling capacities in ESDM Sector through public and private sector for students/unemployed youth belonging to other disciplines. The objectives of the scheme are to provide financial assistance to states for facilitating skill development for 90,000 persons in ESDM sector for improving their employability.

Subsequently in December 2014 the Government of India enhanced the scope of the scheme (with minor variations in fund flow) to the rest of the country. The new scheme envisaged as 'Scheme for skill development in ESDM for Digital India' aims to skill 3,28,000 candidates. Both the schemes will run concurrently and gives a cumulative target of training 4,18,000 candidates in the next 04 years for gainful employment in ESDM Sector.

Level-wise Eligibility, Targets & Fees

	Lower level skills		Middle level skills	Higher level skills
Level	Un-skilled (L1-L2)	Semi-skilled (L3)	Supervisor (L4)	Master technician/ Trainer (L5)
Equivalence	IX-X std.	ITI	Diploma	Post-Diploma
Entry at	8 th pass	10 th pass	10 th + ITI, 12 th pass, Other graduates (non-Science)	Diploma, BSc.
Course duration	3 months (~200 hrs)*	6 months (~300 hrs.)*	6 months (~350 hrs.)*	6 months (~400 hrs.)*
Target (No. of candidates per State) Scheme-II	1445	606	1110	500
Level-wise Course fee per candidate Manufacturing Sector Course Rs.	Rs. 9780/-	Rs. 14670/-	Rs. 17115/-	Rs. 19560/-
Service Sector Course Rs.	Rs. 8380/-	Rs. 12570/-	Rs. 14665/-	Rs. 16760/-
Level-wise Registration- cum-Certification cost	Rs. 762/-	Rs. 1210/-	Rs. 1815/-	Rs. 1905/-

State-wise Target of the Scheme

All the states and UTs *have* been categorized into 3 categories viz. Large State, Medium State and Small State & accordingly targets were allocated:

Large States	Medium States	Small States
Target 15000 Candidates	Target 8000 Candidates	Target 2000 Candidates
Uttar Pradesh, Maharashtra, Tamil Nadu, Andhra Pradesh*, Karnataka, Rajasthan, Bihar, West Bengal, Madhya Pradesh, Gujarat, Haryana, Odisha, Kerala*, Punjab, Delhi, Assam, Jammu and Kashmir, Uttrakhand*, Jharkhand, Chhatisgarh, Himachal Pradesh, Telengana*	Manipur, Chandigarh, Meghalaya, Tripura, Puducherry, Arunachal Pradesh, Goa, Nagaland, Mizoram, Sikkim	Andaman & Nicobar Islands, Dadra & Nagar Haveli, Daman & Diu, Lakshadweep

- **The states of Andhra Pradesh, Kerala, Telangana and Uttarakhand which were covered under the earlier Scheme with lesser targets will now be assigned additional targets(subject to above ceilings) in the instant Scheme to bring them at par with other similarly placed states*
- *Flexibility would be provided to reward the States/UTs who are able to achieve their targets by enhancing their targets after reducing the same from other lesser-performing States/UTs (with in the overall targets/budget outlay).*

3. WHO CAN APPLY FOR ACCREDITATION

Education plays a vital role in the development of any nation. Therefore, there is a premium on both quantity (increased access) and quality (relevance and excellence of academics programs offered) of higher education. Like in any other domain, the method to improve quality remains the same that is, finding and recognizing new needs and satisfying them with products and services of HIGH standards.

NIELIT ESDM accreditation is a quality assurance scheme for technical education. It is open to all AICTE/NCVT approved Institutions and those centers which are already empanelled/accredited by NIELIT and all others which provide technical education to students.

Taking into consideration the large network of technical education in the country, NIELIT will offer accreditation at two levels at par with each other. Under **Class A** accreditation existing NIELIT Hardware (CHM-O/A Level) recognized Institutions will be approved for ESDM courses. Under Class B accreditation the existing AICTE/Central/State Govt./ Technical Board/Polytechnic/ITIs / NCVT approved Institutions will be approved for the ESDM courses on a self-accreditation model. Besides, under **Class B** accreditation, NON - NIELIT Hardware accredited Private Training Institutions or the already approved NIELIT Centers (Software – O/A/B/C Level) will be accredited for the ESDM courses they wish to take on for training the students.

4. TYPE OF ACCREDITATION

- i. **Class A:** Existing NIELIT Hardware (CHM-O/A Level) recognized Institutions independently operating in Vocational Space are eligible to conduct the ESDM courses. The Institute must ensure availability of infrastructure commensurate with the courses they wish to apply for. Self-certification to this effect with detailed list of infrastructure available should be submitted along with the application. Accreditation will be subject to a physical verification of premises as well as related infrastructure.
- ii. **Class B:** Existing AICTE/Central/State Government/Technical Board/Polytechnic/ITIs / NCVT and other private Institutions can take up the Class B accreditation. The Institutions falling under this category will be required to submit Self-Certification documents and Statements. A sudden and uninformed visit may take place for the purpose of verification.

5. REQUIREMENTS AND ELIGIBILITY OF THE INSTITUTIONS

- i. **Institutions should fall under any of these categories:**

- a. NIELIT Hardware (CHM-O/A Level) accredited
 - b. Institutions approved by Councils under Central Government like AICTE
 - c. College/Institutes/ITIs/Polytechnics affiliated to a University set by Central or State/ UT Government or recognized by UGC
 - d. Schools/Institutes/ ITIs/Polytechnics approved by Central or State Boards of Secondary Education (or equivalent) or Boards of Technical Education or NCVT.
 - e. Any other institute set up by Central or State/ UT government.
 - f. Other training Institutions operating in the field of Electronics.
 - g. Training institutions set up by private companies to meet the skilled manpower requirement for in-house needs or for the Electronics sector.
- ii. Institutions should be in operation for at least last two years.**
- iii. Institute shall be set up under one of the following :**
- a. A Society registered under the Registration of Societies Act 1860 through the Chairman or Secretary of society or
 - b. A Trust registered under the Charitable Trusts Act 1950 or any other relevant Acts through the Chairman or Secretary of the trust or
 - c. A company established under Section 25 of Companies Act 1956.
 - d. Central or State Government / UT Administration or by a Society or a Trust registered by them.
 - e. The above bodies as mentioned in a, b, c may be a body formed under Public Private Partnership (PPP) or under Board of Trustees mode through an officer authorized by Central or State Government / UT Administration.
- iv.** The applicants shall not use name of the technical Institution in such a way that the abbreviated form of the name of the technical Institution becomes IIM/IIT/IISc/NIT/IIIT or a statutory body such as AICTE/UGC/MHRD/Gol or NIELIT. The applicant shall also not use the word(s) Government, India, Indian, National, All India, All India council, Commission anywhere in the name of the technical Institution and other names as prohibited under the Emblems And Names (Prevention of Improper Use) Act, 1950. Provided that the restrictions mentioned above shall not be applicable, if the technical Institution is established by Government of India or its name is approved by the Government of India.
- v.** The Institute should have ownership or lease of requisite land/building in its name.
- vi.** Institution should have the basic facilities like permanent structure for class rooms and laboratories.
- vii.** Well ventilated classrooms and laboratories of size at least 40 sq mt each, the basic amenities like drinking water, toilets (separate for men and women), well equipped labs (as per course requirements), and electricity connection with power backup solutions to take care of power outages.

viii. Furniture for all the classrooms/labs/A-V room/library/ staff rooms etc.

ix. Area Requirements for one batch of 25 students (minimum)

Requirement/Level	L 1	L2	L3	L4	L5
Classroom (approx size)	40 sqm	40 sqm	40 sqm	40 sqm	40 sqm
Lab/workshop(approx size)	40 sqm	40 sqm	40 sqm	40 sqm	40 sqm
Admin space	Adequate	Adequate	Adequate	Adequate	Adequate
Amenities	Adequate	Adequate	Adequate	Adequate	Adequate
Parking area	Adequate	Adequate	Adequate	Adequate	Adequate

x. Faculty Requirements for one batch of 25 students (minimum)

	L 1	L2	L3	L4	L5
Faculty	01 B.Tech/M. Tech. or eq.		02 B.Tech/ M. Tech. or eq.		
Lab support staff	1 Diploma/CHM-O/A Level/ ITI or eq.		2 Diploma/ CHM-O/A Level /ITI or eq.		

- Equivalent qualification as defined by AICTE/UGC/AIU or other competent authority.
- With increase in intake the faculty to student ratio should not be less than 1:30.
- Faculties must have relevant experience in the courses applied.

xi. Well equipped library with sufficient number of books related to the courses should be maintained.

xii. The Institute shall provide the following facilities for conduct of examinations :

- Provides PCs for the entire batch with Good Internet connectivity for conduct of Online Examination.
- Provide a good quality Scanner, a Laser Printer and Computer with Internet connection for examination work to the Examination Staff.
- Provide two Technical manpower and all the required support for Server Setup and Lab setup etc. for Online Examination.
- Provide two support staff for both Online examination and Practical Assessment.
- Arrange Power Backup facility such as UPS, Generator for uninterrupted & smooth conduct of examination.
- Make arrangements for Videography of the whole examination activity (continuous streaming) as and when required.
- Provide UIDAI approved biometric devices for authentication and authorization purposes.

6. PROCEDURE FOR ESDM ACCREDITATION: Class A & Class B

The basic procedure for accreditation will include the following:

- i. **For Class A:** Institute (NIELIT Accredited CHM-O/A level) can apply to NIELIT using the Application Form given at Annexure-I.

ESDM Accreditation Registration fee:	Rs. 6000/-
Course Accreditation fee:	Rs. 2000/- per course per annum
Institute Inspection fee:	Rs. 10000/-

(e.g. For an institute to run three courses for two years, the fee would be Rs. 28000/-)

For Class B: Any institute that fulfils the accreditation norms for this class, prescribed above, may apply to NIELIT using the application given at Annexure-I. The accreditation fee structure is as under

ESDM Accreditation Registration fee:	
For Government Institutions	Rs. 6000/-
For Private Institutes:	Rs. 12,000/-
Course Accreditation fee:	Rs. 2000/- per course per annum
Institute Inspection fee:	Rs. 10000/-

Note:

- a) *All the payment should be made by Demand Draft in favour of respective NIELIT Regional Centre.*
 - b) *GST as applicable will be extra and should be paid along with requisite fees.*
- ii. Applicant must submit Self Certification in form of Affidavit on Stamp Paper duly notarized, supporting documents for classifying them as Class A/ Class B, Govt. technical institution, Institute setup documents (Certificate of Registration), Documents relating to Financial Position, copy of PAN, TAN, VAT, Service Tax registration etc.
- iii. All the pages of this handbook, supporting documents must be numbered signed and stamped by the owner of the institute and should be submitted along with the application and requisite fees in form of demand draft.
- iv. After receiving the application for accreditations, a preliminary screening will be done to ensure eligibility for accreditation and necessary documents attached.
- v. All the eligible applications will be scrutinized by a Team constituted by the respective NIELIT RC for ESDM Courses according to the laid down criteria for accreditation.
- vi. The eligible Institutions will be allocated unique/special code number called the **Temp ESDM ID** by the concerned NIELIT Regional Centre (RC). All Govt. technical institutions and NIELIT CHM-O/A level accredited institutes would be provisionally accredited based on self-certification method. However, for private institutions, Inspection team will do a site-visit before awarding accreditation.
- vii. A sudden and uninformed visit to any institute may be made to verify the self certification or to ascertain the quality of training. Institute, if not found suitable after sudden and uninformed visit by the Inspection team, will be given the chance to improve in lacking area as mentioned by Inspection Team within 01 Week Time. If institute fails to do so, its accreditation will be cancelled and payment made by the

institute would be forfeited. However, for all such cases the concerned institute has to pay inspection fees again.

- viii. The Inspection Team will submit its report and recommendations to the NIELIT Regional Centre.
- ix. The recommendations of the Inspection Team will be considered by the NIELIT Regional Director and if found appropriate, provisional accreditation would be granted to the applicant institution.
- x. After provisional accreditation, the Institution is granted '**ESDM Training Partner ID' (E-TPi)**, which will be used in all future correspondence.
- xi. Once provisional accreditation is granted either in Class-A or in Class-B, the Institution is required to enter into a Memorandum of Understanding (MoU) with NIELIT Regional Center. The MoU will list out the terms & conditions for implementation of ESDM Courses an ESDM Accredited Institute for NIELIT.
- xii. *Accreditation would be valid for **TWO YEARS** only. Institutes have to apply for renewal of ESDM Accreditation one month before the expiry of existing ESDM Accreditation with inspection fee and course accreditation fees.*

Important NOTE: *At any point of time during the accreditation period at the time of examination or during the training, if any irregularities found, accreditation of the Training Partner will liable to be cancelled at any time and decision of the competent authority of NIELIT Regional centre will be final in these cases.*

7. KEY RESPONSIBILITIES OF AN ACCREDITED INSTITUTE

- i. An accredited Institute can initiate admission process and classes for the validated ESDM Courses in consultation with NIELIT and State Implementing Agency(SIA).
- ii. The Accredited Institutes are expected to closely follow the guidelines set under the Notifications (Notification number: F.No.1(17)/2012-HRD(Vol. II) Dated 31.10.2013 and No. L-14011/23/2014-HRD Dated 09.12.2014) of Govt of India for the ESDM Scheme and subsequent Orders & Amendments issued in connection with the scheme.
- iii. As per the Notification of ESDM Scheme, 70% placement of candidate is an important part of the scheme. Hence, the interaction with the concerned Industries in the local areas is very important for the placement of the passouts. The training partners are expected to ensure maximum employment of their passouts.
- iv. The subsequent admissions and reimbursements of grants, if any, would be dependent upon the placement of the candidates.
- v. To conduct free and fair examinations as and when assigned.

8. GRIEVANCES AND REPRESENTATION, IF ANY

In case the applicant institute is not satisfied with the decision of NIELIT regarding its accreditation, or has some grievance towards the process of accreditation, the head of the institute may represent before the **Competent Authority, NIELIT RC** within a period of 30 days of the decision.

Updated List of NSQF Compliant ESDM Courses as on 17th July 2018

Annexure -I

Sl. No	Course Code (Indicate the relevant code as per affiliation of TP with KIA – EL:ESSCI; TL-TSSC; NL:NIELIT)	Sector	Industry Vertical	Course Developed By	Course Title (as per NSQF)	NSQF Level	Total Training Hours to be completed as per NSQF Norms	No. of Hours for which reimbursement of Course Fee can be claimed as per EDSM Scheme	Total Course Fee (in Rs.) per candidate (for batches starting on/after 01.04.18 to 31.03.19)	Total RCCF (in Rs.) per candidate (for batches starting on/after 01.04.18 to 31.03.19)
1	EL/S/L4/C003N TL/S/L4/C041N NL/S/L4/C028N	Service	Consumer Electronics	ESSCI	Field Technician - AC	L4	300	300	12570	1815
2	EL/S/L4/C080N NL/S/L4/C080N TL/S/L4/C080N	Service	Consumer Electronics	ESSCI	Field Technician – Other Home Appliances	L4	360	350	14665	1815
3	EL/S/L5/C005N TL/S/L5/C042N NL/S/L5/C030N	Service	Consumer Electronics	ESSCI	Field Engineer – RACW	L5	360	360	15084	1905
4	EL/M/L4/C017N TL/M/L4/C047N NL/M/L4/C042N	Manufacturing	Consumer Electronics	ESSCI	Assembly Operator-RAC	L4	360	350	17115	1815
5	EL/S/L4/C006N TL/S/L4/C043N NL/S/L4/C031N	Service	IT Hardware	ESSCI	Field Technician – Computing and Peripherals	L4	300	300	12570	1815
6	EL/S/L4/C014N TL/S/L4/C031N NL/S/L4/C039N	Service	IT Hardware	ESSCI	CCTV Installation Technician	L4	360	350	14665	1815
7	EL/S/L4/C009N TL/S/L4/C027N NL/S/L4/C034N	Service	IT Hardware	ESSCI	Field Technician – Networking and Storage	L4	360	350	14665	1815
8	EL/S/L3/C004N TL/S/L3/C024N NL/S/L3/C029N	Service	IT Hardware	ESSCI	Installation Technician – Computing and Peripherals	L3	300	300	12570	1210
9	EL/M/L4/C012N TL/M/L4/C029N NL/M/L4/C037N	Manufacturing	PCB Assembly	ESSCI	Through Hole Assembly Operator	L4	200	200	9780	1815
10	EL/S/L4/C008N TL/S/L4/C026N NL/S/L4/C033N	Service	PCB Assembly	ESSCI	Pick and Place Assembly Operator	L4	300	300	12570	1815
11	EL/S/L4/C007N TL/S/L4/C025N NL/S/L4/C032N	Service	Solar Electronics	ESSCI	Solar Panel Installation Technician	L4	400	350	14665	1815
12	EL/S/L4/C001N TL/S/L4/C022N NL/S/L4/C026N	Service	Communications Electronics	ESSCI	DTH Set Top Box Installation & Service Technician	L4	200	200	8380	1815

13	EL/S/L4/C002N TL/S/L4/C023N NL/S/L4/C027N	Service	Communications Electronics	ESSCI	DAS Set Top Box Installation & Service Technician	L4	300	300	12570	1815
14	EL/S/L4/C049N NL/S/L4/C073N TL/S/L4/C073N	Service	Consumer Electronics	ESSCI	Mobile Phone Hardware Repair Technician	L4	360	350	14665	1815
15	EL/M/L4/C016N TL/M/L4/C046N NL/M/L4/C041N	Manufacturing	LED Lighting	ESSCI	Mechanical Assembly Operator	L4	200	200	9780	1815
16	EL/M/L4/C013N TL/M/L4/C030N NL/M/L4/C038N	Manufacturing	PCB Assembly	ESSCI	Circuit Imaging Operator	L4	200	200	9780	1815
17	EL/M/L4/C047N NL/M/L4/C071N TL/M/L4/C071N	Manufacturing	Consumer Electronics	ESSCI	Smartphone Assembly Technician	L4	240	240	11736	1815
18	EL/M/L5/C048N NL/M/L5/C072N TL/M/L5/C072N	Manufacturing	Consumer Electronics	ESSCI	Smartphone Assembly Inspector	L5	240	240	11736	1905
19	EL/S/L4/C015N TL/S/L4/C045N NL/S/L4/C040N	Service	IT Hardware	ESSCI	Access Controls Installation Technician	L4	300	300	12570	1815
20	EL/S/L4/C019N TL/S/L4/C049N NL/S/L4/C044N	Service	Electronic Security	ESSCI	Security System Installation Technician	L4	240	240	10056	1815
21	EL/S/L4/C046N NL/S/L4/C069N TL/S/L4/C070N	Service	Communications Electronics	ESSCI	Data Networking Cable Technician	L4	350	350	14665	1815
22	EL/S/L4/C011N TL/S/L4/C028N NL/S/L4/C036N	Service	Industrial Electronics	ESSCI	Wireman – Control Panel	L3	200	200	8380	1210
23	NL/S/L4/C003N EL/S/L4/C022N TL/S/L4/C033N	Service	Consumer Electronics	NIELIT	Repair & Maintenance of Power Supply, Inverter & UPS	L4	350	350	14665	1815
24	NL/S/L4/C020N TL/S/L4/C064N EL/S/L4/C057N	Service	Office Automation IT networking	NIELIT	Diploma in Computer Hardware Maintenance (CHM - O Level) course	L4	400	350	14665	1815
25	NL/S/L5/C023N TL/S/L5/C066N EL/S/L5/C058N	Service	Office Automation IT networking	NIELIT	Advanced Diploma in Computer Hardware Maintenance and Networking (CHM - A Level) course	L5	470	400	16760	1905
26	NL/S/L4/C007N EL/S/L4/C023N	Service	Industrial Electronics	NIELIT	Diploma in Installation & Repair of Consumer	L4	350	350	14665	1815

	TL/S/L4/C055N				Electronics Products					
27	NL/S/L3/C006N EL/S/L3/C053N TL/S/L3/C054N	Service	Medical Electronics	NIELIT	Repair & Maintenance of ECG and ICCU equipments	L3	300	300	12570	1210
28	NL/S/L3/C005N EL/S/L3/C052N TL/S/L3/C053N	Service	Medical Electronics	NIELIT	Repair and Maintenance of Imaging Equipment (X-Ray & Ultrasound machine)	L3	300	300	12570	1210
29	NL/S/L3/C004N EL/S/L3/C051N TL/S/L3/C052N	Service	Medical Electronics	NIELIT	Repair & Maintenance of Dental Equipment	L3	300	300	12570	1210
30	NL/S/L3/C002N EL/S/L3/C021N TL/S/L3/C032N	Service	Electronic Product Design	NIELIT	Certificate Course in Electronic Product Testing	L3	360	300	12570	1210
31	NL/S/L3/C010N EL/S/L3/C055N TL/S/L3/C058N	Service	Computer Hardware	NIELIT	Assembly & Maintenance of Personal Computer	L3	240	240	10056	1210
32	NL/M/L4/C022N EL/M/L4/C034N TL/M/L4/C065N	Manufacturing	Solar Electronics	NIELIT	Solar-LED Lighting Product (Design and Manufacturing)	L4	350	350	17115	1815
33	NL/S/L4/C021N TL/S/L4/C038N EL/S/L4/C033N	Service	Consumer Electronics (Home Appliances)	NIELIT	Installation Repair and Maintenance of Home Appliances	L4	350	350	14665	1815
34	NL/S/L4/C014N TL/S/L4/C035N EL/S/L4/C027N	Service	Office Automation, IT & networking	NIELIT	Telecom Technician- PC Hardware and Networking	L4	350	350	14665	1815
35	NL/S/L2/C001N EL/S/L2/C050N TL/S/L2/C051N	Service	Office Automation	NIELIT	Installation & Maintenance of Photocopiers and Printers	L2	200	200	8380	762
36	NL/M/L4/C076N TL/M/L4/C076N EL/M/L4/C076N	Manufacturing	Industrial Electronics	NIELIT	ESM - 1 Electronic Production Technician	L4	360	350	17115	1815
37	NL/M/L4/C013N EL/M/L4/C026N TL/M/L4/C060N	Manufacturing	Industrial Automation	NIELIT	Certificate in Robotic Programming and Maintenance	L4	325	325	15892.5	1815
	NL/M/L4/C012N		Industrial		Automation		For Diploma candidates 240 hours	240	11736	1815

38	EL/M/L4/C025N TL/M/L4/C059N	Manufacturing	Automation	NIELIT	Technology- Basic Level	L4	For 12th pass candidates 420 hours	350	17115	1815
39	NL/M/L5/C078N TL/M/L5/C078N EL/M/L5/C078N	Manufacturing	Industrial Electronics	NIELIT	ESD –1 Electronics Product Design Support Engineer	L5	432	400	19560	1905
40	NL/M/L5/C077N TL/M/L5/C077N EL/M/L5/C077N	Manufacturing	Industrial Electronics	NIELIT	ESM– 2 Electronic Product Supervisor	L5	442	400	19560	1905
41	NL/M/L5/C025N EL/M/L5/C072N TL/M/L5/C068N	Manufacturing	Digital Fabrication	NIELIT	3 D Scanning and CNC Routing Engineer (Level 5)	L5	400	400	19560	1905
42	NL/M/L5/C024N EL/M/L5/C044N TL/M/L5/C067N	Manufacturing	Digital Fabrication	NIELIT	Additive Manufacturing /3D Printing	L5	400	400	19560	1905
43	NL/M/L5/C019N EL/M/L5/C032N TL/M/L5/C063N	Manufacturing	Industrial Automation	NIELIT	Automation Technology- Advanced Level	L5	515	400	19560	1905
44	NL/M/L5/C016N TL/M/L5/C037N EL/M/L5/C029N	Manufacturing	Embedded System & VLSI	NIELIT	Embedded System Design using 8-bit Microcontrollers	L5	400	400	19560	1905
45	NL/M/L5/C017N EL/M/L5/C030N TL/M/L5/C061N	Manufacturing	Embedded System & VLSI	NIELIT	Post Diploma in VLSI Design, Tools and Technology	L5	400	400	19560	1905
46	NL/S/L5/C009N EL/S/L5/C024N TL/S/L5/C057N	Service	Industrial Automation	NIELIT	Diploma in Repair & Maintenance of Industrial Instrumentatio n &Automation System	L5	400	400	16760	1905
47	NL/S/L5/C008N EL/S/L5/C054N TL/S/L5/C056N	Service	Medical Electronics	NIELIT	Post Diploma in Repair and Maintenance of Hospital Equipment	L5	400	400	16760	1905
48	TL/S/L4/C004N EL/S/L4/C035N NL/S/L4/C049N	Service	Telecom	TSSC	Broadband Technician	L4	300	350	12570	1815
49	TL/S/L4/C003N NL/S/L4/C048N EL/S/L4/C061N	Service	Telecom	TSSC	Handset Repair Engineer	L4	300	300	12570	1815
50	TL/M/L4/C010N EL/M/L4/C038N NL/M/L4/C055N	Manufacturing	Telecom Electronics	TSSC	Telecom Embedded Hardware Developer	L4	350	350	17115	1815
51	TL/S/L4/C002N NL/S/L4/C047N EL/S/L4/C060N	Service	Telecom	TSSC	Telecom- Tower Technician	L4	300	300	12570	1815

52	TL/S/L5/C006N EL/S/L5/C063N NL/S/L5/C051N	Service	Telecom	TSSC	Installation Engineer SDH & DWDM	L5	300	300	12570	1905
53	TL/S/L5/C007N EL/S/L5/C036N NL/S/L5/C052N	Service	Telecom	TSSC	Installation Engineer Layer two & Layer three	L5	300	300	12570	1905
54	TL/S/L4/C005N EL/S/L4/C062N NL/S/L4/C050N	Service	Telecom	TSSC	Optical Fibre Technician	L4	300	350	12570	1815
55	TL/M/L3/C009N EL/M/L3/C037N NL/M/L3/C054N	Manufacturing	Telecom Electronics	TSSC	Telecom Board Bring-Up Engineer	L3	250	250	12225	1210
56	TL/S/L4/C075N NL/S/L4/C075N EL/S/L4/C075N	Service	Telecom Passive Infrastructure	TSSC	RF Site Surveyor	L4	200	200	8380	1815
57	TL/S/L4/C014N EL/S/L4/C039N NL/S/L4/C059N	Service	Network Management	TSSC	Grass Root Telecom Provider (GRTP)	L4	300	300	12570	1815
58	TL/S/L4/C012N EL/S/L4/C066N NL/S/L4/C057N	Service	Telecom Industry Engineer	TSSC	Telecom Network Security Technician	L4	200	200	8380	1815
59	TL/S/L3/C001N NL/S/L3/C046N EL/S/L3/C059N	Service	Telecom	TSSC	Optical Fiber Splicer	L3	300	300	12570	1210

The course fee payable for each Level would be restricted to number of hours as prescribed under the Scheme Guidelines as amended from time to time.

Covering Letter Format

Format for covering letter (To be submitted on the Letter head of the applicant institution)

To,

**The Director/Director-In charge
NIELIT Ajmer
Village - Kohda, Kota Road, Kekri,
District Ajmer, Rajasthan - 305408**

Sub: Application for Accreditation of Participating Institutes in ESDM Sector

Dear Sir,

1. I/We having examined the application document, and herewith submit our response to your application for accreditation of Training Institutes in ESDM Sector.
2. I/We have read the provisions of the application document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our application shall not be given effect to.
3. I/We would like to declare that we are not involved in any litigation with any Government (Central/State) in India and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
4. I/We hereby declare that all the information and statements made in this application are true and accept that any misrepresentation or hiding of facts in any form contained in it may lead to our disqualification.
5. I/We understand that NIELIT Ajmer is not bound to short-list / accept any proposal received in response to this application.
6. I/We understand that Empanelment with NIELIT Ajmer does not guarantee that every /any of the applicants invited to application for, will be awarded any order under ESDM Project.

Our correspondence details / authorized person to deal with regard to this APPLICATION is:

S. No.	Information	Details
1.	Name of the Contact Person	
2.	Designation and contact address of the person to whom all references shall be made regarding this APPLICATION	
3.	Telephone , FAX number	
4.	Mobile number & e mail of the Contact Person	

We hereby undertake that we accept all terms and conditions of the APPLICATION unconditionally.

Signature of Authorized Signatory with Seal

Place:

Date:

(Name and Designation)

National Institute of Electronics and Information Technology

FORMAT FOR APPLYING ESDM ACCREDITATION (FOR PROVISIONAL ACCREDITATION)

Date: _____

To

**The Director/Director-In charge
NIELIT Ajmer
Village - Kohda, Kota Road, Kekri,
District Ajmer, Rajasthan - 305408**

Subject : Application for ESDM PROVISIONAL ACCREDITATION

Dear sir,

My institute named _____ (herein after called "the institute") is coming under Class-A (NIELIT CHM-O/A level ACCR No. -----)/Class-B Institution as defined in clause 4(i) and 4(ii) of this handbook and I am the "Organization Head" of the institute.

I have personally ensured that the institute fulfils the norms for accreditation and has run for the adequate sessions as mentioned in this document.

I wish to apply for accreditation of the following ESDM Courses:

S.No.	Name of Course*	Course Code	Vertical
1			
2			
3			
4			
5			
6			

*- Details of Courses are available on the ESDM Portal <https://esdm-skill.deity.gov.in> and on MeitY's website at <http://Meity.gov.in/esdm/hrd>.

Before submitting this application, I have personally ensured that my institute has adequate Building, infrastructure, support staff and faculty to undertake the course. I have also ensured that the institute has linkages with the industry for placement of the candidates after successfully completion of their training. The fee for the desired courses for **two years** is as under:

For Class A

NIELIT CHM-O/A level ACCR No.	_____ valid upto _____
ESDM Accreditation Registration fee:	Rs. 6000/-
Course Accreditation fee: Rs. 4000 /- × (____ courses)	Rs. _____/-
Institute Inspection fee:	Rs. 10000/-
GST as applicable:	Rs. _____

Total Rs. _____/-

For Class B

Type of Institution

Government / Private

ESDM Accreditation Registration fee:

For Government Institutions

Rs. 6000/-

For Private Institutes:

Rs. 12,000/-

Course Accreditation fee: Rs. 4000/- × (____ courses)

Rs. _____/-

Institute Inspection fee:

Rs. 10000/-

GST as applicable:

Rs.

Total Rs. _____/-

**Please strike out whichever is not applicable.*

The non-refundable fee for processing of accreditation Rs. _____ is enclosed in the form of Demand Draft No. _____ dated _____ issued by _____ bank in the name of "Director – NIELIT Ajmer payable at Kekri is enclosed.

I am aware that In the event of deliberate nondisclosure/misrepresentation of vital information or supplying misleading information by default/mistake/blunder may result in cancellation of accreditation or accreditation process instantly along with forfeiture of the fee deposited and possible punitive action as per the decision and discretion of NIELIT. Kindly, initiate the process of provision accreditation of the institute.

With regards,

Signature: _____

Name: _____

Address: _____

Phone: _____ e-mail: _____

Seal

ANNEXURE-IV**Application Performa for Accreditation of Training Institutes for ESDM Scheme**

(Instructions: This is Format of Application Performa. Use separate sheet wherever required. Please attach documentary evidence of the information being provided.)

A) General Information:

S. No.	Information	Details
(1)	Name of The Institute	
(2)	Full Address With Phone/Fax/E-Mail	
(3)	Date / Year of Establishment	
(4)	Legal Status / Registered Under: (Attach Documentary Proof)	
(5)	Details of Registration fees Paid	Amount: DD No: Date: Bank Name:
(6)	Service Tax No: (Attach Documentary Proof)	
(7)	PAN No: (Attach Documentary Proof)	

B) Financial Strength & Turnover for the previous three years (Attach Documentary proof certified by CA):

S. No.	Financial Year	Total Income/Turnover (Rs.) *
1.	2015- 2016	
2.	2016- 2017	
3.	2017- 2018	

*Attach separate sheet wherever required

C) Details of Available Trainer/ Instructor*

S. No.	Name of the Trainer/ Instructor	Educational Qualification	Brief Experience

*Attach separate sheet wherever required

D) Tie-Up With Industry for Placement*:

S. No.	Name of the Industry	Course for which placement may be provided to successful candidates	No of Candidates which may be placed	Location where candidates may be placed	Recommendation Letter from Industry received(Yes/No)

***Attach separate sheet wherever required**

E) Placement History:

S. No.	Name of the Industry	Course for which placement has been provided	No of Candidates which has been placed

***Attach separate sheet wherever required**

Place:

Signature of Authorized Signatory with Seal

Date:

(Name and Designation)

Undertaking / Code of Ethics by Training Partner on its Letter Head

(i)
I _____,
S/o,D/o,W/o _____
_Of _____
_____, and
R/o _____

certify that I am the competent authority, by virtue of the administrative and financial powers vested in me, I being the *owner* / authorized person of the institution and as such is having the authority to sign the present undertaking and bind the institution and I have read and understood the ESDM Scheme Guidelines, including the Code of Ethics and other norms/rules as applicable from time to time and as notified in the official website of ESDM Scheme (<https://esdm-skill.deity.gov.in>) and I agree to abide by the same.

(ii) I am aware that in case any information provided by me is false or misleading, Key Implementing Agency/ PMU/ MeitY may in its sole discretion take whatever action(s) or measure(s) it deems necessary and appropriate, including withdrawal of affiliation, imposition of penalty etc.

I further understand that,

i) All local, state and national laws and regulations that apply to training institutes are required to be complied with and I/We shall not engage in any business practice or activity that could discredit or damage the image or reputation of KIA/ PMU/ MeitY directly or indirectly.

ii) KIA/ PMU/ MeitY shall have no liability to any Institute in respect of any cost, loss, damage, claims, demands, prosecutions, fines, penalties and / or expense suffered by any institute directly or indirectly as a result of any act, omission, representation or statement of any of the candidate(s), institute and / or organization.

iii) Unauthorized use of terms like “approved / recognized by Government” or any similar expression, designed to mislead the public, will attract penal action besides any administrative action that KIA/ PMU/ MeitY may take, as found fit.

iv) Government of India / MeitY may in its absolute discretion, modify; alter; terminate; suspend for specified periods, the Schemes for Skill Development in ESDM Sector.

I further certify that the following **codes of ethics**, applicable to the Education/ Training Institutions, will be complied with and I further undertake that I shall:

- NOT advertise anything which is liable to project a false impression of status of my/our Institution;
- NOT exaggerate the contents of the courses for which affiliation has been granted to gain any unfair advantage;
- NOT guarantee benefits to students that are actually false and/or not feasible;
- NOT project price terms that are false or misleading and has been given to gain advantage over competition;
- NOT distort any statement of Government for our own gain;
- NOT criticize action of Government/ Professional bodies or Experts connected with the ESDM Schemes directly or indirectly without proper investigation;
- NOT makes statement offensive to the public; including advertisements that are against public/Government/National sentiments;
- NOT make any statement/declaration/presentation/advertisement which is of ambiguous nature and which presents a false picture in any stage/part of the ESDM schemes with regard to hardware/software and/or which is sort of omissions/additions of any kind and/or which are half-truths; and
- NOT involve in any other matter/action repugnant to the spirit of ethical practices including behavior to by/our students; unauthorized use of copyrighted software etc.

< *Official Stamp* >
< *Date, Place* >

< *Signature of Authorized Signatory* >

Annexure-VI

Seats Available(40% seats) for Checkout for Service Sector (Repair/Maintenance) for Month 2018 Annexure –IV																												
States/UTs	Total Seats now Available for Checkout for Month 2018				Seats Checked out month 2018												Seats Allocated for month 2018											
					NIELIT (Recd ____)				TSSC (Recd ____)				ESSCI (Recd ____)				NIELIT*				TSSC*				ESSC*			
	L1-2	L3	L4	L5	L1-2	L3	L4	L5	L1-2	L3	L4	L5	L1-2	L3	L4	L5	L1-2	L3	L4	L5	L1-2	L3	L4	L5	L1-2	L3	L4	L5
Large States:																												
Andhra Pradesh	126	109	181	78																								
Assam	533	536	654	309																								
Bihar	359	141	371	125																								
Chhattisgarh	351	218	439	167																								
Delhi	323	214	272	238																								
Gujarat	401	99	251	124																								
Haryana	291	172	354	102																								
Himachal Pradesh	300	140	378	146																								
Jharkhand	304	153	325	41																								
Kerala(L1-2)	537	0	0	0																								
Maharashtra	213	110	310	82																								
Madhya Pradesh	271	217	316	113																								
Odisha	168	190	247	100																								
Rajasthan	186	143	219	112																								
Tamil Nadu	354	198	227	130																								
Telangana	101	111	139	26																								
Uttarakhand(L3-5)	0	261	402	204																								
West Bengal	156	174	314	131																								
Medium States/UTs																												
Arunachal Pradesh	318	265	429	192																								
Chandigarh	276	63	97	158																								
Goa	320	315	420	192																								
Manipur	318	290	420	192																								
Meghalaya	320	317	443	192																								
Mizoram	320	320	432	185																								
Nagaland	320	317	445	192																								
Puducherry	286	69	83	146																								
Sikkim	320	301	448	192																								
Tripura	305	186	277	161																								
Small States/UTs																												
Andaman & Nicobar	75	79	108	48																								
Dadra & Nagar	80	80	99	48																								
Daman & Diu	80	80	96	48																								
Lakshadweep	80	80	112	48																								
Total	8391	5949	9307	4222	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total	27869				0				0				0				0				0				0			

Annexure-VII

[illegible]

Performa for submission of Demand based Proposal

1. **Model (tick the appropriate and full details accordingly)**
With a view to boost employability, the demand based proposals should indicate whether it pertains to
 - i. ESDM skilling of new recruits/interns working in the industry (PLACE & TRAIN)
 - OR
 - ii. Reasonable assurance of employability is provided by industry post skilling of candidates (TRAIN & PLACE)
2. **DETAILS OF PARTICIPATING COMPANY / FIRM**
 - a) Name of company /firm
 - b) Complete Address
 - c) Website URL
 - d) Details of HR Manager / Contact Person

	Name	Mobile	Email_ID
--	------	--------	----------
 - e) Total no. of employees in the company/firm
 - f) Annual Turnover of last financial year
(Enclose copy of company profile also indicating date of inception)
3. No. of candidates proposed to be trained
(Indicate total number. In case of Place and Train, enclose list of candidates with Name, Designation and Date of Joining. In case of Train and Place, enclose letter of Intent)
4. Undertaking from company indicating their willingness to participate in the Scheme

(Undertaking may indicate expected benefits in terms of salary increment, promotion, etc on successful completion of the training by the employees/interns)	(Undertaking may indicate no. of post, expected remuneration, process of recruitment, date of recruitment)
---	--
5. Course Details

	Course Code (Service/ Manufacturing)	Course Name	NSQF Level and Hours	Skill sets expected by company/firm
--	--	----------------	-------------------------	---
6. Training Partner Details
(Name of Training Partner, Location, Contact Details, Candidates trained and placed so far)
7. MOU/Letter of Intent
Enclose Copy

**between Industry & TP,
if available**

Authorized Signatory:_____

Name of TP: _____

Date & Place : _____